

Early Education Funding & Childcare Sufficiency 2022-23

Submission Deadlines and Payment Dates



The school term week numbers are shown along the top of each month. H stands for school holiday

APRIL 22		MAY 22		JUNE 22		JULY 22	
Week no.	H H 1	1 2 3 4 5 H	H 6 7 8 9	9 10 11 12 H			
M	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25			
T	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26			
W	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27			
T	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28			
F	1 8 15 22 29	6 13 20 27	3 10 17 24	8 15 22 29			
S	2 9 16 23 30	7 14 21 28	4 11 18 25	9 16 23 30			
S	3 10 17 24	1 8 15 22 29	5 12 19 26	10 17 24 31			

AUGUST 22		SEPTEMBER 22		OCTOBER 22		NOVEMBER 22	
Week no.	H H H H H	H 1 2 3 4	4 5 6 7 H 8	8 9 10 11 12			
M	1 8 15 22 29	5 12 19 26	4 5 6 7 H 8	8 9 10 11 12			
T	2 9 16 23 30	6 13 20 27	1 8 15 22 29	1 8 15 22 29			
W	3 10 17 24 31	7 14 21 28	2 9 16 23 30	2 9 16 23 30			
T	4 11 18 25	1 8 15 22 29	3 10 17 24	3 10 17 24			
F	5 12 19 26	2 9 16 23 30	4 11 18 25	4 11 18 25			
S	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26			
S	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27			

DECEMBER 22		JANUARY 23		FEBRUARY 23		MARCH 23	
Week no.	12 13 14 H H	H 1 2 3 4 5	5 6 H 7 8	8 9 10 11 12			
M	5 12 19 26	2 9 16 23 30	5 6 H 7 8	8 9 10 11 12			
T	6 13 20 27	3 10 17 24 31	1 8 15 22	6 13 20 27			
W	7 14 21 28	4 11 18 25	2 9 16 23	7 14 21 28			
T	1 8 15 22 29	5 12 19 26	3 10 17 24	8 15 22 29			
F	2 9 16 23 30	6 13 20 27	4 11 18 25	9 16 23 30			
S	3 10 17 24 31	7 14 21 28	5 12 19 26	10 17 24 31			
S	4 11 18 25	1 8 15 22 29	1 8 15 22 29	11 18 25			

Estimate claim deadline	Estimate (interim) payments – 40% / 40%
Estimate update deadline (for significant changes)	Final (actual) payment – 20%
2, 3 & 4 year old actual claim deadline	Headcount day (& Spring Term Census)
Kirklees Agreement renewal deadline	Sufficiency Data Submission Deadline
New child (after headcount) claim deadline	

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	APRIL 23					MAY 23					JUNE 23					JULY 23				
Week no.	H	H	H	1	2	3	4	5	6	H	H	7	8	9	10	10	11	12	13	H
M		3	10	17	24	1	8	15	22	29		5	12	19	26		3	10	17	24
T		4	11	18	25	2	9	16	23	30		6	13	20	27		4	11	18	25
W		5	12	19	26	3	10	17	24	31		7	14	21	28		5	12	19	26
T		6	13	20	27	4	11	18	25	1	8	15	22	29		6	13	20	27	
F		7	14	21	28	5	12	19	26	2	9	16	23	30		7	14	21	28	
S	1	8	15	22	29	6	13	20	27	3	10	17	24		1	8	15	22	29	
S	2	9	16	23	30	7	14	21	28	4	11	18	25		2	9	16	23	30	

Financial Year 2022/23					Academic Year 2022/23				
Terms	Term Dates	Term Time Weeks	Funded Weeks	Stretch Weeks	Terms	Term Dates	Term Time Weeks	Funded Weeks	Stretch weeks
Summer 22	25 April – 26 July	12.2	12	19	Autumn 22	5 Sept – 16 Dec	14	14	17
Autumn 22	5 Sept – 16 Dec	14	14	17	Spring 23	3 Jan – 31 March	11.8	12	15
Spring 23	3 Jan – 31 March	11.8	12	15	Summer 23	17 April – 25 July	13.2	12	20 TBC
Total		38	38	51	Total		39	38	

Notes on the requirement to provide 38 weeks:

1. Every eligible child is entitled to 570 hours of free early education and care each year, commonly accessed by taking 15 hours each week for 38 weeks of the year.
2. The academic year (September to July) is 39 weeks or 195 days. Five days are INSET (In Service Training) days; therefore the actual number of term-time funded weeks is 38 weeks or 190 days.
3. In the financial year (April to March) the number of term-time weeks can be more or less than 38 dependent on when Easter falls therefore **the Council measures 38 weeks over an academic year.**
4. The Council funds a set pattern of 12 weeks for the summer and spring terms and 14 weeks for the autumn term regardless of the actual number of term-time weeks.
5. Providers have flexibility to set the dates in which they offer funded places therefore they do not have to be the same as the Kirklees School term-time dates.
6. A provider's chosen 'funded period' (dates for funded children) must be notified to parents in advance of the start of the funded period/term. If parents choose to access hours on a date outside the 'funded period' which results in the child exceeding their free entitlement then a charge can be made.
7. If less than 38 weeks are provided, providers should claim the exact number of weeks provided.
8. **In summary, as long as a provider's funded period covers 38 weeks / 190 days over an academic year the requirements will be met.**