

Kirklees Local Plan

Annual Monitoring Report
2013/14



Kirklees Council

Local Plan

Annual Monitoring Report 2013/2014 (Issue date: February 2015)

	Page
Summary	2
1. Introduction	3
2. Kirklees context	4
3. Local Development Scheme implementation	4
4. Adopted documents and policy monitoring	6
5. Unimplemented policies	6
6. Duty to Co-operate	7
7. Housing	9
8. Employment, shops and services	12
9. Environmental quality	15
10. Waste	17
11. Community involvement and access to information	17

DISCLAIMER

The content of this Annual Monitoring Report is based on information that was available at 31st March 2014 and the Council does not take liability for any omissions and/or factual inaccuracies.

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Summary

- This report covers the period from 1st April 2013 to 31st March 2014.
- The report covers a number of indicators including information on housing, employment, open space, shops and services and waste.
- The council has two adopted Supplementary Planning Documents. These relate to Negotiating Financial Contributions for Transport Improvements (Leeds Road, Huddersfield) and to Affordable Housing. The performance of these policies is outlined in section 4.
- Net housing completions for 2013/14 were 1,036.
- During 2013/14, 70.45% of housing completions were on previously developed (brownfield) land.



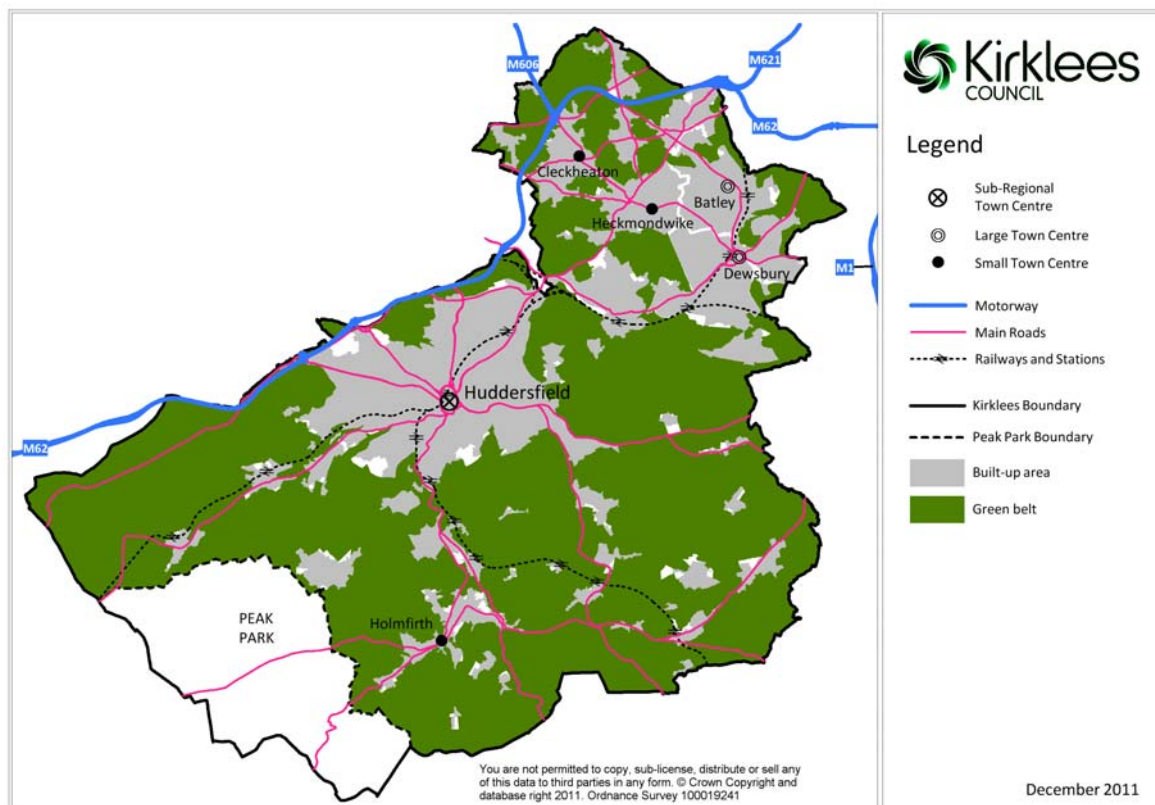
1. Introduction

- 1.1. Under the Planning and Compulsory Purchase Act 2004, councils are required to produce an annual monitoring report for each financial year assessing the implementation of the council's Local Development Scheme, and the extent to which policies are being successfully implemented.
- 1.2. Each report is published on the council's website at: www.kirklees.gov.uk/localplan. This report covers the period from April 2013 to March 2014.
- 1.3. The Town and Country Planning (Local Development) (England) Regulations 2012 detail the requirements for the content of the annual monitoring report. In simple terms, the council is required to report on the following (relevant AMR sections shown in brackets):
 - details of progress made for each document specified in the Local Development Scheme, together with any steps to be taken if preparation has fallen behind the timetable, and details of any documents adopted or approved (section 3, section 4);
 - policies which are not being implemented, together with reasons why, and any steps to be taken to secure implementation to replace or amend the policy (section 5);
 - details of co-operation with another local planning authority or prescribed body (section 6);
 - number of net additional new homes built (including reference to affordable housing) (section 7);
 - details of neighbourhood plans and the implementation of the Community Infrastructure Levy (not currently applicable).

2. Kirklees context

- 2.1. Kirklees is one of five metropolitan districts in West Yorkshire, covering an area of 40,860 hectares. It is located on the western edge of the Yorkshire and Humber region and part of Kirklees is within the Peak District National Park.
- 2.2. The district contains a diverse mix of land uses with the main urban areas in the north and west containing the majority of the population. The green belt is extensive, covering 70.3% of the district (excluding Peak District National Park), particularly within the south. Kirklees is divided into 23 wards, with 59 designated conservation areas. The road and rail network provides good links to the surrounding cities of Manchester, Leeds, Bradford and Sheffield, with wider reaching connections provided via the M62 and the M1.

