



LOCAL DEVELOPMENT FRAMEWORK

# Annual Monitoring Report 2008 - 2009



**Kirklees Council  
Local Development Framework  
Annual Monitoring Report 2008/9**

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## Summary

- This is the fifth annual monitoring report produced by Kirklees Council. It covers the period from April 2008 to March 2009.
- The report covers a number of indicator areas including progress towards the Local Development Scheme (LDS) and latest information on housing, employment, open space and flooding.
- Supplementary Planning Document 2 (Affordable Housing) was adopted in November 2008. A revised and updated Local Development Scheme which takes account of the 2008 changes to PPS12 is yet to be agreed with Government Office.
- Net housing completions for 2008/9 were 1,098. 89.31% of new housing completions were on previously developed (brownfield) land.
- Based on current expectations of house building activity, the council can demonstrate an adequate 5 year supply.
- Employment land take up in 2008/9 was 15.44 hectares, compared with 13.33 hectares take up for 2007/8.
- 93.0% of new employment provision was made on previously developed (brownfield) sites in 2008/9.
- At 31<sup>st</sup> March 2009 the amount of land remaining to be developed and available for employment uses totalled 91.83 hectares.
- Gross retail completions in this monitoring year totalled almost 7,000 sq.m.

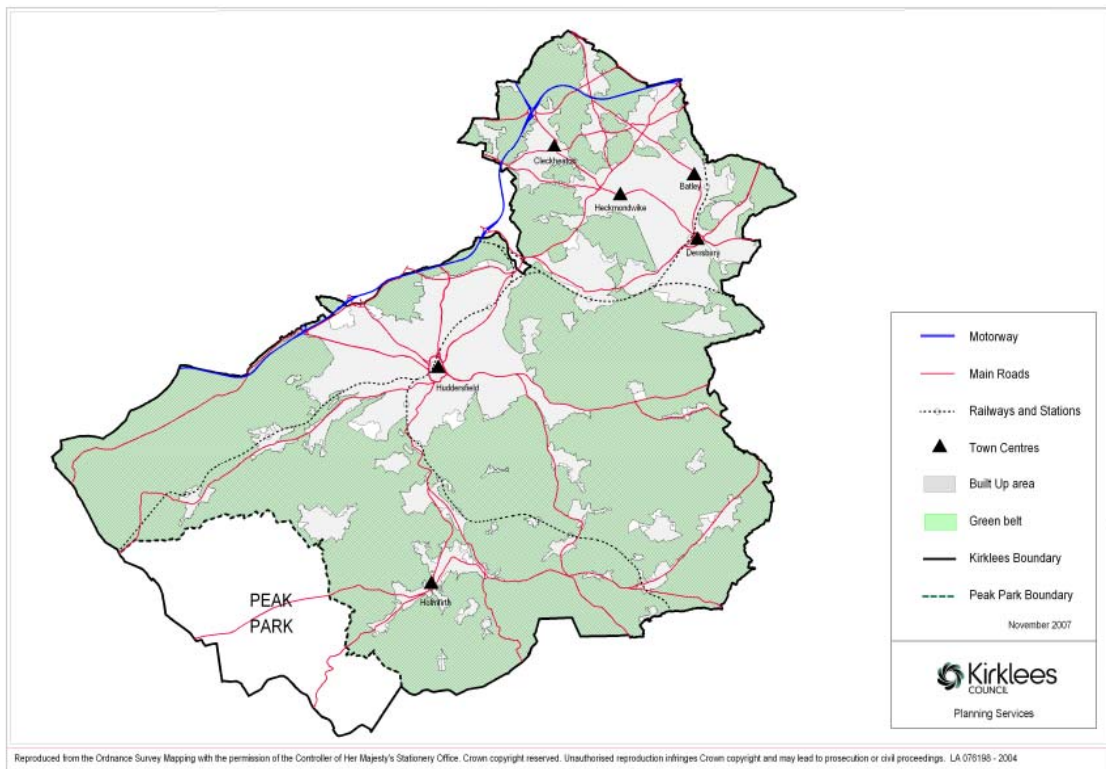
## **1. Introduction**

- 1.1. Under the Planning & Compulsory Purchase Act 2004, councils are required to produce an annual monitoring report for each financial year assessing the implementation of the council's Local Development Scheme (LDS), and the extent to which policies are being successfully implemented.
- 1.2. The LDS is essentially a programme of preparing local development documents, which will together form the Local Development Framework (LDF) and provide a spatial planning strategy.
- 1.3. Annual monitoring reports must be submitted to the government within 9 months of the end of the period, i.e. by the end of December each year. Each report is published on the council's website ([www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf)).
- 1.4. The Town & Country Planning (Local Development) (England) Regulations 2004 detail the requirements for the content of the annual monitoring report. In simple terms, the council is required to report:
  - details of progress made for each document specified in the LDS, together with any steps to be taken if preparation has fallen behind the timetable, and details of any documents adopted or approved;
  - details of any Local Development Orders made or revoked;
  - policies which are not being implemented, together with reasons why, and any steps to be taken to secure implementation to replace or amend the policy;
  - details of performance against housing provision policy.
- 1.5. This report also includes information on employment land, retail, biodiversity, open space, waste and community involvement.
- 1.6. Throughout the AMR 'indicator' numbers are cited in both the text and figures. These are references to the output indicators reported to Local Government Yorkshire and Humber (LGYH) as part of regional annual monitoring, and are displayed for ease of cross reference.

