kirklees TOWN HALLS

Kirklees Town Halls at a Glance - Ceremonies

	Huddersfield	Dewsbury	Cleckheaton	Batley	Hudawi
LARGE REGISTER OFFICE CEREMONIES (Weddings, Civil Partnerships & Baby Naming)					
Reception Room Capacity	90	70			
Reception Room Price	£206	£134			
Council Chamber Capacity		70			
Council Chamber Price		£134			
Old Court Room Capacity	60				
Old Court Room Price	£134				
Silk Flowers on Signing Table	Y	Y			
Fresh Flowers on Signing Table					
Chair Covers					
Access via Ground Floor Reception	Y	Y			
Access via Ceremonial Entrance					
Exit via Ceremonial Entrance	Y	Y			
Wedding Car - Parking		Y			
Welcome Hosts					
Photos on Stairs	Y	Y			
Book room via Town Halls	Y	Y			
"Approved Venue" Charges					
TOWN HALL CEREMONIES (Weddings, Civil Partnerships & Funerals)					
Main Hall Capacity	300	250			
Main Hall Price	£525	£335			
Reception Room Capacity	90				
Reception Room Price	Price on request				
1st Floor Lounge Capacity			50		
1st Floor Lounge Price			£134		
Main Hall Capacity			200		
Main Hall Price			£236		
Silk Flowers on Signing Table			Y		
Fresh Flowers on Signing Table	Y	Y			
Chair Covers					
Access via Ground Floor Reception	Y	Y	Y		
Access via Ceremonial Entrance	Y	Y			
Exit via Ceremonial Entrance	Y	Y	Y		
Wedding Car - Parking	Y	Y	Y		
Welcome Hosts	Y - 2	Y - 1			
Photos on Stairs	Y	Y	Y		
Book room via Town Halls	Y	Y	Y		
"Approved Venue" Charges Apply			Y		

Kirklees Town Halls at a Glance - Celebrations

The profiles below are for operational, programming and logisitical restrictions

HUDDERSFIELD TOWN HALL	Ceremony	Wedding Reception	Evening Reception with Dancefloor	Dinner Dance	Drinks Reception
Main Hall 1st Floor	300	200	180	180	600
Reception Room - 1st Floor	90	60			100
Old Court Room - Ground Floor	60	50			80
Meeting Room 1 - Ground Floor					40
Meeting Room 2 - Ground Floor					
Meeting Room 3 - Ground Floor					50
Meeting Room 4 - Ground Floor					
Register Office Ceremony Room	40				

DEWSBURY TOWN HALL	Ceremony	Wedding Reception	Evening Reception with Dancefloor	Dinner Dance	Drinks Reception
Main Hall - 1st Floor	250	200	180	180	500
Reception Room - 2nd Floor	70	60	60	60	90
Council Chamber - 2nd Floor	70	60	60	60	90
Meeting Room 1 - 2nd Floor					
Meeting Room 2 - 2nd Floor					
Boardroom - 1st Floor					
Robing Room - 1st Floor					
Old Court Room - 1st Floor	70				
Exhibition / Gallery - Ground Floor					60

CLECKHEATON TOWN HALL					
Main Hall		120	100		300
Bar Lounge - 1st Floor	50	40	30	30	90
Coffee Lounge - 2nd Floor					

BATLEY TOWN HALL					
Main Hall		120	100		300
Council Chamber					90

HUDAWI CENTRE					
Main Hall		180	150		200

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Kirklees Town Halls at a Glance - Catering & Resources

IN HOUSE TOWN HALLS CATERING PROVISION	Huddersfield	Dewsbury	Cleckheaton	Batley	Hudawi
Licensed Bar	Y	Y	Y	Y	
Bar Counter					Y
Drinks Receptions	Y	Y	Y	Y	
Tea and Coffee	Y	Y	Y	Y	Y
Buffet / Sharer Platters	Y	Y	Y	Y	Y
Pub Style Food	Y	Y			Y
Hot Meals and Buffets	Y	Y			Y
Kitchen Facilities / Hire	Y	Y			Y
Corkage Charge	from £6 pb	from £6 pb	from £6pb	from £6 pb	from £6 pb

ITEMS INCLUDED WHEN BOOKING IN HOUSE TOWN HALLS CATERING	Huddersfield	Dewsbury	Cleckheaton	Batley	Hudawi
5ft Round Tables	Y		Y		
6ft Round Tables		Y			
6ft Trestle Tables	Y	Y	Y	Y	Y
Table Cloths and Napkins	Y	Y	Y		
Candelabras	Y	Y			
Storm Lanterns	Y				
Tea Light Holders	Y	Y	Y	Y	
LED Uplighters	Y	Y			
Atmospheric Hall Lighting	Y	Y	Y	Y	
On stage Starcloth			Y	Y	
Crockery	Y	Y	Y	Y	
Cutlery	Y	Y	Y	Y	
Glassware	Y	Y	Y	Y	
Chafing Dishes	Y	Y			
Cooking Utensils	Y	Y			
Table Numbers	Y	Y			
Table Plan Easel	Y	Y			
Bar Service	Y	Y	Y	Y	

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Kirklees Town Halls at a Glance - Catering & Resources

ITEMS INCLUDED / CHARGES WHEN BOOKING AN EXTERNAL CATERER	Huddersfield	Dewsbury	Cleckheaton	Batley	Hudawi
5ft Round Tables	Y		Y		
6ft Round Tables		Y			
6ft Trestle Tables	Y	Y	Y	Y	Y
Table Cloths and Napkins	£6 per cloth	£6 per cloth			
Candelabras	£5 Per item	£5 per item			
Storm Lanterns	£5 Per item				
Tea Light Holders	Y	Y			
LED Uplighters	Y	Y			
Atmospheric Hall Lighting	Y	Y	Y	Y	
On stage Starcloth			Y	Y	
Crockery					
Cutlery					
Glassware					
Chafing Dishes					
Cooking Utensils					
Table Numbers	Y	Y			
Table Plan Easel	Y	Y			
Bar Service	£100 min spend	£100 min spend	£100 min spend	£100 min spend	
Flask Hire	£2 per flask	£2 per flask	£2 per flask	£2 per flask	
Hot Trolley Hire	£5 per trolley	£5 per trolley			
Kitchen Charge	£25 per hr	£20 per hr	No Kitchen	No Kitchen	£15 per hr

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