



Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk Tel: 01484 414746

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Joseph

Surname

Heatherington

Company Name

Heathhouse Design

Address

Address line 1

10 Manor Road

Address line 2

Golcar

Address line 3

Town/City

Huddersfield

County

Country

United Kingdom

Postcode

HD74AL

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

☒ Yes

☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

☐ Yes

☐ No

☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Reference number

Date of decision

What was the original application type?

For the purpose of calculating fees, which of the following best describes the original development type?

☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage

☐ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

1. The top right window on the first floor of the rear extension (when viewing the new extensions gable externally) has moved over to the right circa 605mm from the approved plans. The height, width, style and stone head and cills of the window remain as per approved drawings.
2. A 2nd FF window is proposed on the gable elevation of the front extension, symmetrical to the one already approved, and same in style, size and stone head and cills.
3. To the elevation adjacent to the main road, a new front door installed in its current position but with a full height side flag window. The door, door frame and window frame are to be solid timber such as oak or similar.
4. The approved plans showed a large set of 4No windows at the side elevation adjacent to the pub car park, these were to replace an existing set of 2 leaf patio doors. The proposed windows are to be omitted and the existing patio doors to remain.

Please state why you wish to make this amendment

1. The previous designer who designed and submitted the planning application did not make the amendments to the drawing that the client requested before planning was submitted. This issue was only highlighted when we came to produce the BC drawings and it became clear that the bathroom which they had already ordered and paid for did not fit with the window in the position shown on the approved plans. We have assessed any potential risks of overlooking the neighbours property which may affect their privacy or quality of life and found the proposed position of the window has no negative impact.
2. The first floor gable elevation of the new front extension, throughout the design development stage always had 2No windows symmetrical down the ridge line. When the previous designer submitted the planning application, the right hand window had for some reason, maybe accidentally, been omitted leaving only one window to the left hand side of the ridge line. This was only picked up when we came to produce the BC drawings.
3. Previous design included reorienting the staircase to allow more light into the kitchen/dining area, but whilst producing the BC drawings it became clear to us that moving the staircase as proposed wouldn't work with regards to Approved Document Part K. Therefore the staircase is to remain in its current position, with the new side flag providing additional natural light to the kitchen/dining area.
4. Client reconsidered the proposed large glazed area as its their living room and had concerns with regards to overlooking/privacy.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

PL03C Proposed Elevations

New plan/drawing numbers

2024.008.NMA.001 - Elevations and Plans as Proposed

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Joseph Heatherington

Date

03/03/2025

Amendments Summary

Hi, I accidently entered to wrong company name for the applicant as my previous employer, please can this be changed on the website asap
thankyou

