Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk **Tel:** 01484 414746

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Woodland House

Address Line 1

Woodlands Park

Address Line 2

Address Line 3

Kirklees

Town/city

Cleckheaton

Postcode

BD19 6BW

Description of site location must be completed if postcode is not known:

Easting (x)

417782

Northing (y)

427027

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Simon

Surname

Smith

Company Name

Address

Address line 1

Woodland House Woodlands Park

Address line 2

Address line 3

Town/City

Cleckheaton

County

Kirklees

Country

Postcode

BD19 6BW

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Anthony

Surname

Roberts

Company Name

HRJ Gould Ltd

Address

Address line 1

Crabtree Farm

Address line 2

Stockwell Heath

Address line 3

Park Lane

Town/City

Rugeley

County

Country

GB

Postcode

WS15 3LX

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- [x] Yes
- [ ] No

Do you know the Tree Preservation Order reference number(s)?

- [ ] Yes
- [x] No

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

- [x] Yes
- [ ] No

If Yes, you are required to provide written aboricultural advice or other diagnostic information from an appropriate expert.

Alleged damage to property - e.g. subsidence or damage to drains or drives.

- [x] Yes
- [ ] No

If Yes, you are required to provide for:

- **Subsidence** - A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.
- **Other structural damage** (e.g. drains walls and hard surfaces) - Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Are you wishing to carry out works to tree(s) in a conservation area?

- [ ] Yes
- [x] No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- [x] Yes
- [ ] No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Tree works plan, arboricultural report, tree location plan.

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

T82 Sycamore Fell and trear stump
G75 Mixed Crown lift 3m and remove Deadwood Fell all 4 Ash trees in Group
T08 Horse Chestnut Crown reduce by 4m
T09 Whitebeam Remove deadwood
T12 Sycamore Remove deadwood
T14 Ash Fell
T16 Sycamore Crown lift 5.2m and remove deadwood
T17 Horse Chestnut Crown lift 5.2m and remove deadwood and epercormic growth
T21 Whitebeam Remove deadwood
T22 Whitebeam Remove deadwood
T26 Scots Pine Crown lift 3m and remove deadwood
T28 Field Maple Fell
T36 Scots Pine Crown lift 3m
T62 Sycamore Fell
T71 Sycamore Crown reduce by 5m and remove deadwood
T07 Horse Chestnut Crown lift 3m and remove deadwood
T09 Whitebeam Ariel inspection of stem at 5m including Tomographic
T11 Sycamore Remove deadwood
T13 Norway Maple Remove deadwood
T20 Silver Birch Stake maintenance
T24 Himalayan Birch reduce back to previous pruning points
T25 Himalayan Birch reduce back to previous pruning points
T29 Rowan Remove epercormic
T30 Weymouth Pine Crown lift 3m
T33 Field Maple Stake maintenance
T37 Horse Chestnut Crown reduce by 5m
T42 Rowan Remove epercormic
T43 Pine crown lift 3m
T46 Ash Fell
T48 Scots Pine Crown lift 2m
T50 Scots Pine Crown lift 3m
T51 Scots Pine Crown lift 3m
T54 Sycamore Crown lift 3m and remove deadwood
T64 Scots Pine crown lift 3m
T69 Sycamore Remove deadwood
T72 Sycamore Remove deadwood
T74 Whitebeam Remove deadwood
T23 Sycamore Tomographic analaysis
T32 Red Maple Stake maintenance
T63 Sycamore Crown lift 3m Reduce by 5m and remove deadwood

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- [x] Yes
- [ ] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [ ] Yes
- [x] No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

- [x] I / We agree to the outlined declaration

Signed

Louise Graham

Date

24/09/2026