## 2. Kirklees context

- 2.1. Kirklees is one of five metropolitan districts in West Yorkshire, covering an area of 40,860 hectares. It is located on the western edge of the Yorkshire and Humber region and part of Kirklees is within the Peak District National Park.
- 2.2. The district contains a diverse mix of land uses with the main urban areas in the north and west containing the majority of the population. The green belt is extensive, covering 70.3% of the district (excluding Peak District National Park), particularly within the south. Kirklees is divided into 23 wards, with 59 designated conservation areas. The road and rail network provides good links to the surrounding cities of Manchester, Leeds, Bradford and Sheffield, with wider reaching connections provided via the M62 and the M1.

**Figure 2a - Kirklees context map**



### 3. Local Development Scheme implementation

- 3.1. A revised Local Development Scheme (LDS) (available from [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf)) came into effect on 24 September 2007. Figure 3a shows progress with the production of Local Development Framework (LDF) documents within the monitoring period. The Local Development Scheme will be reviewed in the light of the procedural changes in revised PPS12 and the new timing for the Core Strategy preferred options consultation. Figure 5a shows a complete list of LDF documents adopted as at 31<sup>st</sup> March 2009. The latest version of this LDF timeline can be viewed at [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf).

<b>Figure 3a – Local Development Scheme progress</b>		
<b>Document and stages</b>	<b>LDS target</b>	<b>Actual</b>
<b>DPD1 - Core Strategy</b>		
Preferred Options	September 2008	February 2009 (options consultation)
Submission consultation	March 2009	-
Adoption	June 2010	-
<b>DPD2 - Development and Open Space</b>		
Issues and Options start	June 2009	-
Preferred Options	June 2010	-
Submission consultation	March 2011	-
Adoption	July 2012	-
<b>DPD3 - Design and Conservation</b>		
Issues and Options start	June 2009	-
Preferred Options	June 2010	-
Submission consultation	March 2011	-
Adoption	July 2012	-
<b>DPD4 - Minerals and Waste</b>		
Issues and Options start	June 2009	-
Preferred Options	June 2010	-
Submission consultation	January 2011	-
Adoption	February 2012	-
<b>SPD2 - Affordable Housing</b>		
Community consultation	February 2008	April 2008
Adoption	July 2008	November 2008
<b>SPD from DPD1</b>		
Community consultation	August 2010	-
Adoption	February 2011	-
<b>2007/8 Annual Monitoring Report</b>		
Submission	December 2008	December 2008

- 3.2 As a result of the Council's decision to delay publication of the Core Strategy options consultation document from September 2008 to February 2009 to take full account of the content of the new Regional Spatial Strategy (RSS) published in May 2008, the scheduled submission of the Core Strategy in March 2009 was not achieved. This impacted upon the proposed timetable for other Development Plan Documents shown in figure 3a.

Update note – December 2009

A revised and updated Local Development Scheme which takes account of the 2008 changes to PPS12 can be viewed at [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf). It is yet to be agreed with Government Office and therefore may be changed.

In addition to the DPDs included in the current LDS two Area Action Plans (AAP) are also to be prepared for:

1) Huddersfield Town Centre

Consultation on an issues document took place between November and December 2009. For further information, please see [www.kirklees.gov.uk/huddersfield](http://www.kirklees.gov.uk/huddersfield)

2) Dewsbury and Batley Town Centres

Consultation on an issues document is proposed for September 2010.

#### **4. Unimplemented policies**

- 4.1. Councils are required to indicate in their annual monitoring report any policy which is not being implemented, together with a reason for non-implementation, details of any steps taken to secure implementation, or whether the council intends to prepare or revise a development plan document (DPD) to replace or amend the policy.
- 4.2. As no DPD has yet reached adoption, the Kirklees UDP adopted in 1999 continues to be the statutory development plan. In early 2007, a policy saving exercise, taking account of guidance from the Secretary of State, examined whether UDP policies should be saved or not saved. Policies were proposed not to be saved where they were redundant due to the completion of developments or because of changes in national planning policy and also where they added nothing to relevant national policy.
- 4.3. As a result of a Direction issued by the Secretary of State for Communities and Local Government, from 28<sup>th</sup> September 2007 some policies in the UDP continue to have effect ("saved policies") and some do not as they were not saved. The full list of saved and unsaved policies can be viewed on the council's website at [www.kirklees.gov.uk/udp](http://www.kirklees.gov.uk/udp)



## 5. Adopted documents and policy monitoring

- 5.1. The implementation of a new development plan system which includes a robust monitoring framework will take time. Each local development document will need to develop its own monitoring framework. The preparation of development plan documents (DPDs) and supplementary planning documents (SPDs) need to incorporate the sustainability appraisal process. A corporate sustainability framework has been prepared which guides the appraisal of these documents.
- 5.2. Figure 5a shows the Local Development Framework documents adopted by Kirklees as at 31<sup>st</sup> March 2009 ([www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf)).