Figure 2a - Kirklees context map



3. Local Development Scheme implementation

- 3.1. The Local Development Scheme (LDS) is the timetable for the preparation of the Local Plan. It explains what documents will be produced and when they will reach each stage of production. The most recent Local Development Scheme (LDS) was updated in 2014 and can be viewed at www.kirklees.gov.uk/localplan
- 3.2. On 2nd April 2013, the LDF core strategy and supporting documents were submitted to the Secretary of State. The inspector appointed to examine the core strategy expressed concern that in preparing the plan the Council may not have satisfied the duty to co-operate, in particular because the housing

requirement was significantly less than that set out in Regional Spatial Strategy (RSS). Following an exploratory meeting on 18th September 2013 the Inspector wrote to the Council concluding that the duty to co-operate would not be met and recommending withdrawal of the core strategy. On 23rd October 2013 the Council resolved to withdraw the core strategy. On 28th January 2014 the council decided to progress with a Local Plan.

3.3. Figure 3a shows the progress of the Local Plan as detailed in Local Development Scheme (LDS). The webpage at www.kirklees.gov.uk/localplan provides updated information in relation to the next steps to be taken.

Figure 3a – Local Development Scheme progress		
Stage	Period	Progress
Evidence Gathering	January 2014 – ongoing	Evidence gathering will be ongoing throughout the preparation of the draft plan.
Early Engagement (I)	Spring 2014	People’s views were invited about what issues and information should be considered to shape the local plan. Completed in April – May 2014.
Early Engagement (II)	Summer 2014	In July 2014 a workshop was held for a targeted group of community groups, businesses and other local organisations to build on the previous engagement and develop a vision and objectives for the local plan.
Early Engagement (III)	Autumn 2014	In November 2014, the council produced a booklet called “Shaping our Local Plan” outlining: <ul style="list-style-type: none"> • details about the Local Plan and the process of how it will be developed; • Kirklees ambition for growth and how a Local plan can achieve this; • key statistics, facts and information which government says Local Plans should be based on; • options for how we decide where new development should go. The council invited comments on the booklet and intend to produce a feedback report on responses in January 2015.
Developing the Preferred Option	Early – Mid 2015	
Formal Consultation on the Preferred Option	Late Summer 2015	
Responding to the Preferred Options Formal Consultation	Autumn 2015 – Spring 2016	
Publication	Summer 2016	
Submission	Late 2016	
Adoption	Late 2017	

4. Adopted documents and policy monitoring

- 4.1 The implementation of a new Local Plan system which includes a robust monitoring framework will take time and each Local Plan policy will need to develop its own monitoring framework. Figure 4a shows the planning policy documents adopted by Kirklees as at 31st March 2014 (www.kirklees.gov.uk/localplan).

