Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk **Tel:** 01484 414746

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

12 Flat A

Address Line 1

Thornhill Road

Address Line 2

Edgerton

Address Line 3

Kirklees

Town/city

Huddersfield

Postcode

HD3 3AU

Description of site location must be completed if postcode is not known:

Easting (x)

412562

Northing (y)

417766

Description

Applicant Details

Name/Company

Title

Mr

First name

Justin

Surname

Roche

Company Name

www.theparadeonline.org

Address

Address line 1

Flat A, 12 Thornhill Road

Address line 2

Edgerton

Address line 3

Town/City

Huddersfield

County

Kirklees

Country

GB

Postcode

HD3 3AU

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

***** REDACTED ******

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

1. We would like to install a conservation type velux window (98 cms x 68 cms) in the roof of the single storey extension at the rear of the property to allow more light into what is a very dark room.

2. We have removed the two modern suspended ceilings that were in in the kitchen, which has exposed the original ceiling, which is covered in laths and lime plaster. There are a few patches where the plaster has dropped off, so we would like to strip out the existing plaster and replace it with new lime plaster and repair and replace the laths as appropriate.

3. Once the work in point no.2 has been completed we would like to install a slightly lower ceiling, that allows for insulation in the room as there is not insulation whatsoever. As a result the room is very cold and draughty. We will undertake the insulation in line with the guidance provided by Historic England to ensure that the insulation materials used are compliant and we will allow for appropriate ventilation to prevent the build up of condensation, possibly with the use of air bricks.

4. In our pantry we would like to remove the existing opening that is partly glass and partly boards to allow us to relocate the boiler to ensure that it is complaint with gas safety regulations. Our plan is to use stone to fill the gap created, retaining the existing sills at the top and slightly inset the stone so that it is apparent that there was an opening there previously. We would also like to install some form of insulation on the walls to help improve the temperature in the room.

5. When we removed the modern ceilings it exposed a steel beam with the name " J Taylor Huddersfield". We would like to keep this beam exposed, make it a feature and restore it accordingly.

Has the development or work already been started without consent?

◯ Yes
⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

◯ Don't know
◯ Grade I
◯ Grade II*
⊘ Grade II

Is it an ecclesiastical building?

◯ Don't know
◯ Yes
⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

◯ Yes
⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

◯ Yes
⊘ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

◯ Yes
⊘ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

◯ Yes
⊘ No

Materials

Does the proposed development require any materials to be used?

◯ Yes
⊘ No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

⊘ Yes
◯ No

If Yes, please provide details

We have spoken to the our neighbours (Natalie Stapleton and her partner Ian) in Flat B, No.12 Thornhill Road which is the top part of our property. They also own Flat B, in no. 10 Thornhill Road, which is the upper property of the semi-detached house that is attached. We have discussed the installation of the velux type window and they have no objections. The other work does not impact on them.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [ ] The applicant
- [x] Other person

If Other has been selected, please provide contact details:

Title

***** REDACTED ******

First name

***** REDACTED ******

Surname

***** REDACTED ******

Phone Number

***** REDACTED ******

Email

***** REDACTED ******

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [x] Yes
- [ ] No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

Email with attached details

Date (must be pre-application submission)

18/05/2026

Details of the pre-application advice received

REDACTED

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [x] Yes
- [ ] No

If yes, please provide details of their name, role, and how they are related:

***** REDACTED ******

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days? E.g. All the land is owned by a single individual

- [x] Yes
- [ ] No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

- [x] The Applicant
- [ ] The Agent

Title

Mr

First Name

Justin

Surname

Roche

Declaration Date

27/05/2026

☑ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Justin Roche

Date

03/06/2026