<b>Figure 5a – Local Development Framework documents adopted (at 31<sup>st</sup> March 2009)</b>	
<b>Document</b>	<b>Adoption date</b>
Statement of Community Involvement (SCI)	September 2006
Supplementary Planning Document 1 (SPD1) - Negotiating Financial Contributions for Transport Improvements (Leeds Road, Huddersfield)	September 2007
Supplementary Planning Document 2 (SPD2) - Affordable Housing	November 2008

- 5.3. Supplementary Planning Document 1 (SPD1) (Negotiating Financial Contributions for Transport Improvements, Leeds Road, Huddersfield) was adopted on 21<sup>st</sup> September 2007.
- 5.4. During the monitoring period 2008/9, no contributions were received from SPD 1 negotiations. Therefore, the total contribution received to date through SPD 1 is £390,000. A further £567,000 was negotiated during 2008/9 and is expected to come forward from planning permissions. The receipt of negotiated contributions will be monitored as the permissions are implemented.
- 5.5. Supplementary Planning Document 2 (Affordable Housing) was adopted in November 2008. The council decided to introduce the SPD in a phased manner in response to the current economic climate and comments received in the consultation process ([www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf)). Since SPD2 was adopted only a very limited number of planning applications have been submitted where the SPD applies and it is too early to assess the effectiveness of the process. Monitoring of SPD2 will be included in subsequent AMR's.
- 5.6. Total gross affordable housing completions during the monitoring period are shown in figure 6b.

## 6. Housing provision

### Context

- 6.1. Reporting on the delivery of additional dwelling provision, set in the context of a housing trajectory, is a particularly important element of annual monitoring reports. The annual monitoring report must specify the number of dwellings built during the period of the report (1<sup>st</sup> April 2008 - 31<sup>st</sup> March 2009) and dwellings built since the date when the current housing requirement came into effect.
- 6.2. Policy H5 of the UDP detailed a requirement of 14,000 dwellings from 1993 to 2006. In 2001, Regional Planning Guidance for West Yorkshire (RPG12) set out a revised requirement for Kirklees of 1,310 per annum for the period 1998 - 2016. In May 2008, RPG12 was replaced by the Yorkshire and Humber Plan – Regional Spatial Strategy (RSS) (available from [www.goyh.gov.uk](http://www.goyh.gov.uk)). The RSS proposes an annual requirement of 1,060 dwellings for 2004-08 and 1,700 for 2008-26. The RSS also estimates that a further 90 dwellings per annum will need to be built to account for expected losses to the housing stock from demolitions (assuming that the losses will be partly compensated by gains from reduced vacancy) resulting in a gross requirement of 1,790 per annum from 2008-2026.

### Housing completions

- 6.3. During 2008/9 there were 1,217 gross housing completions. This has been offset by losses of 119. Taking the losses into account, the net dwelling completions for the period 2008/9 stands at 1,098.
- 6.4. PPS3 continues to advocate the effective use of land through encouraging the development of previously developed (brownfield) land in preference to greenfield sites by providing a 60% target of previously developed land. The RSS sets out an increased target of 65% of new housing to be provided on previously developed land. The council has continued to give preference to brownfield sites in granting planning permission. In 2008/9 89.31% of new housing completions used previously developed land (figure 6a).

**Figure 6a – New and converted dwellings - on previously developed land (indicator H3)**

	2008/9
<b>Gross completions</b>	1,217
<b>% on previously developed land</b>	89.31%

### Accommodation for gypsies and travellers (indicator H4)

- 6.5. There were no additional gypsy and traveller pitches provided in Kirklees during the monitoring period from April 2008 to March 2009.

**Affordable housing completions (indicator H5)**

- 6.6. Affordable housing, as defined in Planning Policy Statement 3 (PPS3), includes social rented and intermediate housing. Negotiations to secure affordable housing within private sector developments continued in accordance with adopted planning policy and approved supplementary planning guidance, and more recently in accordance with Supplementary Planning Document 2 (SPD2) (adopted in November 2008). During 2008/9, 204 affordable units were completed, which is more than double the figure for the previous year (figure 6b).

<b>Figure 6b – Gross affordable housing completions (indicator H5)</b>		
	<b>2007/8</b>	<b>2008/9</b>
<b>Social Rented Homes</b>	63	186
<b>Intermediate Homes</b>	20	18
<b>Affordable Homes Total</b>	83	204

**Housing density**

- 6.7. PPS3 sets an indicative minimum density of 30 dwellings per hectare. Figure 6c shows that 87.35% of completed dwellings in 2008/9 were at a density above the PPS3 minimum.

<b>Figure 6c – Density of new housing completions (2008/9)</b>	
<b>&lt; 30 dwellings per ha.</b>	12.65%
<b>Between 30 and 50 dwellings per ha.</b>	30.98%
<b>&gt; 50 dwellings per ha.</b>	56.37%

**Housing land supply (indicators H1 and H2)**

- 6.8. Figure 6d shows the Regional Spatial Strategy plan period and the number of new dwellings required between 2004 and 2026.

<b>Figure 6d – Plan period and housing targets (indicator H1)</b>				
<b>Start of plan period</b>	<b>End of Plan Period</b>	<b>Annual increase in dwelling numbers required (2004-2006)</b>	<b>Annual increase in dwelling numbers required (2008-2026)</b>	<b>Total increase in dwelling numbers required (2004-2026)</b>
2004	2026	1,060	1,700	34,840

- 6.9. Figure 6e compares progress since 2004 in meeting the housing requirement and shows remaining capacity for new housing as represented by planning permissions and Unitary Development Plan (UDP) allocations without planning permission.

<b>Figure 6e - Housing supply table (no. of dwellings) (indicator H2 (a))</b>					
<b>Year</b>	<b>RSS requirement remaining at start of year (target for net increase in dwellings)</b>	<b>Net completions</b>	<b>Dwellings with planning permission but not yet built at start of year</b>	<b>UDP allocations without planning permission at start of year</b>	<b>Total dwelling capacity from permissions and UDP allocations available at start of year</b>
<b>2004/5</b>	34,840	1,349	4,625	5,175	9,800
<b>2005/6</b>	33,491	1,074	5,483	4,604	10,087
<b>2006/7</b>	32,417	2,261	7,331	4,591	11,922
<b>2007/8</b>	30,156	2,281	7,974	4,252	12,226
<b>2008/9</b>	27,875	1,098	7,674	3,872	11,546
<b>2009/10</b>	<b>26,777</b>	-	<b>8,406</b>	<b>3,661</b>	<b>12,067</b>

- 6.10. At 31<sup>st</sup> March 2009, the available housing capacity identified from planning permissions and remaining UDP allocations, as shown in the Housing Land Supply Review (see paragraph 6.17), amounted to 12,067. There is also additional potential housing capacity on other sites from within urban areas.