Figure 4a – Planning policy documents adopted (at 31 st March 2014)	
Documents and monitoring	Adoption date
1) Statement of Community Involvement (SCI) The SCI continues to be used to influence consultation methods on Local Plan documents.	September 2006. Review in 2015
2) Supplementary Planning Document 1 (SPD1) - Negotiating Financial Contributions for Transport Improvements (Leeds Road, Huddersfield) During the monitoring period 2013/14 no payments were received in relation to the requirements set out in SPD1.	September 2007
3) Supplementary Planning Document 2 (SPD2) - Affordable Housing The council have continued the approach of introducing the Affordable Housing SPD in a phased manner in response to the current economic climate and comments received in the consultation process (www.kirklees.gov.uk/localplan). Total affordable housing completions during the monitoring period are shown in section 7 (housing).	November 2008

5. Unimplemented policies

- 5.1. Councils are required to indicate in their annual monitoring report any policy which is not being implemented, together with a reason for non-implementation, details of any steps taken to secure implementation, or whether the council intends to devise a new policy to replace or amend the policy.
- 5.2. As the Kirklees Local Plan has not yet reached adoption the Kirklees UDP adopted in 1999 continues to be the statutory development plan. In early 2007, a policy saving exercise, taking account of guidance from the Secretary of State, examined whether UDP policies should be saved or not saved. Policies were proposed not to be saved where they were redundant due to the completion of developments or because of changes in national planning policy and also where they added nothing to relevant national policy.
- 5.3. As a result of a Direction issued by the Secretary of State for Communities and Local Government, from 28th September 2007 some policies in the UDP therefore continued to have effect (“saved policies”) and some did not as they were not saved (www.kirklees.gov.uk/udp). Following the publication of the National Planning Policy Framework (NPPF), the “saved” UDP policies continue to have effect where they are in accordance with the NPPF and the associated National Planning Policy Guidance (NPPG).

6. Duty to Co-operate

- 6.1 The duty to co-operate (DtC) is set out in section 110 of the Localism Act 2011 and in paragraphs 178 - 181 of the NPPF. Paragraph 181 of NPPF states that *“local planning authorities will be expected to demonstrate evidence of having effectively co-operated to plan for issues with cross-boundary impacts when their local plans are submitted for examination”*.

The council has continued to actively participate in constructive engagement with neighbouring authorities and other DtC bodies. The key forum for this work has been the Leeds City Region Duty to Co-operate Officer Group.

6.2 Actions to secure effective co-operation

On 2 April 2013 the LDF core strategy approved by the Council on 6 March 2012 was submitted to the Secretary of State for Communities and Local Government.

The council published three reports in respect of our Duty to Co-operate to support the submitted core strategy:

- LDF Core Strategy Submission: Supporting Document Duty to Co-operate Statement (April 2013)
- LDF Core Strategy Submission: Supporting Document Update to Duty to Co-operate Statement (April 2013)
- LDF Core Strategy Examination Compliance with Duty to Co-operate (prepared in response to the points raised by the examining inspector in his letters of 26 April and 21 May 2013) (September 2013)

The resolution to withdraw the core strategy was made on 23rd October 2013 by the authority's Full Council. Following on from this a decision was taken at Cabinet on the 28th January 2014 to progress the Local Development Framework in the form of a Local Plan. During this period the council has continued to actively participate in the Leeds City Region Duty to Co-operate Officer Group, in addition the council has undertaken the following actions:

In June 2013, initial discussions started in relation to updating the Calder Valley Strategic Flood Risk Assessment (SFRA). These discussions involved planning and drainage colleagues from Calderdale Council and Wakefield Council and officers at the Environment Agency to set out the potential scope of the updated SFRA. An inception meeting with JBA Consulting was undertaken in October 2013. There has been ongoing dialogue to discuss various elements of the SFRA, particularly in relation to the delineation of Flood Zone 3b. Delays to the work have been due to technical difficulties rather than lack of agreement on issues. The intention is to publish the Calder Valley SFRA in spring 2015.

In December 2013 Kirklees Council contacted DEFRA, the Environment Agency and 90 Waste Planning Authorities who had previously received waste from Kirklees. This was to determine, based on the current quantities of waste flows, if they were able to continue receiving these quantities of waste for the

duration of the plan period. No strategic issues were identified. Kirklees received a further 6 DtC requests in relation to waste from other waste planning authorities, no strategic issues were identified.

Kirklees has continued to work in partnership with each of the West Yorkshire Local Authorities in producing the draft Local Aggregate Assessment 2012 for West Yorkshire (LAA).

