



Application Number	
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KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
 E-mail: planning.portal@kirklees.gov.uk Tel: 01484 414746

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Valldemosa
Address Line 1	Waters Road
Address Line 2	Marsden
Address Line 3	Kirklees
Town/city	Huddersfield
Postcode	HD7 6NG

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
403772	412198

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

- ☒ Yes
☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- ☒ Yes
- ☐ No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

Replacement of windows and doors to all elevations, replacement of the dormer roofs and side and front cladding to the dormers on both sides of the roof. Demolition of an existing single storey WC to rear of the property. Installation of Solar Panels to the front / south elevation.

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ☐ Yes
- ☒ No

Has the proposal been started?

- ☐ Yes
- ☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The existing use of the building as a single dwelling house (Use Class C3) is the established and continuous last lawful use of the land, requiring no further planning permission for its continuation.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

H2525-HEM-00-ZZ-DR-A-00001 - Site Location Plan
H2525-HEM-00-ZZ-DR-A-00002 - Existing Site/Block Plan
H2525-HEM-00-ZZ-DR-A-00003 - Existing Floor Plans
H2525-HEM-00-ZZ-DR-A-00010 - Existing Sections
H2525-HEM-00-ZZ-DR-A-00020 - Existing Elevations

H2525-HEM-00-ZZ-DR-A-00102 - Proposed Site/Block Plan
H2525-HEM-00-ZZ-DR-A-00103 - Proposed Floor Plans
H2525-HEM-00-ZZ-DR-A-00110 - Proposed Sections
H2525-HEM-00-ZZ-DR-A-00120 - Proposed Elevations

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- ☒ Permanent
☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

The proposed works, comprising the replacement of windows and doors to all elevations, and replacement of the dormer cladding and roof finish, additionally the demolition of an existing single storey WC to the rear elevation, installation of solar panels to the front elevation, constitute permitted development under Schedule 2, Part 1, Class A and Class C, respectively, of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended), and thus a Lawful Development Certificate must be granted.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
- ☐ Lessee
- ☐ Occupier
- ☐ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

HEM Architects

Date

13/03/2026