Update note – December 2009

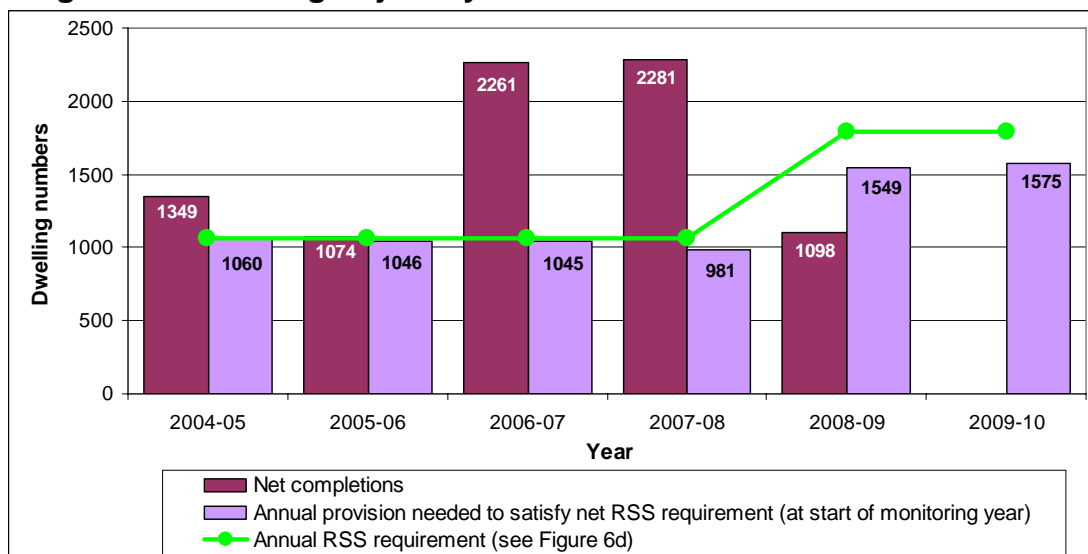
A Strategic Housing Land Availability Assessment (SHLAA) has been prepared jointly by the council and a range of partners connected with housing development. This will replace urban capacity information and identify development sites with potential to contribute to the future land supply for the Local Development Framework. The SHLAA will be published in conjunction with the consultation on the Core Strategy preferred approach due in September 2010.

- 6.11. Over the period between 2003/4 and 2006/7 new permissions granted exceeded net completions, leading to a growth in the capacity of sites with planning permission. In 2007/8 new permissions granted were less than completed dwellings and therefore the capacity of sites with planning permission decreased, followed by an increase in supply in 2008/9. The significant increase in the number of dwellings with

permission at 2006/7 resulted from the inclusion of buildings proposed for conversion in the dwelling supply for the first time.

- 6.12. The government requires each local planning authority to analyse its “housing trajectory” by comparing completions with the Regional Spatial Strategy (RSS) housing requirement and assessing the rate of annual completions needed in the future to satisfy these requirements (figure 6f).

**Figure 6f – Housing trajectory**



- 6.13. Between the Regional Spatial Strategy (RSS) base date (2004/5) and 2007/8, housing completions exceeded requirements for new dwellings by a significant margin. However, in 2008/9 housing completions decreased to well below the required level in the housing trajectory. The trajectory indicates that house building will now need to achieve a net annual increase of 1,575 dwellings to increase housing stock to the level required by the RSS. However, the recessionary impact on the housing market is not expected to be short-lived with recovery only taking place slowly over the next five years. On this basis housing completions are predicted to decline further next year before recovering steadily to a level consistent with meeting the RSS requirement level in 2013/14. The deficiency in provision will need to be made-up in the latter part of the RSS period.
- 6.14. Guidance on the provision of land for housing contained in Planning Policy Statement 3 (PPS3) indicates that local authorities should identify sufficient specific sites to deliver a five year housing supply.
- 6.15. Figure 6e demonstrates that as at 31<sup>st</sup> March 2009 in Kirklees there were valid residential planning permissions with a capacity of 8,406 dwelling units. Of these, 6,646 are considered as having high development potential (deliverable within 5 years). Further capacity will be forthcoming within 5 years from remaining UDP allocations

located on previously developed land (59 dwellings), council initiatives promoting new housing through Private Finance Initiatives (PFI) (153 dwellings on sites currently still awaiting planning permission) and through the South Dewsbury Urban Eco Settlements bid (327 dwellings), and sites considered to be immediately available in the emerging SHLAA.

- 6.16. Based on current expectations of house building activity, the council can demonstrate an adequate 5 year supply.

**Housing Land Supply Review (HLSR)**

- 6.17. The council prepares an annual Housing Land Supply Review (HLSR) with a base date of 1<sup>st</sup> April. The HLSR includes details of sites with planning permission for housing, remaining UDP housing allocations, expired permissions and other sites identified by the council. The document includes details of the specific deliverable sites which contribute to the 5 year supply (high development potential planning permissions and brownfield UDP allocations as well as other committed sites). This document can be downloaded from the supporting information pages at [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf) or a copy obtained by emailing [dpi@kirklees.gov.uk](mailto:dpi@kirklees.gov.uk) or phoning (01484) 221627.