The council has continued to be actively involved in the South Pennines Renewable Energy Group and the principles agreed in the Memorandum of Understanding. This included agreement to update the South Pennines Wind Energy Landscape Study. However, this study update was not published within this monitoring period.

6.3 Constructive engagement to requests for cooperation:

Local Authority	Document	Date	Nature of response
Leeds	Site allocation plan - issues and options	31/05/2013	Kirklees highlighted sites with potential cross boundary issues relating to green belt and transport and committed to continue dialogue to assess impacts and potential mitigation. The proposed approach to the White Rose shopping centre was supported.
Bradford	Notification of public consultations - neighbourhood area applications	22/07/2013	No concerns raised
Wakefield	Leisure Recreation & Open Space Local Plan - Early Engagement	20/06/2013	Kirklees provided comment on the DtC strategic issues table including the potential open space and Green Infrastructure linkages and sought clarification on issues raised. This was followed up with a meeting on 26.11.2013 to discuss the issues raised and agree actions.
Wakefield	Retail and Town Centre Local Plan - Early Engagement	20/06/2013	Kirklees provided comment on the DtC strategic issues table and sought clarification on issues raised. This was followed up with a meeting on 26.11.2013 to discuss the issues raised and agree actions.
Leeds	Gypsy and Traveller Needs Assessment 2013	02/08/2013	Kirklees noted that Leeds had undertaken a new Gypsy and Traveller Accommodation Assessment, and highlighted that the West Yorkshire GTAA was still being used for Kirklees.
AGMA	Greater Manchester Gypsy and Traveller Accommodation Assessment 2014	07/01/2014	Stakeholder response provided - no issues raised.
High Peak	High Peak Local Plan	10/01/2014	Kirklees confirmed it did not consider there to be a rationale for Kirklees taking any unmet housing need arising from High Peak.
Leeds	Natural Resources and Waste DPD	15/01/2014	Kirklees response set out that it agreed with the proposed approach.

7. Housing

Context

- 7.1 Reporting on the delivery of additional dwelling provision is a particularly important element of annual monitoring reports. The annual monitoring report must specify the number of dwellings built during the period of the report (1st April 2013 – 31st March 2014) and dwellings built since the date when the current housing requirement came into effect in 2004/05. It also sets out the remaining capacity on housing sites with planning permission.

Housing requirement

- 7.2 In May 2008, the Yorkshire and Humber Plan – Regional Spatial Strategy (RSS) was published. The RSS proposed an annual requirement of 1,060 dwellings for 2004-08 and 1,700 for 2008-26. The Yorkshire and Humber RSS was revoked on 22nd February 2013 through the provisions of the Localism Act but remains the most recent housing figure that has been subject to public examination (figure 7a).

