

# Applying for the introduction of a residential permit parking scheme

If after reading the following notes, you would like to apply for the introduction of a permit parking scheme, please complete page 4 of the application form and return to the following address along with written evidence from 60% of neighbours to support request:

Streetscene  
Highway Safety  
Flint Street  
Huddersfield  
HD1 6LG

## **What is a residential permit parking only scheme?**

Permit parking schemes are introduced in areas where, because of a factor such as a hospital or university, residents have difficulty parking within the vicinity of their home for the majority of the day. Permits give priority to residents and their visitors to park within the area covered by the scheme. Such schemes are of particular relevance in areas close to town centres and places that attract high visitor numbers.

To allow enforcement of the lines and signs on site, it is necessary to process a Traffic Regulation Order (TRO). Any objections to the formal advertising of any permit parking scheme as part of this process will be considered, and a ruling made, under the existing Council protocol for determining objections to Traffic Regulation orders.

## **Who can apply for a parking permit?**

Residents can apply for a permit for each vehicle registered at their property plus one visitors permit.

## **Will I always be able to park outside my home or on my street?**

A permit parking scheme will not guarantee parking space will be available to allow residents to park on their street. This depends on how many cars that residents own. Nor does a permit guarantee you will be able to park outside your home, as it does not allocate specific parking bays to specific residential/commercial properties within the scheme. Space on street will be available on a first come first served basis.

## **When are permit parking schemes used?**

Permit parking schemes are used in residential areas where it can be shown that a nearby business, sports facility, hospital, university, shops/shopping areas impact on the ability of local residents to park in reasonably close proximity to their homes for the majority of the time.

Permit parking schemes are promoted when it can be documented on the application form at least 60% of those residents affected by the scheme support the proposals. So residents must collectively provide written evidence from at least 60% of their neighbours before a scheme can be considered.

## **When are permit parking schemes not introduced?**

Permit parking schemes will not be considered where there are simply too many residential vehicles competing for limited road space without any third party influence.

Permit parking will not be considered in areas where more than 60% of the residences have off street parking facilities.

Permit parking will not be provided to resolve short term issues associated with parental parking outside of schools.

Permit parking will not be considered on individual streets in isolation as it would displace the problem to adjacent areas.

Any premises which become multiple residential occupancy after the implementation date of the relevant Traffic Regulation Order controlling the scheme, within which it is located, will not be considered for the allocation of permits.

## **What times are permit parking schemes in operation?**

Permit parking schemes are usually introduced to deal with parking issues that happen between 8am – 6pm Monday – Friday, although some discretion may be applied.

Outside of these hours, other drivers will be able to park within the area without a permit.

The Council may, in consultation with residents and local Ward Councillors, choose to share permit parking spaces with either “Pay and Display” or “Limited Waiting” bays.

## **I am disabled, can I still have a disabled bay outside my home?**

No. Disabled badge holders can not be exempt from displaying a valid parking permit. To avoid confusion of restrictions, advisory disabled parking place markings will not be installed within the boundaries of a permit parking scheme. Any that are in existence at the implementation of a permit parking scheme will need to be removed.

## **What will happen if I don't display a permit in my vehicle and still park in the permit area?**

Drivers who do not display a valid permit which can easily be read

could, can receive a Fixed Penalty notice. A valid permit must be displayed on the inside surface of the windscreen or immediately below the windscreen. The details displayed on the front must be clearly visible to a person standing either in front of or to the side of the vehicle.

Kirklees Civil Enforcement Team or their nominated agents will be responsible for the enforcement of permit areas.

Permits may be revoked by the Council when an applicant moves addresses, the permit is found to be being used fraudulently or a replacement permit has been issued

### **What will happen if I lose my permit?**

You can apply for a replacement permit. The original will then be cancelled.

### **What will happen if I no longer want a permit parking scheme outside my home?**

Permit parking schemes, their extents, and hours of operations will be reviewed, if requested by over 50% of local residents or the majority of their local Ward Councillors.

If the influences leading to the introduction of the original scheme are no longer relevant, or 60% or more of the residents who respond to a review consultation no longer feel the scheme is necessary, and then the scheme will be removed.

These parking schemes will not be removed immediately, as there is a cost implication to the Council to do this, but it will be done in line with other Council priorities and as budgets allow.

However, if a decision is made to remove a permit parking scheme then the signs will be removed, and enforcement and permits withdrawn from that area.

If removed, permit parking would then not be considered for re-introduction for a minimum of 2 years and only then if the circumstances on street were substantially different to those evident at the time of removal.

Please complete all sections.

## **Application form for the introduction of a new residential permit parking scheme or the removal of an existing one**

### **Lead Contact Details**

Title

First Name

Last Name

Property No

Street or road name

District

Town

Postcode

Telephone No

Street names affected

### **Reasons for applying**

**Days/times of problem** (E.g. A local sports club may cause problems Sunday evening during match times)

**Number of properties affected**

**Please list the number of local businesses/places of worship, etc. that would require customers or deliveries to park**

**Number of signatures of neighbours demonstrating support for the request**

**Any other evidence to support your application** (E.g. Photographs)