

# ANNEX A – CONSTRUCTION ENVIRONMENTAL MANAGEMENT NOTES

*Land at Yew Tree Road, Birchencliffe, Huddersfield*

To be read in conjunction with Construction Plan

Supporting note sheet setting out the additional management, liaison and cumulative impact measures requested under the C(E)MP condition.

## 1. Purpose

This annex forms part of the Construction Environmental Management Plan and shall be read in conjunction with the approved Construction Plan. It sets out the management measures to be adopted during the construction phase in order to minimise disturbance to neighbouring residents, highway users and adjoining sites.

## 2. Phasing of Development and Indicative Timetable

The development shall be undertaken in a logical sequence of phases, anticipated to comprise:

- Phase 1 – Site setup, erection of hoarding/fencing, welfare facilities, signage and establishment of access arrangements.
- Phase 2 – Site clearance, any stripping/enabling works and preparation of working areas.
- Phase 3 – Foundations and substructure works.
- Phase 4 – Superstructure and external envelope works.
- Phase 5 – Internal works and external works, including surfacing and finishing.
- Phase 6 – Removal of temporary facilities, final clean and handover.

The contractor shall maintain an up-to-date programme of works and review the sequence regularly to minimise disruption to the surrounding area. Any material change to the construction sequence or duration shall be communicated to the relevant parties as appropriate.

## 3. Signage

Temporary signage shall be erected and maintained for the duration of the works. This shall include, where appropriate:

- site entrance signage;
- delivery driver instructions;
- approved construction traffic routing;
- pedestrian warning signage;
- wheel wash signage; and
- contact information signage.

All signage shall be kept visible, legible and updated as site conditions or management arrangements change.

## 4. Site Waste Management

Waste arising from construction works shall be managed in accordance with the waste hierarchy, seeking first to reduce, reuse and recycle materials wherever practicable.

Waste shall be:

- stored within the designated bin/skip storage and collection areas shown on the Construction Plan;
- segregated where practicable into appropriate waste streams;
- removed from site at regular intervals by licensed waste carriers; and
- taken to appropriately licensed waste management facilities.

No waste materials shall be burned on site. Good housekeeping shall be maintained at all times to prevent litter, dust and loose material from leaving the site. The temporary bin storage and collection arrangements shown on the current plan shall remain under the control of the site management team.

## 5. Site Manager and Resident Liaison Officer

A Site Manager shall be appointed prior to commencement of development and shall be responsible for day-to-day management of site operations, coordination of deliveries and contractor activity, compliance with environmental control measures, monitoring of dust, mud, noise and general site conditions, and maintaining safe and orderly operation of the site.

A Resident Liaison Officer shall also be appointed, who may be the same person where appropriate, and shall be responsible for communication with local residents and nearby occupiers, issuing advance notice of potentially disruptive works, receiving and responding to complaints or concerns, and maintaining a log of enquiries, complaints and actions taken.

The names, telephone numbers, email addresses and normal contact hours for these roles shall be displayed on a site notice board at the site entrance prior to commencement.

## 6. Engagement with Local Residents and Occupants

The developer and contractor shall engage with nearby residents and occupiers throughout the construction period.

This engagement shall include:

- advance notification of key stages of work likely to generate additional disturbance;
- notification of unusual operations such as abnormal deliveries, temporary traffic management or particularly noisy works;
- provision of contact details for enquiries and complaints; and
- timely response to issues raised by local residents or occupiers.

A record of engagement and any complaints received, together with resulting actions, shall be maintained on site.

## 7. Engagement with Nearby Construction Sites / Cumulative Impacts

Where construction activity is being undertaken on nearby sites during the same period, the developer and contractor shall liaise with the relevant site teams to identify and manage cumulative impacts.

This liaison shall include consideration of:

- delivery timing and routing;
- traffic generation and vehicle queuing;
- shared pressure on local roads and access points;
- noise-generating activities;
- dust-producing activities; and
- any other temporary measures required to reduce cumulative effects on local residents and the highway network.

Additional mitigation measures shall be introduced where reasonably necessary to address overlapping impacts.

## 8. General

The measures within this annex shall operate alongside the controls already indicated on the approved Construction Plan, including working hours, delivery management, wheel washing, dust suppression, noise management, lighting controls, monitoring arrangements and temporary bin measures.

### Project-specific details to complete before issue

Item	Project-specific information to insert
Site Manager	<i>Mr. B. Marsden</i>
Resident Liaison Officer	<i>Mr. B. Marsden</i>
Emergency contact	<i>Mr. B. Marsden</i>