Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk **Tel:** 01484 414746

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

3 Throstle Nest

Address Line 1

Manchester Road

Address Line 2

Marsden

Address Line 3

Kirklees

Town/city

Huddersfield

Postcode

HD7 6DU

Description of site location must be completed if postcode is not known:

Easting (x)

404694

Northing (y)

411516

Description

Applicant Details

Name/Company

Title

Miss

First name

Louise

Surname

Halliwell

Company Name

Address

Address line 1

3ThrostleNest

Address line 2

Address line 3

Town/City

Marsden

County

Country

United Kingdom

Postcode

HD76DU

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Method Statement - Removal of Render & Repointing Stonework Using Hydraulic Lime Mortar

1. Scope
Careful removal of existing cement or lime-based render from stone masonry & repointing the exposed stonework with a compatible hydraulic lime mortar

2. Materials
Hydraulic Lime: NHL 2 or NHL 3.5 (as appropriate for exposure)
Washed Sharp Sand: Graded & color-matched
Clean Water
Tools & Equipment:
Cold chisels, club hammers
Hand wire brushes
Pointing irons, trowels
Mortar rakes
Small handheld power tools (e.g. 115mm angle grinder with mortar raking blade or oscillating multi-tool) used selectively
Buckets, mixing boards or mechanical mixer
Fine mist water sprayer
PPE: Safety goggles, gloves, FFP2 dust mask, hearing protection, hi-vis, hard hat

3. Sequence of Work
A. Removal of Render
Site Preparation
Erect scaffolding or access platforms as needed
Protect surrounding areas & ensure proper signage & barriers
Ensure all operatives are equipped with PPE.
Render Removal
Begin with hand tools (chisels and mallets) to gently remove render
Where render or mortar proves too dense or strong for manual removal, small handheld power tools (small breakers) may be used sparingly & with great care, especially around vulnerable masonry features
Avoid excessive use of power tools to prevent damaging the stone substrate.
Remove all render to reveal original stone face and clear joints of cement residues
Cleaning Down
Clean joints & stone faces with hand brushes.
Lightly dampen the area with mist sprayer to reduce dust & assist bond

B. Repointing Stonework
Raking Out Joints
Rake out old mortar to minimum 25mm depth or 2x the joint width
Use hand tools; if cementitious mortar is too hard, carefully employ small handheld power tools, avoiding vibration damage or overcutting
Preparing the Surface
Brush joints to remove dust & lightly dampen with clean water
Mixing Hydraulic Lime Mortar
Mix at approx. 1:2.5–3 (lime to sand), adjusting for workability & exposure
Mix to a cohesive, slightly stiff consistency
Pointing
Fill joints tightly in layers using a pointing trowel or iron
Slightly overfill and compact well to prevent shrinkage
Finishing
Once mortar is thumbprint-hard, brush back gently to expose texture and match historic finish
Curing
Protect from rapid drying, rain & frost
Cover with damp hessian or breathable sheeting & mist lightly as needed for 3–7 days

4. Waste Management
Collect all render, mortar & dust
Dispose of non-hazardous waste in skips or as per local regulations

5. Health & Safety
Risk assessment & method statement briefing to be held before work
Lime is caustic – PPE essential

Dust & noise from power tools must be managed – use masks and hearing protection
Secure all work at height areas & inspect scaffolding daily

6. Quality Control
Sample area to be agreed with conservation officer if applicable
Mortar & finish to match original appearance and be compatible with masonry
Work to be regularly checked for joint depth, cleanliness & mortar finish

Has the development or work already been started without consent?

◯ Yes
⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

◯ Don't know
◯ Grade I
◯ Grade II*
⊘ Grade II

Is it an ecclesiastical building?

◯ Don't know
◯ Yes
⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

◯ Yes
⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

◯ Yes
⊘ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

◯ Yes
⊘ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

⊘ Yes
◯ No

If Yes, do the proposed works include

a) works to the interior of the building?

◯ Yes
⊘ No

b) works to the exterior of the building?

⊘ Yes
◯ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

◯ Yes
⊘ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

◯ Yes
⊘ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Removal of render from West and North sides of building, and removal of cement pointing, repointing with Hydraulic lime in line with method statement on previous page. To improve building breathability and return to original state

Materials

Does the proposed development require any materials to be used?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
External walls

Existing materials and finishes:
Cement and some lime mortar

Proposed materials and finishes:
Lime mortar

Are you supplying additional information on submitted plans, drawings or a design and access statement?

◯ Yes
⊘ No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

⊘ Yes
◯ No

If Yes, please provide details

Spoke to number 2 as we'll need access to their garden to complete the work

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [x] Yes
- [ ] No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

***** REDACTED ******

Reference

Date (must be pre-application submission)

23/03/2025

Details of the pre-application advice received

Advice as to what to include in application process and confirmed that the proposal would improve the breathability of the building

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

⊘ The Applicant
◯ The Agent

Title

Miss

First Name

Louise

Surname

Halliwell

Declaration Date

17/04/2025

☑ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Louise Halliwell

Date

21/04/2025