## 7. Business development and retail provision

### Business development

- 7.1. To ensure adequate land is available for employment opportunities to be created, employment land take-up continues to be monitored by the council.
- 7.2. Saved policy B1 of the UDP seeks to meet the employment needs of the district by providing land to accommodate the requirements of existing Kirklees businesses and the establishment of new businesses. UDP saved policy B2 allocated 278.9 hectares for B1, B2 and B8 uses on sites of 0.4 hectares and above for plan period. Take up in recent years is shown in figure 7a.

Figure 7a – Take up of employment land	
	Hectares
2004/5	19.86
2005/6	0.51
2006/7	15.70
2007/8	13.33
2008/9	15.44

- 7.3. Figure 7b shows the amount of completed floorspace by use class constructed on employment sites over the same period.

Figure 7b – Total amount of gross additional employment floorspace (sq.m.) by type (indicator BD1)						
Use class	B1a	B1b	B1c	B2	B8	Total
2003/4	7,693			19,085	12,744	39,522
2004/5	6,589			26,936	56,792	90,317
2005/6	894	0	0	1,439	2,490	4,823
2006/7	19,473	795	7,623	21,760	18,807	68,458
2007/8	7,022	0	2,238	13,804	16,814	39,878
2008/9	6,493	0	5,023	16,096	25,395	53,007

- 7.4. Figure 7c examines the proportion of completed employment floorspace on previously developed land, showing that 93.0% of new employment provision was made on previously developed (brownfield) sites in 2008/9.

<b>Figure 7c – Total amount of employment floorspace (sq.m.) on previously developed land – by type (gross) (indicator BD2)</b>						
<b>Use class</b>	<b>B1a</b>	<b>B1b</b>	<b>B1c</b>	<b>B2</b>	<b>B8</b>	<b>Total</b>
<b>Total completed floorspace</b>	6,493	0	5,023	16,096	25,395	53,007
<b>Previously developed</b>	6,261	0	5,023	13,355	24,651	49,290
<b>% Previously developed</b>	96.4	0	100	83.0	97.1	93.0

- 7.5. At 31<sup>st</sup> March 2009 the amount of land remaining to be developed and available, including remaining UDP allocations and planning permissions, totalled 91.83 hectares (figure 7d). Potential sites for expansion which are landlocked or within existing employers' ownership and therefore would not be available for a new user, are excluded.

<b>Figure 7d – Amount of potential employment land available - by type (indicator BD3)</b>		
<b>Use class</b>	<b>Hectares</b>	
	<b>Remaining UDP allocations (without planning permission)</b>	<b>Planning permissions</b>
<b>B1</b>	9.58	7.54
<b>B2</b>	2.76	3.18
<b>B1/B2/B8</b>	68.77	0
<b>B1 + A</b>	0	0
<b>Total</b>	<b>81.11</b>	<b>10.72</b>

### **Employment Land Supply Review**

- 7.6. The council prepares an annual Employment Land Supply Review (ELSR) with a base date of 1<sup>st</sup> April. The ELSR includes details of specific sites that are suitable for employment uses and their current planning status (UDP allocations without planning permission, sites with planning permission, expired permissions and other sites identified by the Council). This document can be downloaded from the supporting information pages at [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf) or a copy obtained by emailing [dpi@kirklees.gov.uk](mailto:dpi@kirklees.gov.uk) or phoning (01484) 221627.



### Retail provision

- 7.7. The Kirklees town centre audit programme monitors retail provision in the main shopping centres of the District. Annual surveys are undertaken to record and monitor the amount of floorspace and numbers of shop units in each centre, and their occupiers. Figure 7e shows the completion of new retail floorspace for the monitoring year 2008/9 in accordance with the settlement network specified in the RSS. This includes new build, conversion or change of use to retail use from units or buildings that have never been in retail use before, and significant extensions to existing retail units. It does not account for losses or gains to retail floorspace resulting from changes of shop unit occupancy.

<b>Figure 7e – Retail completions 2008/9 (Use Class Order A1) (indicator BD4)</b>		
	<b>Sq.m. gross</b>	<b>Sq.m. net</b>
<b>In RSS centres*</b>	314	204
<b>Rest of Authority**</b>	6,682	4,343
<b>TOTAL</b>	<b>6,996</b>	<b>4,547</b>

\*RSS centres are “sub-regional” (Huddersfield) or “principal” (Dewsbury, Batley and Holmfirth)

\*\*Includes other shopping centres and retail warehouse units

- 7.8. Gross completions in this monitoring year totalled nearly 7,000 sq.m. which is more than double that of the previous year. This increase is principally a result of the construction and opening of a new retail warehouse park on the edge of an existing shopping centre (Ravensthorpe), contributing over 4,500sq.m. of gross floorspace during the latter half of 2008. Other completions for 2008/9 consist of smaller scale conversions to retailing within both the RSS defined centres and other shopping centres throughout the Kirklees District.
- 7.9. Figures 7f – 7h provide information on the current provision of convenience (food) and comparison (non-food) retail floorspace in town and district centres, and at out of town locations such as retail parks. This year, the centres included in the assessment reflect the proposed shopping centre tier classification from the Issues and Options Consultation stage of the emerging Kirklees Core Strategy, which is also consistent with the RSS settlement network definition. Only Tiers 1 to 4 are included in Figures 7f to 7h. These centres serve towns or districts of Kirklees and provide significant clusters of shops and services. The figures do not include smaller scale shopping centres classified as ‘local’ or ‘neighbourhood’ (Tiers 5 and 6) except for individual retail units in these centres which are considered significant (greater than 750 sq.m. gross).

