

Client	Trustmgt Ltd
Site	Penistone Road, Fenay Bridge
Description of Woks	CCTV survey and HPW jet of shared surface water system
Start Date	
End Date	
Working Time	Start: 9am Finish: 4pm
Operatives	John Turnbull and Jack Buckley
Vehicles	1 van

Additional Information:	Office Staff to communicate with tenants prior to any visit to discuss how the work will be carried out to minimise risk for all parties and to gather information if the tenant or immediate family has been diagnosed with COVID 19 and to ensure the household understands the social distancing (ask that a 2m distance is kept from those working, to leave all internal doors open to minimise contact with door handles, householders to identify busy areas across the household where people travel to, from or through, for example, stairs and corridors, and minimising movement within these areas) and hygiene measures that should be followed once work has commenced. No work should be carried out in a household which is isolating because one or more family members has symptoms or where an individual has been advised to shield - unless it is to remedy a direct risk to the safety of the household. When working in a household where somebody is clinically vulnerable, but has not been asked to shield, for example, the home of someone over 70, prior arrangements should be made with vulnerable people to avoid any face-to-face contact, for example, when answering the door. On arrival, the teams will report to the site office / reception and to any relevant site security. DCL employees <u>MUST KEEP AT LEAST 2METRE</u> distance between themselves and others. Using back-to-back or side-to-side working (rather than face-to-face) whenever possible. At pinch points, such as doorways, stand back and allow the other person to pass through. PPE should be worn at all times. Frequent clean objects and surfaces that are touched regularly to reduce the risk of passing the infection on to other people. Relevant site inductions / rules to be briefed and a review of the works required, to ensure safe access to all areas. Operatives to sign shift labour sheets, as briefed. The team on-site will comprise of two operatives.
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	Upon reporting to the client site contact, consideration will be paid to the weather conditions and the following will stop work: Icy conditions causing surfaces to be slippery under foot, and/or excessive heavy rainfall causing difficult working conditions. Should weather conditions be seemed safe to continue, operatives will proceed to erect any required traffic management. The works are situated around the site, within the boundary. Every effort will be made to minimise nuisance from noise, dust and waste materials. Access roads around the site are understood to be private. Signage will be placed in the work areas, to forewarn traffic of works taking place ahead. Barriers will be placed in such a way to restrict any traffic passing directly by the operatives. Signage always set out around working area to prevent the public to interact with our employees and vice-versa. Should any road users require through access, work will be stopped immediately, and the <u>2metre distance between themselves and the public will be applied</u>, meanwhile any work will <u>Stop until safe to continue</u>. The traffic/pedestrian management will be adapted, where required, to safely allow our operatives to undertake the works, whilst still addressing and providing for traffic flow, as the team operate on each individual drain. Guarding is to be in accordance of chapter 8 RTM legislation. Tidiness of the site is imperative to ensure safety of workers, visitors and residents. Maintain access to all fire escapes and doors at all times. Signage set out around working area at all times. Where applicable any on site marking service will be utilised before any excavation work is undertaken. A pre-inspection survey will be undertaken to view the proposed works. The location of services marked on statutory undertakers' plans shall be used as a guide only as all plans carry disclaimers against the accuracy of the information provided on the plans. All persons involved in this operation will be wearing rubberised gloves at all times, safety footwear, safety glasses, disposable half-mask respirators (classification FFP3), long sleeved protective clothing, waterproof overalls. Spares to be held on board the vehicle.
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	Employees MUST on a regular basis wash their hands for at least 20 seconds in warm soapy water and ensure they thoroughly dry them on completion. DCL employees will start of lifting manholes using the hydraulic lifting keys provided. Store cover safely away from the manhole opening. Test for gases in manhole using a four-gas gas detector. Ventilate manhole and continue to monitor atmosphere in manhole during works. Wash down manhole using water from tank in vehicle and disinfect. Entering manholes in accordance with SSW13. Drain cleaning using HPW in accordance with the guidelines set out by the HPW jetting Association. Full PPE MUST always be worn at all times. HPW jetting each drain using 2 passes of the jetting nozzle. Entering manholes in accordance with SSW13. If entry into the confined space is necessary only. Work must be attempted without entry. Please see confined spaces risk assessment attached. Condition of manhole checked before entry. Visual check of surveying equipment and safety lines to be carried out before each pass is made. Rubberised gloves to be worn at all times whilst handling the survey equipment and any hazardous substances. Hand wash and moisturiser supplied in the vehicle to be used to sanitise hands after work and during. Continue to monitor atmosphere and surrounding work area. Extract surveying equipment from manhole using safety lines. DCL employees MUST AVOID lending tools or equipment to others and do not borrow their tools or equipment; if they are lent to others, clean them with an alcoholic wipe before handling or using them again. All waste and belongings will be removed from the work area at the end of a job. Check in with Office 01614832298 (contact is G. Cullum) to log in and out at the start and finish of each day on site.
Utility Services	All services will have been marked out in a recent survey of the site. Drains will be traced, and defects marked out using sonar tracing equipment. All Statutory Undertakers record drawings will be requested prior to commencement of the works and must be consulted. The main considerations are: • The electric, water and gas service pipes crossing the proposed work area and within 2 metres of that work area. • Any services crossing excavations.
Hazards Identified During Design	• Working in Confined Spaces. The Contractor shall work in accordance with the regulations of Confined Spaces 1997. Work also to be