	2004-2008	2008-2026
RSS	1,060 per annum	1,700 per annum

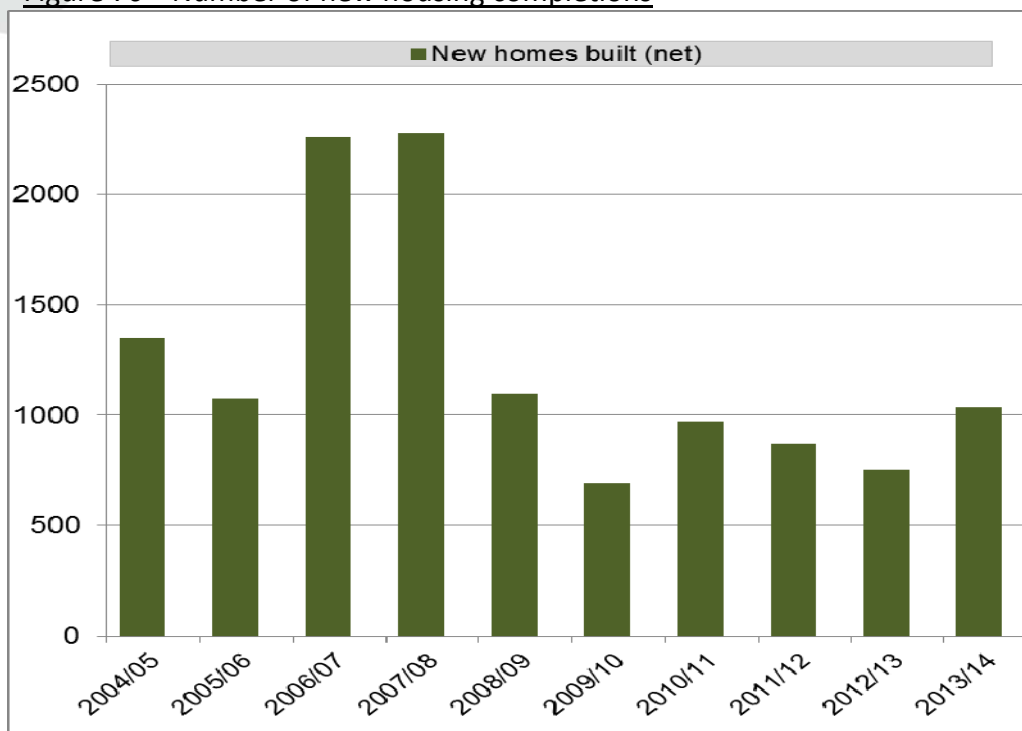
Housing completions

- 7.3 Figure 7b shows completions within Kirklees since the 2004 RSS base date. During 2013/14 there were 1,144 housing completions (new build and conversions), offset by losses of 108. Consequently the net completions for the period 2013/14 were 1,036. Over the RSS period to date, figure 7b shows that there have been 12,391 completions compared to a requirement of 14,440 which represents a shortfall of 2,049.

Year	RSS requirement	Net completions
2004/5	1,060	1,349
2005/6	1,060	1,074
2006/7	1,060	2,261
2007/8	1,060	2,281
2008/9	1,700	1,098
2009/10	1,700	692
2010/11	1,700	974
2011/12	1,700	873
2012/13	1,700	753
2013/14	1,700	1,036
Total	14,440	12,391

7.4 Figure 7c shows the net number of housing completions over the last 10 years.

Figure 7c – Number of new housing completions



7.5 National planning policy continues to advocate effective land use through re-use of brownfield (previously developed) land. Figure 7d shows in 2013/14, 70.45% of new house completions were on previously developed land.

7.6

	2010/11	2011/12	2012/13	2013/14
Gross completions	1,106	965	822	1,144
Gross completions on previously developed land	913	726	579	806
% on previously developed land	82.55%	75.23%	70.44%	70.45%

Accommodation for Gypsies and Travellers

7.7 There were no additional Gypsy and Traveller pitches provided in Kirklees during the monitoring period from April 2012 to March 2013 or from April 2013 to March 2014.

Affordable housing completions

7.8 Affordable housing, as defined in national planning policy, includes social rented, affordable rented and intermediate housing provided to eligible households whose needs are not met by the market. Negotiations to secure affordable housing within private sector developments continued in accordance with Supplementary Planning Document 2 (SPD2) (adopted in November 2008). During 2013/14, 320 affordable units were completed, which represents an increase on the figure for the previous year (figure 7e).

Figure 7e – Affordable housing completions						
	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14
Social Rented Homes (HCA Grant Support)	44	62	17	87	36	0
Social Rented Homes (developer contributions only (S106))	115	19	27	25	0	27
Social Rented Other (e.g. regeneration funding/PFI)	27	20	87	0	174	251
Total S106	186	101	131	112	210	278
Affordable Rent (80% market rent)	0	0	6	24	0	20
Intermediate Homes	18	114	55	78	58	22
Affordable Homes Total	204	215	192	214	268	320

Housing density

- 7.9 Figure 7f provides information relating to the number of completions in 2013/14 based on site densities.

Figure 7f – Density of new housing completions (2013/14)		
	Dwellings	%
Less than 30 dwellings per hectare	264	23.1
30 dwellings or greater per hectare	880	76.9
Total	1,144	100.0

Remaining supply

- 7.10 The remaining housing supply is monitored through the Strategic Housing Land Availability Assessment (SHLAA). The SHLAA is to provide information on sites that could potentially be used to meet the housing requirement in Kirklees. It also includes sites with planning permission. The SHLAA does not allocate sites for development as this will be undertaken through the Local Plan process. Much of the capacity within SHLAA is subject to policy constraints which restricts development at the present time. This primarily relates to green belt land. The latest SHLAA can be viewed at www.kirklees.gov.uk/shlaa
- 7.11 Figure 7g shows the remaining housing supply on sites with planning permission.

Figure 7g – Dwellings with planning permission at the start of each monitoring year

Monitoring Year	Dwellings with planning permission but not yet built at start of year
2004/05	4,625
2005/06	5,483
2006/07	7,331
2007/08	7,974
2008/09	7,674
2009/10	8,406
2010/11	7,491
2011/12	7,033
2012/13	6,514
2013/14	6,661
2014/15	6,350

1

At 31st March 2014, the available housing capacity identified from planning permissions was 6,350. In addition, there is potential housing capacity on other sites including remaining UDP housing allocations, sites with expired planning permission and other sites in the SHLAA.