- 7.10 In future years, the provision of retailing at the Tier 1 to 4 level will be monitored, and changes from year to year will be identified. This is in addition to the main indicator BD4 which quantifies new retail floorspace year on year, rather than changes in occupancy or losses of floorspace.

<b>Figure 7f – Retail floorspace within RSS centres as at 2008/9 (Tiers 1 and 2) – sq.m. net</b>					
		<b>Huddersfield</b>	<b>Dewsbury</b>	<b>Batley</b>	<b>Holmfirth</b>
<b>Retail</b>	<b>convenience</b>	15,120	9,789	7,368	1,509
	<b>comparison</b>	57,480	29,839	18,766	3,821
<b>Vacant</b>		3,960	8,694	2,020	420
<b>Under refurbishment</b>		6,880	1,873	0	538
<b>Total</b>		<b>83,440</b>	<b>50,195</b>	<b>28,154</b>	<b>6,288</b>

<b>Figure 7g – Retail floorspace in other centres of the District as at 2008/9 (Tiers 3 and 4) – sq.m. net</b>		
		<b>All centres</b>
<b>Retail</b>	<b>convenience</b>	16,888
	<b>comparison</b>	27,818
<b>Vacant</b>		4,245
<b>Under refurbishment</b>		154
<b>Total</b>		<b>49,105</b>

<b>Figure 7h – Retail floorspace out of centre as at 2008/9 – sq.m. net</b>		
		<b>Large food stores and retail warehouses (&gt;750 sq m gross)*</b>
<b>Retail</b>	<b>convenience</b>	13,923
	<b>comparison</b>	92,764
<b>Vacant</b>		4,840
<b>Total</b>		<b>111,527</b>

\*Comparison goods retail floorspace includes the non-food elements of large freestanding foodstores

**Retail capacity study**

- 7.11 The Council commissioned a retail capacity study to cover the period 2008 to 2013 to provide a picture of the shopping patterns within Kirklees and, using householder surveys along with expenditure and turnover data, to assess the district's capacity for accommodating new retail floorspace. This study was updated in 2009 to take account of changing economic circumstances and new trends in population growth and expenditure, with forecasts for capacity up to 2015. The most recent study can be downloaded from the supporting information pages at [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf) or a copy obtained by emailing [dpi@kirklees.gov.uk](mailto:dpi@kirklees.gov.uk) or phoning (01484) 221627.

## 8. Environmental quality

### Flooding

- 8.1. In November 2008, a revised Strategic Flood Risk Assessment (SFRA) for Kirklees, Calderdale and Wakefield was signed off by the Environment Agency. This meets the requirements of Planning Policy Statement 25 (PPS25). The document and maps can be downloaded from [www.kirklees.gov.uk/planning](http://www.kirklees.gov.uk/planning). This document outlines the flood risk zones and provides guidance relating to development and flood risk.
- 8.2. During the period 2008/9 there was 1 planning permission granted contrary to the sustained objection of the Environment Agency on water quality or flood risk grounds (figure 8a).

**Figure 8a - Planning permissions granted contrary to sustained Environment Agency objections (indicator E1)**

Planning application number and description	Reason for <i>sustained</i> EA objection	Reason for authority permission
2008/90954 - Reserved matters application for erection of detached dwelling and integral garage	Flood risk	Administrative issue – no Environment Agency consultation response was received on this application.

### Change in areas of biodiversity importance (indicator E2)

- 8.3. During the year to 31<sup>st</sup> March 2009, there was a loss in the area of biodiversity importance in Kirklees of 41.7 hectares. This loss was a result of changes in the take up of habitat sites managed under the Higher Level Scheme of Natural England's Environmental Stewardship Scheme. This change dropped the total area of biodiversity importance in Kirklees to 7,174.6 hectares which includes sites under the following designations:
- Site of Special Scientific Interest (SSSI) (includes upland areas also designated as Special Protection Areas - SPA)
  - Site of Wildlife Significance (SWS)
  - Site of Scientific Interest (SSI)
  - Local Nature Reserve (LNR)
  - Biodiversity Action Plan Site (BAP)
  - Ancient Woodland

### Open space

- 8.4. The Council commissioned a borough-wide comprehensive assessment of open space provision in Kirklees in accordance with the requirements of national Planning Policy Guidance Note 17: Planning for Open Space, Sport and Recreation. The study provides an audit based analysis of the quantity, quality, value and accessibility

of open spaces. The study also includes an assessment of existing and future needs for open space, sports and recreational facilities. The published document is available from the supporting information pages at [www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf) or copies can be requested by emailing [dpi@kirklees.gov.uk](mailto:dpi@kirklees.gov.uk) or by phone on 01484 221627.

- 8.5. A key purpose of the study was to recommend open space provision standards for the LDF with a view to protecting existing open spaces from development and securing new open space provision where there are deficiencies. These recommendations are to be considered in due course as the LDF is progressed.
- 8.6. The study also makes recommendations on enhancements to existing open space which will assist the council in developing and improving leisure and recreational opportunities. Some of these recommendations are already being taken into account, for example in the programme to upgrade existing play areas. The recommendations concerning the Green Network are being considered as part of the LDF process to define priority links and in implementing new greenways.
- 8.7. At present there is one park within Kirklees which has been awarded Green Flag status (figure 8b).

