



Application Number	
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KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk Tel: 01484 414746

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mrs

First name

Daisie

Surname

Charalambous

Company Name

Address

Address line 1

Beeches Shaw Lane

Address line 2

Address line 3

Town/City

Holmfirth

County

Kirklees

Country

Postcode

HD9 2PY

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

Yes

No

Do you know the Tree Preservation Order reference number(s)?

Yes

No

Please enter the title or number for each relevant Tree Preservation Order

16/91/a1

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

Yes

No

Alleged damage to property - e.g. subsidence or damage to drains or drives.

Yes

No

Are you wishing to carry out works to tree(s) in a conservation area?

Yes

No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

Yes

No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Map 1

Map 2

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

M1=Magnolia species, remove to ground level, as it is close to the building, the conifer is preferred in this small space as it is a screen. CH1=Prunus species, Remove to ground level poor form, due to growing underneath a more dominant tree. B1=Fagus sp, Crown lift to 5.2m over the road, crown lift to 3m over garden path, reduce away from streetlight and BT pole and BT wires, giving a clearance of up to 1m, crown thin by 20% to allow more dappled light into a dark corner of the garden. B2=Fagus sp, remove 2 stems growing in the main union which will leave wounds of about 3-4 inch in diameter, crown thin by 10%, including removing rubbing branches, crown lift to 3m over the garden. B3=Fagus sylvatica, Remove limb growing towards the property back to the main stem, approximately 5 inch in diameter, this is currently being strangled by a rope swing, crown thin by 10%. B4=Fagus sylvatica, Remove to ground level, being suppressed by larger trees surrounding it. CH2= Prunus species, remove to ground level due to poor form. B5=Fagus sylvatica, remove all lower branches up to the main union split, largest wound will be 3-4inch in diameter, crown thin by 20%, to allow dappled light into the garden. B6=Fagus sylvatica, crown thin by 10% to allow dappled light into the garden. S1=Acer pseudoplatanus, Remove to ground level, replant with a native species. L1=Larix decidua, crown lift up to 4m from base of the tree, these are all small diameter branches (2-3 inches). B7=Fagus sylvatica, crown lift by removing the 7 lowest branches (biggest diameter will be 5 inch) up to between 4 and 5m from ground level, crown thin by 10%. HB1=Carpinus betulas, remove tree to ground level, this is showing signs of stress, as it is being suppressed by the larger trees either side of it. B8=Fagus sylvatica, crown thin by 20%, remove the lowest 6 branches, remove stub end (4-5m up the main stem), reduce away from wires giving a clearance of 1m, reduce away from pod ensuring a 2-3m clearance. B9=Fagus sylvatica, Reduce away from neighboring property giving a clearance of 3m, crown lift by removing the lowest 6 small branches ((small diameter, 2 inch max)) (these are all located before the main union split), crown thin by 20%. B10=Fagus sylvatica, remove lowest limb approximately 1m from ground level (9 inch diameter, a rot pocket is forming in this union), crown thin by 20%, remove previously pruned limb approximately 2m from ground level. B11=Fagus sylvatica, Remove lowest branch growing towards patio area (3m from ground level), crown thin by 10%. B12=Fagus sylvatica, remove lowest branch 2.5m from ground level, crown lift over the road ensuring a 5.2m clearance, crown thin by 20%. COH1=Conifer hedge which is at the end of its life, remove to ground level. All the thinning is to allow more light into the garden, there are a lot of trees in this garden, the lack of light is affecting the grassed area, so doing this work should help this issue. All trees to be 'deadwooded'.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- Yes
 No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
 No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

David Houghton

Date

14/02/2024