

NOISE  
MANAGEMENT  
PLAN

# **4-6 CAMBRIDGE ROAD**

## NOISE MANAGEMENT PLAN FOR SERVICED ACCOMODATION



**PREPARED BY ACUMEN DESIGNERS & ARCHITECTS LTD**

Headrow House, Old Leeds Road, Huddersfield HD1 1SG

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# **Proposed Noise Management Procedure**

## **1.0 Noise Monitoring**

It is proposed that the management of Townhouse 4 and 6, otherwise known as 4 and 6 Cambridge Road, HD1 5BU, will routinely monitor the noise levels within the building within daytime hours, as the housekeeper and cleaning staff are present throughout this time.

Areas of concern that we will be monitoring are:

- 1) Out-of-hours deliveries
- 2) Late Check ins
- 3) Parties & Group 'block' Bookings
- 4) External Noise

## **2.0 Noise Management**

It is proposed that through active monitoring of the noise levels, there should be little disruption of the neighbourhood's quiet enjoyment of the area.

Proposed solutions to the above areas of concern and management thereof will be via:

- 1) Deliveries will only occur on weekdays and between the hours of 09:00 and 17:00.
- 2) There are no late check ins (after 8pm) & the housekeeper checks everyone in personally. After that time special arrangements must be made with the housekeeper. Patrons are pushed to try checking in earlier.
- 3) We do not allow stage parties, group bookings or other parties taking the property as a whole.
- 4) We have no chillers or other equipment requiring external plant.

### **3.0 Noise complaints**

All complaints can be logged and recorded within the complaints logbook, which would be accessible upon request from the management should anyone require the information.

Please see attached example of proposed log sheet.

Following a noise complaint the management will request that the patrons reduce the noise level, they will then monitor the area for an agreed time following a complaint and ensure that the rules in place are followed. Should patrons continue to breach the noise rules then the management will take further steps to remedy or remove the offenders from the premises.

As a professional provider of serviced accommodation; we are fully committed to ensuring our business does not impact on the environment and the local area:

1. Proposed Use: Sympathetic to a residential area, more so than Guest House or student accommodation.
2. Car Parking: Customers use the local council car park not the on-street spaces.
3. Gardens: There are no external play areas
4. Complaints: Handled by a company director
5. Housekeeper: On 24-hour call (8 mins away - out of hours) - operational procedure to call the police in all instances
6. Doors: All are on closers

Please note that we are not a venue for weddings nor for other large celebrations and we don't sell or provide alcohol on the premises.

In short, the reviews speak for themselves, as to how well managed and quiet the property is and on the odd occasion, a few reviews state our response time and our handling of any problem that arose, as being excellent.

## Proposed Noise Complaint Log

### NOISE MANAGEMENT COMPLAINT SHEETS

|                                                                        |  |
|------------------------------------------------------------------------|--|
| DATE OF COMPLAINT                                                      |  |
| TIME OF COMPLAINT                                                      |  |
| HOW THE COMPLAINT WAS RECEIVED                                         |  |
| ANY PERSONAL DETAILS OF THE COMPLAINANT<br>ADDRESS<br>TELEPHONE NUMBER |  |
| NATURE OF THE COMPLAINT                                                |  |
| ACTION TAKEN                                                           |  |
| FOLLOW UP CONTACT WITH THE COMPLAINANT                                 |  |
| ACTION TAKEN TO RESOLVE COMPLAINT                                      |  |
| ANY FURTHER NOTES                                                      |  |