<b>Figure 8b – Parks with Green Flag status within Kirklees (indicator TH47A)</b>				
<b>Park Name</b>	<b>Park Location (including grid reference)</b>	<b>Local Authority Managed?</b>	<b>Area (ha)</b>	<b>Green Flag Status?</b>
Oakwell Hall Country Park	Nova Lane, Birstall (421750, 437100)	Yes	46 ha	Awarded

## 9. Minerals

- 9.1 Figure 9a shows the amount of land won aggregates produced within the Kirklees area for the monitoring year 2008/9, split into categories of "crushed rock" and "sand and gravel".

<b>Figure 9a – Production of primary land won aggregates by mineral planning authority (in tonnes) (indicator M1)</b>		
<b>Waste Management Type</b>	<b>Crushed Rock</b>	<b>Sand and Gravel</b>
<b>Amount of Primary land won aggregates (tonnes)</b>	160,000	n/a

## 10. Waste

- 10.1. Within Kirklees there are a variety of waste management facilities including 2 municipal waste transfer stations, 5 landfill sites, 5 household waste recycling centres (with public access), approximately 50 scrap yards and approximately 20 private sector waste transfer stations.
- 10.2. There were no new waste management facilities brought on line during the 2008/9 monitoring period.
- 10.3. During this period, a total of 211,000 tonnes of municipal waste was generated and the methods of dealing with this waste are shown in figure 10a.

**Figure 10a – Amount of municipal waste arising and the management type (indicator W2)**

<b>Waste Management Type</b>	<b>Amount of Waste (tonnes)</b>	<b>% of each Management Type</b>
<b>Waste to Energy i.e. Incineration</b>	92,000	43.6
<b>Landfill</b>	75,000	35.5
<b>Recycled/Composted</b>	44,000	20.9
<b>Total</b>	<b>211,000</b>	<b>100</b>

## **11. Community involvement and access to information**

### **Statement of Community Involvement (SCI)**

- 11.1. The Statement of Community Involvement (as adopted on 27<sup>th</sup> September 2006) sets out standards to be achieved by the council in involving the community in the preparation of the Local Development Framework (LDF) and the planning applications process. The SCI will continue to be used to inform consultation preparation and processes as the LDF develops.

### **Access to information**

- 11.2. The Unitary Development Plan (UDP) written statement and proposals maps are available at [www.kirklees.gov.uk/udp](http://www.kirklees.gov.uk/udp). The schedule of saved and unsaved policies effective from 28<sup>th</sup> September 2007 is also available here.
- 11.3. The Council has a dedicated Local Development Framework (LDF) webpage ([www.kirklees.gov.uk/ldf](http://www.kirklees.gov.uk/ldf)) from which all LDF documents can be viewed along with supporting information, and details of recent, current and forthcoming consultations. We also operate an online system for contributors to register their details and be kept informed of progress on the LDF. This system provides the ability for users to submit comments on LDF documents during consultation periods.
- 11.4. Alongside the LDF webpage, Appendix A of the annual monitoring report contains details of the information and data sources that contribute to the evidence base for the LDF, including details on where relevant supporting documents can be found. These are arranged according to the policy areas proposed in the Core Strategy Issues and Options consultation, undertaken in 2009.
- 11.5. From 6<sup>th</sup> April 2008, local planning application forms were replaced by a mandatory national standard planning application form (1 App). Kirklees Planning and Building Control Services is able to accept planning applications using the 1 App form via the Planning Portal and is actively encouraging customers to make use of this option. However, to enable all of our customers to access our Service, the Council is continuing to accept paper copies of 1-App applications for the foreseeable future.
- 11.6. The Kirklees Council website ([www.kirklees.gov.uk/planning](http://www.kirklees.gov.uk/planning)) enables planning applications to be searched and viewed. The search facility enables the user to access planning application details using information from the application or address, or by map search. The results allow the user to view the application and supporting statements and plans. The website also provides the facility to comment on planning applications or make an enforcement complaint online. A variety of general guidance and advice notes can also be accessed from this website.



## Appendix A: Evidence base data sources

LDF policy area	Data source	Description	Further information/how to access document
Role and function of settlements	Settlement Hierarchy	In order to direct development to sustainable locations, a study has been undertaken by the Council to define in broad terms the current role of towns and villages in the District. From this, 6 tiers of settlement have been defined, using information on function, size, location, and service provision. This has informed the process of deciding the potential future role of settlements.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
Housing	Housing Land Supply Review (HLSR)	An annual publication providing a comprehensive record of land that is or has at some time been considered to be suitable for housing development, or is currently the subject of a planning application.	Document can be downloaded from the 'supporting information' link at <a href="http://www.kirklees.gov.uk/ldf">www.kirklees.gov.uk/ldf</a>
	Strategic Housing Land Availability Assessment (SHLAA)	A study of the development potential of specific sites across the district, which will contribute to the Council's decision making on the identification of land for housing in the future. The site assessment stage is now	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627

		complete and the SHLAA will be published alongside the next Core Strategy consultation in Autumn 2010.	
	Strategic Housing Market Assessments (SHMA)	The SHMA provides information on the level of need and demand for affordable and market housing within Kirklees. The Council commissioned a SHMA in 2009, and the final report can now be viewed online.	Document can be downloaded from the 'supporting information' link at <a href="http://www.kirklees.gov.uk/ldf">www.kirklees.gov.uk/ldf</a>
	Local Housing Assessment	The Council commissioned this study in 2006. It outlines local housing demand and supply, and the level of housing need within the area. The study resulted in the development of a housing needs model to establish the level of need for affordable housing.	Document can be downloaded from the 'Community' section of the Kirklees website at <a href="http://www.kirklees.gov.uk/community/placestolive/policies.shtml">www.kirklees.gov.uk/community/placestolive/policies.shtml</a>
	Economic Viability of Land for Housing	The Council has undertaken an assessment of land for housing to assist in the development of policies on affordable housing and particularly to help establish the level of developer contribution that can reasonable be secured.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627

