



## KIRKLEES LOCAL PLAN

Inspector: Ms Katie Child BSc. (Hons) MA MRTPI  
Assistant Inspector – Ms Elizabeth Hill BSc. (Hons) BPhil MRTPI

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### **INSTRUCTIONS FOR PROCESSING MATTERS 15 – 25 (STAGE 3)**

#### **Matters, Issues & Questions (MIQS) (Matters 15-25)**

The Inspector has outlined in her updated guidance notes the requirements for participating at the Hearings and the criteria for submitting Matters to Stage 3.

The Inspector requested that all responses to her MIQs should be sent to me by midday on Friday 17<sup>th</sup> November.

**On this occasion ONLY**

**(due to the Minerals & Waste Hearings taking place on 17<sup>th</sup> November)**

**could you please send ONLY the electronic versions to me on 17<sup>th</sup> November and put the hard copies in the post to reach me no later than 1pm on Monday 20<sup>th</sup> November.**

I require **THREE HARD COPIES AND EMAILS** of **EACH** Matter.

Please send a separate email and document **FOR EACH MATTER**.

If you combine them I will return them to you for separation.

**These should be sent to me at 2 Priory Court, Burnley, Lancashire, BB11 3RH.**

**\*\* PLEASE CONFIRM/RE-CONFIRM YOUR DESIRE TO PARTICIPATE AT THE STAGE THREE HEARINGS AND THE MATTERS WHICH YOU WOULD LIKE TO PARTICIPATE IN\*\***

**IT WOULD BE HELPFUL IF YOU COULD DO THIS AS SOON AS POSSIBLE**