- 7.13 The change in the number of dwellings with planning permission between each monitoring year in figure 7g results from the difference between the numbers of new planning permissions granted each year, the expiry of existing planning permissions and the number of houses built.

Five year housing land supply

- 7.14 Guidance on the provision of land for housing contained in national planning policy indicates that local authorities should identify sufficient specific sites to deliver a five year housing supply. Information relating to the current five year housing land supply position will be published in an addendum to the AMR upon completion of the latest SHLAA in spring 2015.

8 Employment, shops and services

Employment

- 8.1 To ensure adequate land is available for employment opportunities to be created, employment land take-up continues to be monitored by the council.
- 8.2 Saved policy B1 of the UDP seeks to meet the employment needs of the district by providing land to accommodate the requirements of existing Kirklees businesses and the establishment of new businesses. UDP saved policy B2 allocated 278.9 hectares for B1, B2 and B8 uses on sites of 0.4 hectares and above for the plan period. Take up in recent years is shown in figure 8a.

Figure 8a – Take up of employment land

	Hectares
2004/5	19.86
2005/6	0.51
2006/7	15.70
2007/8	13.33
2008/9	15.44
2009/10	9.00
2010/11 & 2011/12 *	10.08
2012/13	8.11
2013/14	8.06

* No data was collected in the 2010/11 monitoring year hence the figure collected in 2011/12 represents 2 years' worth of take up

8.3 Figure 8b shows the amount of completed floorspace by use class constructed on employment sites over the same period.

8.4 The council prepares an annual Employment Land Supply Review (ELSR) with a base date of 1st April. The ELSR includes details of specific sites that are suitable for employment uses and their current planning status (UDP allocations without planning permission, sites with planning permission, expired permissions and other sites identified by the council). The current report can be viewed online along with previous reports at www.kirklees.gov.uk/localplan. There is no 2010/11 version of this document.

Figure 8b – Total amount of gross additional employment floorspace (sq.m.) by type

Use class	B1a	B1b	B1c	B2	B8	Total
2004/5	6,589			26,936	56,792	90,317
2005/6	894	0	0	1,439	2,490	4,823
2006/7	19,473	795	7,623	21,760	18,807	68,458
2007/8	7,022	0	2,238	13,804	16,814	39,878
2008/9	6,493	0	5,023	16,096	25,395	53,007
2009/10	13,644	0	1,944	11,548	2,900	30,036
2010/11 & 2011/12	2,575	4,482	1,612	9,073	26,453	44,195
2012/13	4,573	401	2,348	8,486	37	15,845
2013/14	7,933	0	210	13,691	4,544	26,378

8.5 Figure 8c examines the proportion of completed employment floorspace on previously developed land for the monitoring year 2013/14.

Figure 8c – Total amount of employment floorspace (sq.m.) on previously developed land – by type (gross) 2013/14

Use class	B1a	B1b	B1c	B2	B8	Total
Gross additional floorspace	7,933	0	210	13,691	4,544	26,378
Previously developed	7,933	0	210	13,691	4,544	26,378
% on previously developed land	100	-	100	100	100	100

- 8.6 Figure 8d shows the amount of land remaining to be developed and available, including remaining UDP allocations and planning permissions. Potential sites for expansion which are landlocked or within existing employers' ownership and therefore would not be available for a new user, are excluded.

Figure 8d – Amount of potential employment land available - by type		
Use class	Hectares	
	Remaining UDP allocations (without planning permission)	Planning permissions (total only)
B1a		3.79
B1b		0.19
B1c		1.73
B2		3.19
B8		3.28
Total	52.9	12.17

Shops and services

- 8.7 The Kirklees town centre audit programme monitors retail provision in shopping centres in the District. Surveys are undertaken to record and monitor the amount of floorspace, number and diversity of shop units in each centre.
- 8.9 Figures 8f and 8g provide information on the provision of convenience (food) and comparison (non-food) retail floorspace in town and district centres, and also the level of vacancy and refurbishment work recorded in these centres in 2013. The centres included in the assessment are only the top 4 classifications (sub-regional town centre, large and small town centres and district centres). Data for the smaller centres (local and neighbourhood) is only collected in alternate years. Figure 8e defines the classification of each centre.
- 8.10 During 2014 the town centre audit programme is being revised and updated. All the units that are surveyed and recorded will be re categorised to Experian GOAD sector and GOAD classifications. In future, monitoring data will be reported in the following breakdown: convenience, comparison, retail service, leisure service, financial and business service, vacant outlets. Floorspace will be reported as a total of the gross footprint floorspace.

