



Application Number	
Date Logged	
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KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
 E-mail: planning.portal@kirklees.gov.uk Tel: 01484 414746

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

David

Surname

Martin

Company Name

Kirklees Council

Address

Address line 1

Kirklees Council, Technical Services

Address line 2

Place Directorate

Address line 3

PO Box 1720

Town/City

Huddersfield

County

Country

Postcode

HD1 9EL

Are you an agent acting on behalf of the applicant?

- ☒ Yes
☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

This development consists of various elements of work to the existing public toilets and adjacent former cafe toilets at Crow Nest Park, Dewsbury. The existing ‘gender neutral’ toilets are inadequate, in need of renovation and considered to be a security / safety concern for the users given the concealed entrance area. Furthermore, there is currently no accessible toilet available for park users. It is therefore proposed that the existing cafe / public toilets building, (adjoined to the Grade II listed Dewsbury Mansion House), will be modified in various ways to provide much needed improved facilities for users of the park.

The proposed works include creating a new entrance to a proposed Female WC, (in place of an existing high level window), re-establishing a former entrance to a proposed Male / Accessible WC, internal remodelling, replacement windows and doors, replacement of existing external stone flooring with a natural stone effect resin bonded aggregate surfacing material, modifications to existing external planting bed and stone wall to allow for accessible level access to the area and replacement of existing anti-climb spiked barrier with non-aggressive deterrent such as ‘roller barrier’.

Has the development or work already been started without consent?

- ☐ Yes
- ☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☒ Grade II

Is it an ecclesiastical building?

- ☐ Don't know
- ☐ Yes
- ☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☒ Yes
☐ No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building

- ☐ Yes
☒ No

b) Demolition of a building within the curtilage of the listed building

- ☐ Yes
☒ No

c) Demolition of a part of the listed building

- ☐ Yes
☒ No

Please provide a brief description of the building or part of the building you are proposing to demolish

Converting a small high level window into a doorway opening will require minimal demolition of wall below window.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

To provide an accessible entrance to the proposed public toilets.

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☒ Yes
☐ No

If Yes, please describe and include the planning application reference number(s), if known

2024/93411
2024/93412

These former applications are for the same works as this current application, but with variations to the windows & doors proposals and materials.

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☒ Yes
☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes
☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☒ Yes
☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

2026 - Crow Nest Park Toilets - P1 Existing Floor Plans and Location Plan
2026 - Crow Nest Park Toilets - P2 Proposed Floor Plans
2026 - Crow Nest Park Toilets - P3 Existing and Proposed Elevations
2026 - Crow Nest Park Toilets - P4 Proposed Landscaping Details
2026 - Crow Nest Park Toilets - Design Access and Heritage Statement
2026 - Crow Nest Park Toilets - Climate Change Statement

Materials

Does the proposed development require any materials to be used?

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
Windows

Existing materials and finishes:
Painted timber framed windows

Proposed materials and finishes:
Powder coated aluminium framed windows to match existing as closely as possible. In some areas it is proposed that these be infilled with insulated panels rather than glazing.

Type:
External doors

Existing materials and finishes:
Painted timber doors and frames

Proposed materials and finishes:
Powder coated aluminium framed external grade solid doors. In one instance it is proposed that the existing doorway opening is to be replaced with a powder coated aluminium framed unit and infilled with insulated panels.

Type:
Boundary treatments (e.g. fences, walls)

Existing materials and finishes:
Stone wall

Proposed materials and finishes:
Same materials as existing reused to reduced wall length.

Type:
Internal walls

Existing materials and finishes:
Blockwork partitions. Finish - Tiled / painted plaster.

Proposed materials and finishes:
Studwork partitions. Finish - Hygienic wall cladding / painted plaster.

Type:
Vehicle access and hard standing

Existing materials and finishes:
Area of external pedestrian flooring currently stone flooring.

Proposed materials and finishes:
Proposed natural stone effect resin bonded aggregate surfacing finish with suitable slip resistance properties to form level access to proposed entrance doors.

Type:
Ceilings

Existing materials and finishes:
Existing plaster finish.

Proposed materials and finishes:
Proposed plaster finish.

Type:
Floors

Existing materials and finishes:
Existing tiled / painted concrete internal floor finishes.

Proposed materials and finishes:

Vinyl floor finish with coved perimeter.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

2026 - Crow Nest Park Toilets - P1 Existing Floor Plans and Location Plan
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Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Email correspondence & phone call

Date (must be pre-application submission)

09/07/2024

Details of the pre-application advice received

Email correspondence and phone call to seek advise regarding the best way to get approval for the proposed variations from the previously approved scheme.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☒ Yes
☐ No

If yes, please provide details of their name, role, and how they are related:

***** REDACTED *****

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?
E.g. All the land is owned by a single individual

- ☒ Yes
☐ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

☒ The Applicant

☐ The Agent

Title

Kirklees Council

First Name

Kirklees Council

Surname

Kirklees Council

Declaration Date

21/07/2026

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Luke Foxall

Date

21/07/2026