



HANIVILLA LIMITED
Finding Solutions to Business Needs

Management Plan

ADELPHI CHILDREN'S HOME
57 Adephi Road, Huddersfield,
HD3 4BB
January 2026



Management Plan

Hanivilla Ltd – Adelphi Children's Home

1. Purpose of this Management Plan

This Management Plan has been prepared to demonstrate how Adelphi Children's Home, operated by Hanivilla Ltd, will be safely managed and operated in a manner that promotes the welfare of children, safeguards local amenity, and supports positive community cohesion. The plan is explicitly aligned with the Kirklees Council Children's Home Management Plan guidance, the Children's Homes (England) Regulations 2015, and Hanivilla Ltd's Statement of Purpose.

The document addresses all operational matters relevant to planning considerations, including intensity of use, staffing, supervision, safeguarding, visitor management, security, and arrangements for engaging with the local community.

2. Number of Children and Intensity of Use

Adelphi Children's Home will accommodate a maximum of one (1) child aged 8–17 years at any one time. This single-placement model ensures that the intensity of use is significantly low and closely mirrors that of a family dwelling, making it fully compatible with the surrounding residential area.

Operating as a solo placement provides a calm, stable, and highly supervised environment, with minimal activity levels, reduced vehicle movements, and very limited visitor frequency. This approach substantially mitigates any potential impact on neighbouring properties, parking, traffic, or local amenity, and strongly supports positive community cohesion and safe operation.

3. Staffing Ratios and Delivery Model

Staffing levels are determined by individual placement plans and risk assessments. As a baseline delivery model:

- Staffing is provided on a 1:1 basis per child where required
- Typically one to two residential care staff will be present at the property at any one time
- Additional management presence occurs during standard daytime hours.

This staffing model ensures high levels of supervision and safeguarding while avoiding unnecessary staff movements, vehicle congestion, or disruption to neighbor's. Staffing levels

are kept proportionate to ensure highway safety and compatibility with the residential setting.

4. Level of Need of Children Accommodated

Adelphi Children's Home provides care for children with Emotional and Behavioural Difficulties (EBD) who require a high level of supervision, structure, and consistent adult support within a small residential setting.

As a single/solo placement, the home is designed to meet the needs of one child at a time. While the home does not operate a peer-matching model, placements are accepted only where the child's assessed needs, risks, and behaviours can be safely and appropriately supported within a solo residential environment. Admission decisions are informed by referral information, risk assessments, and professional consultation to ensure that the home can meet the child's needs without adverse impact on the local area.

Children with needs requiring secure provision, highly restrictive environments, or levels of risk that cannot be safely managed within a solo placement are not accepted. This approach ensures safe operation of the home, protects neighbour amenity, and supports community cohesion.

5. Staff Shift Patterns and Presence at the Property

The home operates a structured rota system designed to minimise disruption to the surrounding area.

- Shifts are organised to reduce the frequency of staff changeovers
- Handovers take place discreetly within the property
- Typically one to two staff members are present during both day and night periods
- Management attendance occurs during normal working hours

Shift changes are staggered to limit vehicle movements and parking demand, supporting highway safety and neighbour amenity.

6. Visiting Professionals and Support Officers

Professional visits to the property form part of standard care and safeguarding arrangements and are appointment-based. Typically, visits occur one professional at a time, most commonly involving the child's social worker, education professional, or health practitioner. This approach minimises vehicular activity, visitor numbers, and any potential impact on neighbour amenity.

The only exception is the statutory Looked After Child (LAC) Review, which takes place once every six months. On these occasions, multiple professionals may attend together where this is agreed to be in the best interests of the child. These meetings are infrequent, pre-arranged, time-limited, and managed by staff to ensure minimal disruption to the surrounding area.

7. Scheduling of Visits and Meetings

Professional visits are pre-arranged wherever possible and generally take place during standard daytime hours. Multi-agency meetings, case discussions, and staff meetings are typically held off-site or virtually.

Where meetings must occur at the property, attendance is limited and managed to avoid congestion, disturbance, or inconvenience to neighbours.

8. Education and Daytime Arrangements

Children are supported to attend mainstream, specialist, or alternative education provision as appropriate to their needs. Where a child is temporarily unable to participate in full-time education, structured daytime arrangements are provided, including:

- Home tuition or online learning
- Enrichment and educational activities
- Supervised learning sessions

These arrangements ensure purposeful use of the property during the day and prevent intensified or inappropriate use that could affect neighbour amenity or community cohesion.

9. Therapeutic Support

Therapeutic input is primarily delivered off-site or through external providers. Where therapeutic sessions take place within the home, these are:

- Low intensity
- One-to-one
- Pre-arranged

No specialist clinical facilities are installed at the property, and therapeutic activity does not alter the residential character or generate additional visitor traffic.

10. Case Reviews and Professional Meetings

Case reviews and multi-agency meetings are ordinarily conducted off-site or virtually. On-site meetings only occur where necessary and are limited in scale and frequency to avoid any impact on amenity, highway safety, or community cohesion.

11. Visits from Friends and Family

Contact with family and friends is managed in line with each child's care plan and safeguarding arrangements.

- Visits are planned and risk assessed
- Contact usually takes place off-site
- On-site visits are time-limited and supervised where required

Unplanned or unrestricted visits are not permitted, ensuring safe operation of the home and protection of neighbour amenity.

12. Ofsted Registration

Adelphi Children's Home will be Ofsted registered and operated in full compliance with the Children's Homes (England) Regulations 2015. Ofsted registration is a legal requirement and provides independent regulatory oversight of the home's operation.

13. Supervision and Children Being Alone

Children are not left alone at the property unless this is explicitly agreed within their individual care plan and risk assessment. Supervision arrangements ensure that staff are aware of children's whereabouts at all times, supporting safe operation and community reassurance.

14. Leaving the Property and Monitoring

Children may leave the property only in accordance with their care plans, risk assessments, and agreed levels of independence. Staff are immediately aware if a child leaves the home and follow safeguarding and missing-from-care protocols where required.

15. Curfews and Breaches

Curfews, where applied, are individualized and agreed through a multi-agency safeguarding process, involving relevant professionals such as the child's social worker, police, education representatives, health services, and other partners where appropriate. These arrangements inform a Philomena Protocol, which clearly outlines the agreed curfew time and the step-by-step actions staff must follow should a child go missing.

Any breach of curfew is managed proportionately and calmly, with a primary focus on safeguarding, de-escalation, and the child's wellbeing. Responses are non-punitive and are reviewed with the professional network to ensure ongoing safety and learning.

16. Security Measures

Appropriate and proportionate security measures are in place, including secure door entry systems and controlled access points. These measures support safety while maintaining the residential character of the property.

17. CCTV

External CCTV is installed to cover entrances and external areas only. No internal CCTV is used. All systems operate in line with safeguarding, privacy, and GDPR requirements.

18. Neighbour Communication and Complaints

Local residents are provided with a clear and accessible point of contact to raise any concerns should issues arise. All concerns are formally recorded, reviewed by management, and responded to promptly, providing reassurance to neighbours.

Management monitors trends and themes arising from any concerns or feedback and addresses these through the home's quality assurance and governance processes. This proactive and transparent approach reduces the likelihood of complaints, supports accountability, and promotes positive and respectful relationships with the local community.