	Gypsy and Travellers and Travelling Showpeople	The West Yorkshire Housing Partnership (WYHP) commissioned a West Yorkshire Gypsy and Traveller Accommodation Assessment on behalf of the 5 West Yorkshire councils, which was completed in May 2008. It provides estimates of the requirements for residential and transit pitches up to 2026.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
	Housing Market Review	Published in 2008, this review of the 2006 needs model takes account of changing incomes, house prices and means of delivery, and develops this in light of changing government guidance.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
	Settlement Viability Model	All towns and villages in Kirklees have been assessed in terms of the availability of shops, schools, health and community facilities, and public transport. This enabled settlements to be ranked in terms of their suitability to accommodate housing and employment development.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627

Employment	Employment Land Supply Review	An annual publication providing a comprehensive record of land that is or has at some time been considered to be suitable for employment/industrial development, or is currently the subject of a planning application for these uses.	Document can be downloaded from the 'supporting information' link at <a href="http://www.kirklees.gov.uk/ldf">www.kirklees.gov.uk/ldf</a>
	Kirklees Employers Survey	Published in 2008, this study uses questionnaire surveys of over 10% of businesses in Kirklees and, amongst other things, defines the aims and aspirations of these businesses in the future.	A 2009 update of this study is currently being produced. For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
	Knight Frank Study	This study, commissioned by the Council, assesses the potential for job growth within Kirklees and identifies a strategic approach to maximising employment opportunities in the district.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
Shopping and Services	Town Centre Audit Programme	The Council undertakes annual surveys of shop unit occupancy, pedestrian footfall and a range of other indicators of town centre health as recommended in PPS6. These assessments cover 19 town and district centres across the district.	Annual publications exist up to 2007 for most of the centres and can be downloaded from the 'publications' link at <a href="http://www.kirklees.gov.uk/towncentres">www.kirklees.gov.uk/towncentres</a> . For more recent information, please contact the Policy team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627.

	Shopping Centre Hierarchy	The Council undertakes surveys of retail provision throughout the District from the main town and district centres, down to local and neighbourhood shopping facilities, and retail warehouse parks, on an annual or bi-annual basis. This information contributed to the assessment of the role and function of these centres, to form the centre hierarchy.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
	Retail Capacity Study	Updated in 2009 to take account of changing economic climate, the 2009-2015 retail capacity study assesses the District's ability to accommodate further retail floorspace now and in the future.	Document can be downloaded from the 'supporting information' link at <a href="http://www.kirklees.gov.uk/ldf">www.kirklees.gov.uk/ldf</a>
Open Space	Kirklees Open Space Study	The Council commissioned a comprehensive assessment of open space provision in the District which provides an audit based analysis of the quantity, quality, value and accessibility of open spaces (October 2008). The study also includes strategy recommendations for further	Document can be downloaded from the 'supporting information' link at <a href="http://www.kirklees.gov.uk/ldf">www.kirklees.gov.uk/ldf</a>

		provision and improvement of existing facilities.	
Transport/Travel	West Yorkshire Local Transport Plan	A joint strategy supported by neighbouring authorities to tackle shared transport priorities to 2011.	The document can be viewed at <a href="http://www.wyltp.com">www.wyltp.com</a>
	Corridor Action Plans	Corridor studies are being developed as a continuing area of work to deal with congestion on the core road network. Plans to provide for the systematic improvement of congestion hotspots will be formulated.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
	A62/North Kirklees Connectivity Study	This study has been commissioned to consider the opportunities for improved public transport on the Leeds Road (A62) corridor and across north Kirklees.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
Flooding	Strategic Flood Risk Assessment (SFRA)	The Kirklees SFRA (November 2008) identifies areas within flood risk zones 1, 2, 3a and 3b, in accordance with Planning Policy Statement 25: Development and Flood Risk.	The document can be found on the home webpage for Planning and Building Control Services at <a href="http://www.kirklees.gov.uk/planning">www.kirklees.gov.uk/planning</a>
Nature conservation	Kirklees Biodiversity Action Plan (BAP)	This identifies locally important key habitats and species that have been prioritised for protection and enhancement.	Full documentation can be accessed from the Environment pages of the website at <a href="http://www.kirklees.gov.uk/community/environment/greenspace.shtml">www.kirklees.gov.uk/community/environment/greenspace.shtml</a>

	Biodiversity Opportunity Zones	The Council has established priorities and opportunities for biodiversity in specific geographical areas of Kirklees. Background information is available in the supporting document which sets out the characteristics and land uses relevant to each biodiversity zone, as well as ecological connectivity issues and overarching objectives and issues.	For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627
Natural resources	South Pennines Renewable Low Carbon Energy Study	The Council and its South Pennine partner Authorities have recently commissioned a study to identify the opportunities for delivering energy from Renewable and Low Carbon (RLC) sources.	The study is due to be completed in Spring 2010. For further information please contact the Policy Team by emailing <a href="mailto:DPI@kirklees.gov.uk">DPI@kirklees.gov.uk</a> or phoning 01484 221627