

Notification of Residential Provision to Kirklees Council

Management Plan for a 3-Bedded Children's Home (Ages 8–16, EBD Profile)

1. Accommodation & Use of the Property

1.1 Number of Children

The home will accommodate **a maximum of three children** at any one time. This small, family-style model ensures that the intensity of use remains consistent with the surrounding residential environment. The low occupancy supports community cohesion, predictable routines, and minimal impact on neighbours.

1.2 Needs Profile of Children

The home accepts referrals for children aged **8–16 years** with **Emotional and Behavioural Difficulties (EBD)**. Children may have experienced trauma, attachment disruption, or instability in previous placements. The home's location provides access to local schools, health services, and community amenities, supporting children's development and reducing the likelihood of behaviours escalating due to isolation or unmet needs.

To minimise impact on neighbours:

- Children follow structured routines
- Outdoor activities are supervised
- Behaviour support plans emphasise emotional regulation and restorative practice

2. Staffing Model & Safe Operations

2.1 Staffing Ratio

The home operates with **a single staff member on duty at all times**, providing a **1:3 staff-to-child ratio**. This ensures safe supervision, emotional support, and proactive behaviour management. The staffing model supports safe operations within the community, including during transitions, outdoor activities, and school runs.

2.2 Shift Patterns

Staffing is structured as follows:

- **Day shifts:** One staff on duty
- **Evening shifts:** One staff on duty
- **Night shifts:** One **sleep-in staff** present on site

Shift changes occur at predictable times to minimise traffic and noise:

- **07:00–08:00**

- **14:00–15:00**
- **22:00–23:00**

2.3 Visiting Professionals

Professionals who may visit include:

- Social workers
- Independent Reviewing Officers
- Therapists
- Education support staff
- Youth offending or early help practitioners

Visits are pre-arranged and staggered to avoid multiple vehicles arriving at once.

2.4 Scheduling of Visits & Meetings

- Professional visits are scheduled during office hours
- Staff meetings are held off-site unless essential
- Case reviews are typically held virtually or at the placing authority's offices
- Parking guidance is provided to all visitors

3. Education & Daily Routines

3.1 On-Site Education

Where a child is unable to attend mainstream or specialist education full-time, the home provides:

- A quiet, designated learning space
- 1:1 support from tutors or education workers
- Structured routines mirroring school hours

Additional visitors (e.g., tutors) are scheduled to avoid clustering.

3.2 Daily Structure

Children follow a predictable routine including:

- Morning preparation for school
- After-school activities and appointments
- Evening meals and structured downtime
- Weekend community engagement

This structure supports emotional regulation and reduces the likelihood of behaviours impacting neighbours.

4. Therapeutic & Specialist Support

4.1 On-Site Therapeutic Care

The home offers **low-level therapeutic support**, including:

- Key-work sessions
- Emotional regulation work
- Trauma-informed approaches

External therapists may visit the home for planned sessions in designated rooms that maintain a domestic feel.

4.2 Case Reviews

Case reviews are usually held **off-site** or virtually. Where an on-site review is necessary, attendance is limited and scheduled to avoid congestion.

5. Family & Friends Contact

5.1 Visiting Arrangements

Family and friends may visit the home **by appointment only**. Visits are:

- Pre-planned
- Supervised where required
- Scheduled at times that minimise disruption to neighbours

Outdoor contact is supervised to ensure safety and community respect.

6. Safeguarding, Supervision & Community Safety

6.1 OFSTED Registration

The home will be fully **Ofsted-registered** and compliant with the Children's Homes Regulations and Quality Standards.

6.2 Supervision & Never Being Left Alone

Children are **never left unsupervised** in the home. The staffing model ensures continuous supervision, including during sleep-in periods.

6.3 Leaving the Property

Children may leave the property for:

- School
- Activities
- Family contact
- Community engagement

Free time is risk-assessed and age-appropriate. Staff maintain awareness of children's whereabouts at all times.

6.4 Awareness of Absences

If a child leaves unexpectedly:

- Staff are alerted immediately
- Missing-from-home protocols are followed
- Parents, social workers, and police are informed as required

6.5 Curfew Arrangements

A curfew is set based on:

- Age
- Risk assessment
- Individual care plan

Breaches are managed through supportive, restorative approaches.

7. Security & Monitoring

7.1 Security Measures

- Secure but domestic-style door access
- Visitor sign-in procedures
- Clear boundaries without institutional appearance

7.2 CCTV

External CCTV may be installed for:

- Driveway
- Entrance points
- Garden boundaries

No internal CCTV is used. All systems comply with GDPR.

8. Community Cohesion & Neighbour Relations

8.1 Communication with Local Residents

Neighbours will be provided with:

- A dedicated contact number for the home
- A clear process for raising concerns
- A commitment to timely, respectful responses

8.2 Minimising Impact on the Area

- Staff park considerately
- Noise is monitored, especially during evenings
- Outdoor activities are supervised
- Visitors are managed to avoid congestion