The shopping centre hierarchy is also being reviewed and updated.

Figure 8e – Shopping Centre Classification	
Level	Centres
Sub-Regional Town Centre	Huddersfield town centre
Large Town Centre	Dewsbury and Batley town centres
Small Town Centre	Heckmondwike, Cleckheaton and Holmfirth town centres
District Centre	Almondbury, Birstall, Denby Dale, Honley, Kirkburton, Marsden, Marsh, Meltham, Milnsbridge, Mirfield, Moldgreen, Ravensthorpe, Skelmanthorpe & Slaithwaite
Local Centre	33 centres
Neighbourhood Centre	51 centres

Figure 8f – Retail floorspace within sub-regional and large town centres as at 2013/14 – sq.m. net				
		Huddersfield	Dewsbury	Batley
Retail	convenience	15,894	10,598	7,646
	comparison	59,969	25,296	18,468
Vacant		7,082	7,472	1,952
Under refurbishment		95	1,873	46
Total		83,040	45,239	28,112

Figure 8g – Retail floorspace in small town centres and district centres as at 2013/14 – sq.m. net			
		Small towns (Heckmondwike, Cleckheaton and Holmfirth)	District centres (x 14)
Retail	convenience	8,484	10,660
	comparison	13,635	19,330 ⁽¹⁾
Vacant		1,633	2,151 ⁽¹⁾
Under refurbishment		0	104
Total		23,752	32,245

⁽¹⁾ Figures revised from previous publications as a result of improved data validation.

9. Environmental quality

Flooding

9.1 The Calder Valley Strategic Flood Risk Assessment (SFRA) can be downloaded from www.kirklees.gov.uk/localplan. This document should be read in conjunction with national planning policies and the latest Environment Agency Flood Map.

9.2 During the period 2013/14 period, there were no instances where planning permission was granted contrary to the sustained objection of the Environment Agency on water quality or flood risk grounds.

Areas of biodiversity importance

9.3 During the monitoring year 2013/14 the total area of biodiversity importance in Kirklees is 7,209.3 hectares which includes sites under the following designations:

- Sites of Special Scientific Interest (SSSI) (includes upland areas also designated as Special Protection Areas - SPA)
- Local Wildlife Sites (LWS)
- Local Geological Sites (LGS)
- Candidate Local Wildlife Sites

- Habitats of Principal Importance
- Ancient Woodland

Open space

- 9.4 The council commissioned a borough-wide comprehensive assessment of open space provision in Kirklees in accordance with the requirements of national Planning Policy Guidance Note 17: Planning for Open Space, Sport and Recreation. The study provides an audit based analysis of the quantity, quality, value and accessibility of open spaces. The study also includes an assessment of existing and future needs for open space, sports and recreational facilities. The published document is available from the council website at www.kirklees.gov.uk
- 9.5 A revised Open Space report was issued in December 2010 taking account of quality and value assessments of new and refurbished sites. The revisions also reflect amendments made to the quality criteria and weightings for each typology. The updated report is also available on the website.
- 9.6 The council is currently updating the Open Space Study to inform the Local Plan process.
- 9.7 Keep Britain Tidy run an annual scheme to benchmark national standards for parks and green spaces in the UK – this awards Green Flag status to reward the best green spaces. Figure 9b shows parks with Green Flag status within Kirklees.

Figure 9b – Parks with Green Flag status within Kirklees			
Park Name	Park Location (including grid reference)	Local Authority Managed?	Area (ha)
Oakwell Hall Country Park	Nova Lane, Birstall (421760, 426968)	Yes	46ha
Beaumont Park	Beaumont Park Road, Huddersfield (412637, 414422)	Yes	11ha
Crow Nest Park	Cemetery Road, Dewsbury (423544, 421289)	Yes	17ha
Greenhead Park	Trinity Street, Huddersfield (413537, 416885)	Yes	13ha

10. Waste

- 10.1 At 31st March 2013, within Kirklees there are a variety of waste management facilities including 3 municipal waste transfer stations, 5 landfill sites, 5 household waste recycling centres (with public access), approximately 50 scrap yards and approximately 20 private sector waste transfer stations.
- 10.2 During the monitoring year 2013/14, a total of 204,003 tonnes of Local Authority Collected Waste was generated which represents an increase of 8,957 tonnes compared to the 2012/13 monitoring year. The amount of waste dealt with by each management method is shown in figure 10a.

