Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk **Tel:** 01484 414746

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

6 Grove Farm

Address Line 1

Kirkgate

Address Line 2

Hanging Heaton

Address Line 3

Kirklees

Town/city

Batley

Postcode

WF17 6AG

Description of site location must be completed if postcode is not known:

Easting (x)

425597

Northing (y)

423178

Description

Applicant Details

Name/Company

Title

Mr

First name

Steven

Surname

Clegg

Company Name

Address

Address line 1

6 Grove Farm Kirkgate

Address line 2

Hanging Heaton

Address line 3

Town/City

Batley

County

Kirklees

Country

United Kingdom

Postcode

WF17 6AG

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Andrew

Surname

Wilde

Company Name

Kirklees Council Accessible Homes Team

Address

Address line 1

Flint Street

Address line 2

Fartown

Address line 3

Town/City

Huddersfield

County

West Yorkshire

Country

United Kingdom

Postcode

HD1 6LG

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

The proposed works comprise of internal bathroom adaptations and the creation of an accessible entrance and ramp to facilitate independent access and use of the dwelling by a disabled occupant.

Internal Bathroom Adaptations
Works are proposed to the existing ground floor bathroom to replace the current bath arrangement with an accessible level access shower facility. This includes a level access shower area with half-height shower screens, curtain, wall-mounted shower seat, grab rails and accessible shower controls.
The existing basin and WC will be replaced. New non-slip safety flooring will be installed throughout the bathroom with localised wall tiling to areas affected by the shower installation. Other may include a replacement extractor fan, suitable steam proof lighting and boxing to conceal plumbing associated with the new arrangement.
The proposed bathroom works are contained entirely within the existing room footprint and will not alter the external appearance of the building.

Accessible Entrance and Ramp
To provide step-free access from the driveway to the dwelling, it is proposed to widen the existing doorway. The new opening will accommodate an approximately 1000mm width level-threshold door providing direct access into the hallway. Door widening likely require alterations to the surrounding window unit.
Externally, a new ramped access route approximately 1.2 metres in width will be constructed between the driveway and the new entrance. The ramp will incorporate level landings, handrails and shallow steps where required. The ramp gradients sections should not exceed a gradient of 1:12. Upstands and will be provided where required at exposed edges, with extra edge protection at point above 600mm from ground level to comply with building regulations Surface water drainage channels will be incorporated.

Has the development or work already been started without consent?

◯ Yes
⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

◯ Don't know
◯ Grade I
◯ Grade II*
⊘ Grade II

Is it an ecclesiastical building?

◯ Don't know
◯ Yes
⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

◯ Yes
⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

◯ Yes
⊘ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

◯ Yes
⊘ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

⊘ Yes
◯ No

If Yes, do the proposed works include

a) works to the interior of the building?

⊘ Yes
◯ No

b) works to the exterior of the building?

⊘ Yes
◯ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

⊘ Yes
◯ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

◯ Yes
⊘ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Please see attached plans

Materials

Does the proposed development require any materials to be used?

- [x] Yes
- [ ] No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
External doors

Existing materials and finishes:
Timber for windows and doors

Proposed materials and finishes:
Timber for windows and doors, to be recessed by 100-150mm where possible, side opening butt hinges, frame sections will it be slimlite/double glazed

Type:
Other

Other (please specify):
Ramp & Rails

Existing materials and finishes:
Yorkshire stone

Proposed materials and finishes:
Edging of ramp to be constructed from natural stone, ramp surface to be concrete paving paving flags with raised pimple surface to ensure slip / skid resistance. Railings to be painted a dark green, dark grey or black

Type:
Internal walls

Existing materials and finishes:
Bathroom - Tiles

Proposed materials and finishes:
Replacement wall tiles

Type:
Floors

Existing materials and finishes:
Bathroom - tiled floor / laminate

Proposed materials and finishes:
Altro non slip wet room flooring

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

Plans attached to application

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

◯ Yes
⊘ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

⊘ Yes
◯ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

General advice

Date (must be pre-application submission)

31/07/2026

Details of the pre-application advice received

General advice given at officer level regarding application process and suggested materials

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

E.g. All the land is owned by a single individual who is the applicant; or multiple individuals who are all listed as applicants.
Answer 'No' if any of the land has any owner who is not an applicant.

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

◯ The Applicant
⊘ The Agent

Title

Andrew

First Name

Andrew

Surname

Wilde

Declaration Date

10/11/2026

☑ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Andrew Wilde

Date

12/11/2026