

1. Number of Children

The home will accommodate up to 3 children, aged 8–17, living together as a small household in a stable, family-like setting.

2. Children's Needs (Low-Risk Only)

The home will care for children with:

Low–moderate emotional/social needs

Mild trauma histories

Children needing long-term residential stability

The home will not accept children with:

High-risk behaviours

Violence or aggression

Criminal exploitation

Severe mental health needs

High-frequency missing-from-home

Sexualised behaviours

Disabilities requiring waking-night staffing

3. Staffing Model — 48-Hour Shift Pattern (Low Impact)

We use a low-disruption staffing model:

Staff work 48-hour shifts, then take 3 days off.

Two staff are on shift during the day (08:00–22:00).

Two sleep-in staff remain overnight (22:00–08:00).

Both sleep-in staff sleep on-site in designated staff bedrooms.

No waking night staff

Unless a child's risk assessment changes — in which case waking nights will be immediately introduced.

This model is:

Quiet, Stable, Extremely low traffic, Strongly “family-like”

4. Staff Presence

Daytime: 2 staff

Night: 2 sleep-in staff

Maximum on site: 2 staff (except brief changeover)

This is significantly lower intensity than many large family households.

5. TWO Staff Sleep-In Bedrooms (First Floor + Attic)

The home provides two staff sleep-in bedrooms, used on all sleep-in nights:

FIRST FLOOR — Staff Sleep-In Room

ATTIC — Second Staff Sleep-In Room

6. Parking Arrangements (Required by Kirklees)

The driveway accommodates all staff parking.

Staff do not park on the street.

Visitors park on the drive where possible.

Shift changeovers occur once every 48 hours, not daily.

Resulting in very low traffic impact, far below a normal family with older teenagers or multiple working adults.

7. Noise Management (Required Section)

Noise will be consistent with a small family home:

No outdoor play after 8pm

Indoor evening routines are quiet

Shift changes do not occur late at night

No loud group activities

Children are supervised at all times to ensure respectful behaviour

This ensures zero disturbance to neighbours.

8. Property Layout

Ground Floor:

Lounge

Kitchen

Dining area

Office

Storage / WC

First Floor:

3 children's bedrooms

1 staff sleep-in bedroom

Bathroom

Attic:

Second staff sleep-in bedroom

9. Visiting Professionals

1–2 visits per week

By appointment only

Usually during school hours

No overlap

Visitors advised to use the driveway

10. Education

All children attend full-time school.

If between schools:

1:1 tutoring only

Quiet, in-office or communal area

No group sessions

No high-traffic activity

11. Case Reviews

Most reviews take place off-site.

On-site reviews:

Maximum 2–3 professionals

Scheduled in school hours

No overlap with visits or shift changes

12. Family Visits

Pre-arranged
One family group at a time
Often held off-site
Supervised appropriately

13. Night-Time Safety

Two staff sleep-in rooms ensure:
Quick response
Light-touch supervision
Calm, domestic environment
No institutional practices
If a child's needs increase, the home will introduce waking nights immediately.

14. Missing-From-Home Protocol

Staff follow calm, quiet procedures:

1. Monitor direction and timing
2. Attempt safe verbal engagement
3. Notify on-call manager
4. Notify police if necessary
5. Inform parents/social worker
6. Record events

All done without disturbance to neighbours.

15. Security

Discreet, domestic safety measures only:
Internal thumb-turn locks
Window restrictors
No bars, shutters, or institutional fittings
External-only CCTV (front and rear doors)

16. Neighbour Communication

Neighbours will have:

Manager's contact details

Office email

24/7 duty number

Concerns are acknowledged within 24 hours.