Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk **Tel:** 01484 414746

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 23

Suffix:

Property Name:

Address Line 1: Herdwick Road

Address Line 2: Flockton

Address Line 3: Kirklees

Town/city: Wakefield

Postcode: WF4 4FJ

Description of site location must be completed if postcode is not known:

Easting (x): 423524

Northing (y): 414981

Description:

Applicant Details

Name/Company

Title

Mrs

First name

Sharon

Surname

Hunt

Company Name

Address

Address line 1

23 Herdwick Road

Address line 2

Flockton

Address line 3

Town/City

Wakefield

County

Kirklees

Country

United Kingdom

Postcode

WF4 4FJ

Are you an agent acting on behalf of the applicant?

- ○ Yes
- ☑ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

***** REDACTED ******

Fax number

Email address

***** REDACTED ******

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- (x) Yes
- ( ) No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

Bricking up where garage door was (on integral garage 1) adding a window, adding a skylight to the sloping roof section of the integral garage 1. Creating a partition between integral garage 1 and 2, changing garage 1 into a habitat (dining room), garage 2 no change. Knocking through the rear of garage 1 into kitchen creating primary access. No other access points would be created to this new habitat

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ( ) Yes
- (x) No

Has the proposal been started?

- ( ) Yes
- (x) No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

I'm not adding any additional space, I'm purely changing an integral garage into a dining room

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

I've been advised by Kirklees Council that I have to go through the planning application process despite 4 other neighbours who have converted there garage space not having relevant approval in place

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- (✓) Permanent
- ( ) Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

As advised Kirsty on email 09.04.25 East Planning

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- (✓) Yes
- ( ) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ( ) The agent
- (✓) The applicant
- ( ) Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- (✓) Yes
- ( ) No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

4699405

Date (must be pre-application submission)

20/03/2025

Details of the pre-application advice received

Paid ove 200 for building regs involvement, and today received notification from East Planning that I need to apply for planning permission.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ○ Yes
- ☑ No

Interest in the Land

Please state the applicant's interest in the land

- ☑ Owner
- ○ Lessee
- ○ Occupier
- ○ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Sharon Hunt

Date

13/04/2025