

APPLICATION NO.	
DATE LODGED	
RECEIPT NO.	FEE RECEIVED
CARD	OTHER
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY (PLUS THE ORIGINAL)

PLANNING - PO Box B93, Civic Centre 3, Huddersfield, HD1 2JR **Tel:** 01484 414746 **E-mail :** dc.admin@kirklees.gov.uk

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Holmfirth Civic Hall Community Trust
Address line 1	Huddersfield Road
Address line 2	
Address line 3	
Town/city	Holmfirth
Postcode	HD9 3AS
Description of site location must be completed if postcode is not known:	
Easting (x)	414251
Northing (y)	408430
Description	

2. Applicant Details

Title	Mr
First name	Richard
Surname	McGill
Company name	Holme Valley Parish Council
Address line 1	Holmfirth Civic Hall
Address line 2	Huddersfield Road
Address line 3	
Town/city	Holmfirth

2. Applicant Details

Country	
Postcode	HD9 3AS
Are you an agent acting on behalf of the applicant? ☐ Yes ☒ No	
Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

We want to affix a circular, cast-aluminium plaque to commemorate the date of the transfer of the Civic Hall from Kirklees Council to Holme Valley Parish Council. The plaque would be fixed at about head height on the wall facing the street to the right of the main entry door. It would be above the WWI bench.

Has the development or work already been started without consent?
☐ Yes ☒ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☐ Grade II*
☒ Grade II

Is it an ecclesiastical building?
☐ Don't know ☐ Yes ☒ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?
☐ Yes ☒ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?
☒ Yes ☐ No

If Yes, please describe and include the planning application reference number(s), if known:

Applications approved: 2019/62/93637/W 2019/65/93638/W

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?
☐ Yes ☒ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building?
☒ Yes ☐ No

If Yes, do the proposed works include

9. Listed Building Alterations

- a) works to the interior of the building? ☐ Yes ☒ No
- b) works to the exterior of the building? ☒ Yes ☐ No
- c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☒ No
- d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☐ Yes ☒ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

As stated before, this is to affix a 14" commemorative, cast-iron plaque at about head height to the wall facing the street. It is to commemorate the asset transfer of the Civic Hall from Kirklees Council to Holme Valley Parish Council. We would be trying to use mortar joints to affix the plaque to the wall. Photos of location to follow.

10. Materials

Does the proposed development require any materials to be used? ☐ Yes ☒ No

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☐ Yes ☒ No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

"Hi Rich,

Thanks for your email. I discussed this proposal with Sally Barber in 2018 and advised her that Listed Building Consent would be required for the work so I've attached a link below:
<https://www.kirklees.gov.uk/beta/trees-listing-and-conservation/apply-for-listed-building-consent.aspx>

Ideally the plaque should be fixed as low as possible and should be positioned away from architectural details on the façade, fixed into mortar joints rather than the stonework to minimise any damage. If there are any existing fixing holes these should be re-used.

I hope this helps.

Kind regards

13. Pre-application Advice

Sue"

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- ☒ The applicant
☐ The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)