

## Dewsbury Town Board Minutes

### Meeting 22<sup>nd</sup> October 2020

#### **1. Attendees and Apologies**

Cllr Shabir Pandor – Chair

**Attendees:** Elle Dodd (ED) Nancy Barrett (NB); Martyn Broadest in part (MB); Paul Burnett (PB); John Taylor (JT); Heather Waddington (HW); Charles Smith (CS); Bruce Bird (BB); Barney Mynott (BM); Peter Mason (PM); Richard Thorpe (RT); Martin Hathaway (MH); Carles Palermo (CP); Lily Hall (LH); Marie Gilluley (MG)

**Officer Support from Kirklees Council:** Simon Taylor; Angela Blake; David Shepherd; Peter Thompson; Chris Duffill; Michelle Illingworth

**Guest speakers from Social Communications Ltd:** Matt Joy (MJ); Matt Baker (MB)

Avison Young attendees: Dale Robinson (DR); Mark Harris (MH)

**Formal apologise received:** Mark Eastwood (subbed by John Taylor); Paul Ellis (PE); Martin Hathaway (MH); Iqbal Bhana (IB);

#### **2. Declaration of Interest**

MG Kirklees College noted her interest in regards to Pioneer House, board noted no need to leave the meeting

#### **3. Minutes from previous meeting**

Minutes from 16<sup>th</sup> September 2020 **agreed.**

Minutes and board papers now uploaded on to Council website

#### **4. Board Matters – Update on Advance Funding - Presented by Peter Thompson, Paper Circulated.**

PT – 14<sup>th</sup> August Council on behalf of the Town Board submitted proposal to Ministry of Housing, Communities & Local Gov for the £750k accelerated fund. September 2020 funding approved by MHCLG. Council officers now undertaking work to progress accelerated projects. Key Decision Notice to be taken to Cabinet 18<sup>th</sup> November to allow council to enter into 3<sup>rd</sup> party agreements.

PT – Referenced the Town Fund Accelerated paper that has been circulated to the Town Board to seek approval for flexibility around allocation of funds based on the changes to the Station Gateway proposed project. No objections raised prior or during the meeting by members.

CS – noted help/advice from HE will be given if needed when dealing with any projects that are within the conservation area.

**Outcome – Board approved the reallocation of funds to the environmental enhancement works at the rear of Pioneer House**

## **5. Town Investment Plan**

**Introduction to Engagement/Communications Plan, Social Communications Ltd – Matt Baker (MB) Matt Joy (MJ) - Presentation Circulated**

MJ/MB – requested any key contacts from Board Members to be included in the engagement process

BB – requested to participate in the engagement process

BB – raised question about what are we actually asking the Community to comment on?

NB – raised a question over what vision people have and how this is brought forward through the projects

JT – Noted stakeholder groups that tend to be excluded in consultation process need to be included and that the MP would be open to help put forward potential groups.

PM – Highlighted the need for the community to be involved so they can help frame the debate. A vision needs to be provided which isn't too prescriptive, but allows the community to understand what the future may look like.

**Outcome – Information noted by Board**

## **6. Project Pipeline – Mark Harris and Dale Robinson – Avison Young - Presentation Circulated**

MH – to circulate slides after meeting

MH – Project session took place 12<sup>th</sup> October with some Town Board members to discuss potential projects. Project template documents are currently being completed by Council officers which will help the Council and Town Board with the appraisal process.

BB – Raised a question over projects that are not included in the final TIP, where will these sit within the Council going forward, will they be placed on the Councils radar for future reference/consideration.

NB – Noted that there needs to be further development around the Cultural Sector and the board shouldn't miss the opportunity to include projects where there is scope to attract further external funding to support projects up until 2024.

**Outcomes – Information noted by Board. No volunteers for Project Review process**

## **7. Governance/Chair Updates – Simon Taylor/Angela Blake**

ST – Noted a special Governance meeting will be arranged w/c 9<sup>th</sup> November to cover Governance and discuss what processes are being adopted. Date is to be arranged.

Cllr SP – New chair has not been appointed yet, encourages the board to come forward with new representatives for consideration

**Outcomes – Information noted by Board**

**8. Town Investment Plan – Cabinet approval**

ST – Meeting will be set up in January 2021 to seek Cabinet approval for the TIP to be submitted to Government

**Outcomes – Information noted by Board**

**9. A.O.B**

None noted

**10. Next Meetings**

Governance Special – w/c 9<sup>th</sup> November 2020 - date to be agreed

Next Board Meeting set for 19<sup>th</sup> November 2020, 17:15pm – 19:00pm