Waste Management Type	2012/13		2013/14	
	Waste (tonnes)	% of each Management Type	Waste (tonnes)	% of each Management Type
Waste to Energy (Incineration)	117,806	60.4	121,364	59.5
Landfill	10,468	5.4	14,088	6.9
Recycled/Composted	66,772	34.2	65,942	32.3
Other*	-	-	2,609	1.3
Total	195,046	100.0	204,003	100.0

*In 2013/14 of the 204,003 tonnes of waste collected 2,609 tonnes was not transferred to a final destination. Some of this was due to processing loss (including drainage/drying of street sweepings & green waste prior to transfer) and some due to collected waste not having yet been transferred to its final destination.

11. Community involvement and access to information

Statement of Community Involvement (SCI)

- 11.1 The Statement of Community Involvement (as adopted on 27th September 2006) sets out standards to be achieved by the council in involving the community in the preparation of the former Local Development Framework (LDF), now the Local Plan and the planning application process.
- 11.2 It is intended that in the light of legislative changes to the Local Plan Regulations¹ that a review of the SCI is undertaken in early 2015. This will address the council's requirements in relation to early engagement² and how stakeholders will be consulted at formal Local Plan consultation stages. The revised SCI will no longer contain the Development Management processes as it is intended that these will be addressed through a new Development Management Charter. The revised SCI will be subject to six weeks public consultation before being adopted by the Council.

¹ The Town and Country Planning (Local Planning) (England) Regulations 2012

² Regulation 18



Local Plan


- 11.3 The council has a dedicated Local Plan webpage where details of the timetable for the Local Plan, its progress and supporting documents can be viewed including details of past, current and proposed consultations (www.kirklees.gov.uk/localplan). The website also sets out how people can request to be kept informed about the progress of the Local Plan.
- 11.4 As part of the development of the Local Plan, the council has undertaken a series of early engagement events. We held the first stage in April – May 2014 asking for people’s views about what issues and information should be considered to shape the Local Plan. A report was produced which set out information about the process and a questionnaire was made available for people to send us their views. The council also undertook a “call for sites” which provided the opportunity for people to suggest sites to be developed or protected as part of the Local Plan.
- 11.5 In July 2014, a workshop was held for targeted community groups, businesses and other organisations. This set out the council’s priorities for the Local Plan and gathered people’s views in more detail about what the plan should include.
- 11.6 Further early engagement took place in November – December 2014 where the council produced a “Shaping our Local Plan” booklet. This set out the following:
- details about the Local Plan and the process of how it will be developed;
 - Kirklees’ ambition for growth and how a Local plan can achieve this;
 - key statistics, facts and information which government says Local Plans should be based on; and
 - options for how we decide where new development should go.
- 11.7 Details of the Local Plan and early engagement can be found on the council’s website at: www.kirklees.gov.uk/localplan

Neighbourhood Planning

- 11.8 The council has a duty to support Neighbourhood Planning. Information on the council’s role and a series of advice notes are contained on the council’s website. Under the Neighbourhood Planning Regulations 2012, the Council has a duty to support neighbourhood planning part of which is required to publicise various stages of the neighbourhood planning process. Neighbourhood Planning Guidance Note 5 sets out the council’s statutory publicity duties. It is the role of the neighbourhood planning body to undertake community engagement and consultation as they produce their neighbourhood development plan.

Development Management

- 11.8 Until the Local Plan is adopted (planned for late 2017) the Unitary Development Plan (UDP) written statement and proposals maps and the national planning policy framework are the key tools in determining planning decisions. The UDP is available to view at www.kirklees.gov.uk/udp. The schedule of saved and unsaved policies effective from 28th September 2007 is also available.

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- 11.9 The council encourages planning applications to be submitted using the standard planning application form (1 App) via the Planning Portal (www.planningportal.gov.uk).
- 11.10 The Kirklees Council website (www.kirklees.gov.uk/planning) enables planning applications to be searched and viewed. The search facility enables the user to access planning application details using information from the application or address, or by map search. The results allow the user to view the application and supporting statements and plans. The website also provides the facility to comment on planning applications or make an enforcement complaint online. A variety of general guidance and advice notes can also be accessed from this website.

