



|                                          |                    |
|------------------------------------------|--------------------|
| Application Number                       |                    |
| Date Logged                              |                    |
| Receipt No                               | Fee Received       |
| Card                                     | Other              |
| KIRKLEES COUNCIL<br>VALIDATION CHECKLIST | SUPPLY 1 COPY ONLY |

Planning - PO Box 1720, Huddersfield, HD1 9EL  
 E-mail: [planning.portal@kirklees.gov.uk](mailto:planning.portal@kirklees.gov.uk) Tel: 01484 414746

## Application for Listed Building Consent for alterations, extension or demolition of a listed building

### Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

|                |                                           |
|----------------|-------------------------------------------|
| Number         | <input type="text" value="1"/>            |
| Suffix         | <input type="text"/>                      |
| Property Name  | <input type="text"/>                      |
| Address Line 1 | <input type="text" value="Bank End"/>     |
| Address Line 2 | <input type="text" value="Bolster Moor"/> |
| Address Line 3 | <input type="text" value="Kirklees"/>     |
| Town/city      | <input type="text" value="Huddersfield"/> |
| Postcode       | <input type="text" value="HD7 4JN"/>      |

Description of site location must be completed if postcode is not known:

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Easting (x)                         | Northings (y)                       |
| <input type="text" value="409019"/> | <input type="text" value="415479"/> |
| Description                         | <input type="text"/>                |

Applicant Details

Name/Company

Title

Mr

First name

WR

Surname

CHARLESWORTH

Company Name

Executors of the late J E Charlesworth

Address

Address line 1

21

Address line 2

Magdale

Address line 3

Honley

Town/City

HOLMFIRTH

County

Country

Postcode

HD9 6LX

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Removal of existing aluminium/glass/bitumen flat-roofed 5m x 1.5m porch and replacement with smaller 2m x1.5 stone built porch with window and pitched stone slate roof to match others at Bank End  
Reinstatement of original 3 light mullioned window using existing outer stonework  
Stone flags to area under reinstated window  
Reopening of walled up window on first floor gable end  
General internal refurbishment to address damp and insulation issues and removal and replacement of existing concrete floor containing buried CH pipework

Has the development or work already been started without consent?

- ☐ Yes  
☒ No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know  
☐ Grade I  
☐ Grade II\*  
☒ Grade II

Is it an ecclesiastical building?

- ☐ Don't know  
☐ Yes  
☒ No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes  
☒ No

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☐ Yes  
☒ No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes  
☒ No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes  
☐ No

**If Yes, do the proposed works include**

a) works to the interior of the building?

- ☒ Yes  
☐ No

b) works to the exterior of the building?

- ☒ Yes  
☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes  
☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☒ Yes  
☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

See later attachment outlining proposed works with photographs

## Materials

Does the proposed development require any materials to be used?

- ☒ Yes  
☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

**Type:**

Floors

**Existing materials and finishes:**

Currently no wall where window was removed and replaced by internal arch (see attached notes) Aluminium and glass porch on random stone base Bitumen flat roof to porch Internal arch in place of windows previously removed External door aluminium and glass Floor of living room and kitchen concrete dating from 1980s

**Proposed materials and finishes:**

Stone under reinstated window to match existing Stonework for new porch to match existing Pitched roof for new porch with stone slates Stone mullions, stone sill and 3 wood framed double glazed lights to reinstate lost 3 mullioned window Part-glazed wood external door Partial excavation of concrete floor to remove buried CH pipework and reinstatement

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

LISTED BUILDING CONSENT APPLICATION

PROPOSED WORKS TO 1 BANK END, GOLCAR, HUDDERSFIELD HD7 4JN

## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☒ Yes

☐ No

If Yes, please provide details

Spoken informally to other residents in 2 - 6 Bank End

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

# Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
- ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

Redacted

Date (must be pre-application submission)

04/09/2024

Details of the pre-application advice received

Preliminary advice from Mr Holmes following his discussion with the Conservation Team (all non-binding and without prejudice). The advice he received from the Conservation Team was as follows:

"We would certainly support a smaller replacement porch, which I would recommend is a mono-pitch structure constructed in coursed natural stone to match the existing house, with a stone slate roof and timber windows and door. Again, reinstating the windows as they were before, with fixed lights and side hung casements will be a great enhancement which we would support. We would accept slim double-glazing with a gap of up to 8mm and black spacers for the windows, and also the door if this is glazed."

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- ☐ Yes
- ☒ No

If No, can you give appropriate notice to all the other owners?

- ☒ Yes
- ☐ No

Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

Redacted

Date notice served (DD/MM/YYYY):  
25/03/2025

Person Family Name:

Person Role

- ☒ The Applicant
- ☐ The Agent

Title

First Name

WR

Surname

CHARLESWORTH

Declaration Date

25/03/2025

☒ Declaration made

## Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

WR CHARLESWORTH

Date

25/03/2025