



Leading Aspirations Residential LTD  
Unit 4 Empire House  
Wakefield Road  
Dewsbury  
West Yorkshire  
WF12 8DJ

## Management Plan

189 Headfield Road will be used to provide 24-hour, residential care for Young People on relevant care orders. This property can home up to two young people between 11 – 16 years of age, male and/or female. The property has been chosen for various reasons, including the location, as it represents a family home in a built-up residential area. Our Registered Manager will take responsibility for liaising with the local neighborhood in which before opening, an opportunity will be given to the local neighbors to voice any concerns. This Property provides the opportunity to place 2 young people at a time. This requires a staffing ratio of one staff member per young person on a 24-hour basis.

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The idea is to prepare young people for a fully independent life. With the use of Behavioral Management Techniques alongside Activity / Holiday program, we are fully confident of completing our goals. We have considered the impact on the local area and see this as an extremely low risk. The young people we take have no reason to cause disturbances in the area, we are fully confident on being able to keep our young people busy with use of offsite activities including potential community work. We offer our young people realistic incentives to engage with their placements.

The rotas will work on a 24 hour basis and will consist of the following shift patterns.

Mon – Friday, 0900 – 1600. Registered Manager. (At times will work from home.)  
Mon – Sunday, 0700 – 2300 Sleep. 2 x Support Workers. (Shift change over 1000 hrs.)

In terms of visitors to the property. We expect that a Social Worker will visit each young person roughly once every 6 weeks. We also expect visitors such as: LAC Nurse, Education, Advocate's, Refresh etc.... We presume this will average one visit per week, per young person. This way we can keep the local traffic and use of parking spaces to a minimum.

Any meetings such as LAC Reviews or Strategy meetings can take place in a different venue. We have an office based in Dewsbury Town Centre. Unit 4 Empire House, to use for training / meetings. Occasionally Training and team meetings will take place using video calls such as Microsoft Teams or similar, this way staff members can take part in this from personal homes.

No external therapeutic services will be offered in this placement other than essential work with CAHM'S if needed. This usually takes place at a CAHM'S property, however, CAHM'S usually would visit a young person in their home once every 6 months.



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As far as family and friends visiting the property, dependent on the care order and the reasons for a young person being in care: Each young person will have an opportunity for immediate family to visit them at home on one occasion. This creates a chance to show family members the home and environment, dependent on Social Workers' views. This will only be offered on one occasion. Any further contact between a young person and their immediate family will take place presumably in the city center and will be based around a family activity such as Bowling, eating out etc... Suitable friends will be able to visit young people, again dependent on Social Workers views. We will arrange for that friend to be picked up by our staff team and dropped back off home and we have capped this at 1 visit per week for friends. Staff will liaise with the friend's parent or guardian each time a visit occurs. This will be subject to risk assessments and will be offered on a trial basis. We feel it is very important for our young people to live a life as normal as possible and will encourage positive relationships between young people and their friends.

If we successfully obtain planning permission, then an application to Ofsted will be sent. This property will not be open for service until a License has been obtained from Ofsted to provide care in this property.

No young person will be left inside the property without the relevant staffing ratio. The minimum staffing ratio will be one staff member per young person. There will always be a staff member in the property supporting a young person.

Young people will be allowed to leave the property under the following conditions:

Education – travel supported by staff.

Activities – supported by staff.

Life needs (Shops, takeaways etc) – supported by staff

Health appointments – supported by staff.

No young person will leave the property without staff members being aware. If a young person has built up trust and displayed positive behavior, then a small amount of free time will be given to a young person, dependent on the Social Workers views. Staff will be around in the area, roughly a two-minute walk from the young person's location. This is the only time a young person will be without immediate support from our staff team, other than exceptions i.e. Education, Health Care appointments. In these circumstances our young people will be supported by other External Professionals. No young person will be left on the property without a staff member present.

A curfew time of 2130hrs will be set ensuring all young people and staff members are back at the property at this time. There may be the odd exception, this will be for family contacts and festive periods. If a young person has travelled with supporting staff across the country to see a relative or if an activity i.e. cinema, and the film finishes later. This will only be allowed to happen during religious periods such as: Christmas or Eid.

If a young person fails to return for the Curfew, then a phone call will be made to the young person. If unsuccessful, a staff member will look for the young person in known locations. If it is apparent



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that a young person is still uncontactable, then either me or the registered manager will be notified. Relevant steps will then be instructed.

Example:

21:00 Curfew breach – 10 minutes leniency to be given. Phone calls made to young people.

21:10 Call to on call informing of curfew breach.

21:15 Support worker out looking for young person in known locations.

21:30 Philomena form sent to West Yorkshire Police.

21:35 101 call to report young person missing from care.

22:00 Relevant authority updated (Emergency Duty Team)

22:10 On Call informed.

If the registered manager or I (On call) see fit, then either or both will travel to property and assist where needed.

Doors will be monitored by an alarm system that indicates when the front or back door has been opened. After 2100hrs both front and back door will be locked. There will be suitable locks on both front and back doors. Keys will be given to each support worker on shift with two additional sets of keys, one for the registered manager and another for myself in case of emergencies. External visitors will be required to show identification upon entering the property, visitors will then have to update our visitors' log.

CCTV will be installed and oversee the front and back garden. This will be monitored by a screen in the staff office.

Before opening, an opportunity will be given to the local neighbors to voice any concerns. The registered manager's phone number will be given to the residents to contact if any further concerns arise. I will also give the director's details to the residents. Upon receiving any complaints or concerns, a meeting between management will be scheduled as soon as possible. Once a reasonable solution has been agreed between me and registered manager, the local residents will be informed.