LIGHTHOUSE CARE
RESIDENTIAL

PARKING POLICY

1.Policy Statement

Lighthouse Care Residential is committed to being a responsible neighbour and ensuring that our operations do not negatively impact the local community. In light of feedback from residents and in support of our planning application, this Staff Parking Policy has been implemented to minimise disruption and promote considerate parking practices for all staff members attending our residential homes.

2. Scope

This policy applies to all Lighthouse Care Residential staff members, contractors, and any other personnel attending the children's home for work purposes.

3. Core Policy Principles

3.1 No Parking Directly Outside the Property

Staff are strictly prohibited from parking on the road directly outside the children's home. This is to ensure free movement of traffic, maintain access for emergency services, and avoid disruption to neighbouring residents.

3.2 Promotion of Car Sharing

Lighthouse Care Residential actively promotes car sharing among staff where shift patterns allow. This practice reduces the number of vehicles requiring parking and supports both environmental and community goals. Staff are encouraged to coordinate with their colleagues for shared travel whenever practicable.

3.3 Alternative Parking Areas

Where car sharing is not possible, staff must use alternative parking locations on nearby roads, ensuring:

- No obstruction of driveways or access points.
- No impact on the day-to-day activities of local residents.
- No restriction to emergency or service vehicle access.

Staff are to use professional judgement and exercise courtesy when selecting a parking spot, keeping in mind the needs of the surrounding community.

3.4 Consideration of Access Routes

The property benefits from two access routes from the main street. This layout supports traffic flow and ensures accessibility remains viable even during staff changeovers, reducing the risk of congestion.

4. Responsibilities

- **Registered Manager / Home Manager**: Responsible for ensuring that staff are aware of and comply with this policy.
- **All Staff**: Required to adhere to the parking policy at all times and report any difficulties or non-compliance to the home manager.
- **HR / Induction Lead**: Responsible for including this policy in the induction process and reinforcing its importance through regular briefings.

5. Compliance and Monitoring

Failure to comply with this policy may result in disciplinary action under Lighthouse Care Residential's staff conduct procedures. Repeated or serious breaches may result in formal warnings.
The policy will be reviewed regularly to ensure it remains effective and appropriate in line with community feedback and operational needs.

6. Visitor Parking

Lighthouse Care Residential welcomes professional visitors, inspectors, and other authorised guests to the children's home. To minimise any impact on local traffic or residents, the following visitor parking guidance is in place:

- All visitors will be made aware of this Parking Policy in advance of their visit.
- Where possible, visitors will be directed to use available on-site parking to avoid parking on the road outside the property.
- In the event that on-site parking is full, visitors will be advised to park responsibly on nearby streets, with the same expectations placed on staff — avoiding driveways, access points, or areas that could impede traffic flow or emergency access.

7. On-Site Parking Availability and Access

The property benefits from dedicated parking space for up to five vehicles:

- Two vehicles can be parked in the double garage.
- Three vehicles can be parked on the private driveway.

The driveway has two access points, providing flexible entry and exit routes that reduce the likelihood of congestion or blocked vehicles. While we acknowledge that the central car on the drive may be temporarily parked behind others, staff are instructed to coordinate shift patterns and parking order to minimise the need for vehicle movements during working hours.
By organising staff parking around shift patterns and encouraging communication, we ensure that vehicle access remains practical without the need for continuous repositioning. This arrangement has proven effective in maintaining site accessibility while avoiding unnecessary disruption to staff or the local community.