MS/TMTCC-350M/MB002

Associated Documents: Risk Assessment

	carried out in accordance with United Utilities SSW13 "Safe Systems of Work 13". - Utility Services. Underground Plant location, also overhead cables. - Traffic Management and public safety adjacent to work area. - Part of the works will involve working in the areas frequented by staff and visitors (access roads). - Possibility that the ground could be contaminated. - Traffic Management and public safety adjacent to work area. - Part of the works will involve working in the areas frequented by staff and visitors (access roads & car park).
Requirements of the Principal Contractor, for the Development of the Health & Safety Plan	- Compliance with ROSS procedure when entering or working on the sewer system. - An appointed First Aider to be present on site at all times. First Aider from DCL. - Submission of Risk Assessments with this Method Statement. - Welfare arrangements will be advised by Workman before work starts
Resources: Equipment	High Pressure Water Jetter CCTV camera unit. Gas Detector All electrical equipment PAT tested.
Drainage Plan / Records Followed	Copies of drainage plans will be obtained and studied to locate the position of all known existing drainage systems. A pre-inspection will be undertaken to review the proposed works
Statutory Undertakers Plant	Wherever possible existing copies of statutory undertaker's plans will be obtained and studied to locate the position of all known existing services. Where applicable any on site marking service will be utilised before any excavation work is undertaken. A pre-inspection survey will be undertaken to view the proposed works. The location of services marked on statutory undertakers' plans shall be used as a guide only as all plans carry disclaimers against the accuracy of the information provided on the plans.
Training:	Operatives have received formal training in the correct and safe use of equipment, manual handling & H&S at work. HPW Jetting Course accredited. Where applicable all relevant staff are trained in man entry into confined spaces; All relevant Health & Safety Legislation, including CDM Regulations will always be adhered to.
Materials:	Apoxoy Resin will be used

COSHH information	
Risk Analysis: Possible risks are: Operations and interaction close to members of staff; potential vehicular traffic close to working area, slips, trips and falls.	Copies of all risk assessments will be issued to each team of Drainage operatives (copies attached) and they will be instructed to comply with all relevant H&S instructions and report any hazards or non-compliances encountered.
PPE: Minimum requirements, plus any further identified in to suit any specific unforeseen hazards.	High vis jackets, safety boots, safety glasses, gloves, safety harnesses, lanyard and respiratory protection (dust mask) as standard. Disposable half-mask respirators (classification FFP3), long sleeved protective clothing, waterproof overalls. Spares to be held on board the vehicle.
Emergency Procedure: Safety and environmental co-ordinator and emergency contact numbers.	Employees are instructed to comply with all site emergencies as per agreed instructions from the site management. The vehicle will carry a First Aid kit, site and personal facilities will be used with prior agreement with management. All accidents are to be reported. Emergency contact to be Gemma Cullum, contactable on the following Tele: 0161 483 2298
Control Measures: Operatives working in the road. Operatives working close to areas frequented by members of the public.	All drainage operatives assigned to this task will work within the designated work area, segregated by barriers and guarding within the traffic management. Appropriate signage to be used, cautioning road users of men working in the road.
Slips, trips and falls	Drainage operatives are instructed not to commence work in a new area unless area is clean, tidy and well lit. They will ensure that all access/egress openings and gangways are kept free of materials, objects and plant. Waste materials will be cleared progressively from work area at regular intervals and at the end of the job. Ensure that waste, so far as is reasonably practicable, will be kept clear of access/egress routes. Ensure that items required for the job in hand are retained within the work area.
Safety Supervisors	Gemma Myers
Office Contact	GM
Supervisor	John Turnbull
Safety Officer	

Print Name: Gemma L Myers

Signed:

Date Prepared: 12/07/2022

METHOD STATEMENT SIGN OFF SHEET

Work Description:

Client:

Location:

I confirm that I have read the Method Statement for the drainage works as set out above and agree to conform to its contents and comply and adhere to all related Risk Assessments for the work covered by this Method Statement.

Print Name	Signature	Date