

Application for a non-material amendment following a grant of planning permission

Town and Country Planning Act 1990

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL	SUPPLY 1 COPY ONLY
VALIDATION CHECKLIST	

Planning - PO Box 1720, Huddersfield, HD1 9EL

E-mail: planning.portal@kirklees.gov.uk Tel: 01484 414746

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title:		First name:	Emma
Last name:	Boker		
Company (optional):			
Unit:		House number:	477
		House suffix:	
House name:			
Address 1:	New Hey Road		
Address 2:	Salendine Nook		
Address 3:			
Town:	Huddersfield		
County:	Kirklees		
Country:	GB		
Postcode:	HD3 3XG		

2. Agent Name and Address

Title:	Miss	First name:	Rimsha
Last name:	Afzal		
Company (optional):	Rimarchitectural services ltd		
Unit:		House number:	144
		House suffix:	
House name:			
Address 1:	Westbourne Road, Huddersfield		
Address 2:			
Address 3:			
Town:			
County:	KIRKLEES		
Country:	GB		
Postcode:	HD1 4LF		

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		House number:	477	House suffix:	
House name:					
Address 1:	477 New Hey Road				
Address 2:	Salendine Nook				
Address 3:					
Town:	Huddersfield				
County:	KIRKLEES				
Postcode (optional):	HD33XG				
Description of location or a grid reference. (must be completed if postcode is not known):					
Easting:		Northing:			
Description: 					

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date of advice (DD/MM/YYYY):

Details of pre-application advice received:

5. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates?

☒ Yes ☐ No

If you have answered No to this question, you cannot apply to make a non-material amendment.

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given?

☐ Yes ☐ No ☒ Not Applicable

If you have answered No to this question, you cannot apply to make a non-material amendment.

If you have answered Yes to this question, please give details of persons notified:

Person Notified	Address	Date of Notification

6. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

If yes please provide details of their name, role and how you are related to them.

7. Description Of Your Proposal

Please provide the description of the approved development as shown on the decision letter, including application reference number and date of decision in the sections below:

2022/62/93868/W
DECISION – Conditional Full Permission
I hereby authorise the approval of this application for the reasons set out in the officer's report and recommendation annexed below in respect of the above matter.
Teresa Harlow
AUTHORISED OFFICER
Date: 26-May-2023
Site Description
477 New Hey Road, Salendine Nook, is a brick semi-detached bungalow with a concrete tiled roof. The property currently shows the internal layout with 2 bedrooms and provides off- street parking for 2 cars with no parking restrictions along the front of the property. The property benefits from a covered seating area and raised decking area to the rear.
Description of Proposal
The application is for the erection of a single storey rear extension and a rear dormer, replacing the existing covered seating area and original outrigger. The proposal would create a larger open plan kitchen/living area, with 2 larger bedrooms and bathroom within the attic space. External alterations include the inclusion of an electric point and 12 solar panels to the rear roof. Internal alterations would include a new staircase to regularize the loft conversion, and ground floor utility/laundry room.
The measurements of the dormer are as follows:
• 3.8m in projection
• 7.3m in width
• 1.8m in height
• Set down from the ridge by 0.2m

Reference number:

2022/62/93868/W

Date of decision (DD/MM/YYYY):

26-May-2023

What was the original application type?:
(e.g. 'Full', 'Householder and Listed Building', 'Outline')

FULL

For the purpose of calculating fees, which of the following best describes the original application type?

Householder development: development to an existing dwelling-house or development within its curtilage☒

Other: anything not covered by the above category☐

8. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make:

Rear extension changes to the roof and bifold doors:
The amendments consist of converting the existing pitched roof on the rear extension to a flat roof and installing a roof light. This change will not only maintain the building's current height but will also improve natural light in the space.
Adjustment to the kitchen area consists of replacing the two bi-fold doors with a single, expansive 6-meter bi-fold door.

Are you intending to substitute amended plans or drawings?

☒ Yes☐ No

If Yes, please complete the following:

Old plan/drawing number(s):

101-103

New plan/drawing number(s):

104-106

Please state why you wish to make this amendment:

Making amendments by replacing the pitched roof with a flat roof and adding a roof light will improve natural light penetration into the interior spaces, creating a more inviting atmosphere.
Making adjustments to the kitchen by replacing the two bi-fold doors with a single, 6-meter bi-fold door will enhance the flow between the indoor and outdoor spaces, maximising views.

9. Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application not being accepted. It will not be accepted until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form: ☒

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☒

The correct fee: ☒

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick).

You can check your LPA's website for information or contact their planning department to discuss these options.

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Rimsha Afzal

Date (DD/MM/YYYY):

10/09/2026

11. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

12. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☒ Agent ☒ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: