Management Plan for Children and Young Peoples Residential Home.

Orchard House, 6 Orchard Croft, Batley, WF17 7BD

· How many children would be accommodated?

Orchard House would provide long term residential care and support for up to and not exceeding 4 Children and/or Young People. The surrounding area provides health, education, and recreational options/opportunities to cater for 8 to 17 years of age.

· What is the ratio of staff to children that is required, i.e. delivery model?

Orchard house would be staffed depending on the needs of the children in residence and their needs.

1 child/young person = 3 staff
2 children/young people = 6 staff
3 children/young people = 9 staff
4 children/young people = 11 staff

All children and young people considered for Orchard House would be taken in on a 1:1 basis. However, this can increase to 2:1 while in residence if required.

· **What is the likely level of need of the children accommodated, i.e. is there a focus on complex needs?**

Children and young people who become Children in Care (CIC) are usually as a result of one or more of the following:

- Neglect
- Physical or Emotional Abuse
- Parental Illness
- Abandonment
- Parental Incarceration
- Death
- Voluntarily by parents

We are an Emotional and Behavioural Difficulties (EBD) unit and staff are trained and regularly updated to better support the vulnerabilities in relation to cognitive, emotional, behavioural, social, and moral developmental needs of the children and young people we would care for at Orchard House.

· What is the likely shift pattern of staff, i.e. how many staff (management and care staff) would likely be at the premises at any one time and when would shift changes occur?

Early – 07:30 to 15:30
Late – 14:30 to 22:30
Double – 07:30 to 22:30
Wake Night – 21:45 to 07:45

1 Child/young person = 2 day time staff including manager + 1 Wake Night
2 children/young person = 5 day time staff including manager + 1 Wake Night
3 children/young person = 8 day time staff including manager + 1 Wake Night
4 children/young person = 10 day time staff including manager + 1 Wake Night

There is a cross over between 07:30 and 7:45 am for Night Shift handing over to day staff.
There is a cross over between 14:30 and 15:30 for earlies passing to lates.
There is a cross over between 21:45 and 22:30 for day staff handing over to night staff.

Please note that of less than 50% of our staff drive and have a vehicle.

· What support officers would be likely to visit the property?

There is likely to be visitors in relation to the young people such as social workers, YES workers, YOT workers, independent visitors, health visitors, education support visitors and any other relevant professionals involved in the day to day care and support of the children and young people.

These visits would be planned and likely to take place during normal business hours of 9-5pm.

· How would visits be scheduled and would staff/support-worker meetings take place at the property?

Visits are likely to be between typical business hours of between 9-5 Monday to Friday. These visits are planned in advance and usually take place onsite with the young person, their key worker and the home manager.

We aim to staff the home in accordance with the needs of the children and young people in residence. As we aim to have all residents in an education provision during the day. We plan team meetings during school hours while the Young People are away from the home.

Due to limited parking on the Property, we would ask that colleagues travel together where possible.

· If residents are unable to participate in full-time, mainstream education, what educational support would be offered on-site?

In the event a young person is not in an education provision, an alternative provision will be sought locally. A tutor would be assigned if required to attend the home.

· Would therapeutic care be offered on site?

We do offer therapeutic care, this takes place off site, however our therapists have made home visits when needed.

· Would case reviews take place on or off site?

Case reviews will take place off site or virtually. In most cases the manager will be accompanied by the relevant key worker to attend these meetings.

· Are friends and relatives of residents able to visit at any time?

We aim to promote an experience of a family home and would welcome friends and family (where appropriate and risk assessed) to the home for a meal or to spend time with their friend/family within the home.

· Will the property be OFSTED registered?

Yes the property will be Ofsted registered.

· Are children ever left alone at the property?

Children will under no circumstances be left alone at the property.

· Under what circumstances are children allowed to leave the property?

Depending on the risks presented by the children/ young people, we hope they have a happy and as normal experience which would include coming and going with friends and family to socialise together in the local area. There is a large recreational green next to the property which will likely be utilised.

Children will come and go to education and other activities such as sports, dance, school clubs etc.

It has been experienced in the past that a child or young person within our care may be placed on a DOLS order. This would be regularly reviewed and assessed to ensure it doesn't impact on the other children in residence.

· Would staff members be informed/aware if a child left the property?

Children and Young People residing at Orchard House should always make their support workers aware of when they leave the property and when they are likely to return.

· Is there a curfew?

Depending on the age and risks presented by the Child/young person would dictate if a curfew was required.

Children in education would require a curfew Monday to Friday. Depending on their age and risk would dictate the time.

· What would happen in the event of a breach of curfew?

If a child/young person breached curfew and the staff team could not locate them, each child/young person has a Philomena report on record. In the event of a breach of curfew and having no contact with the child/young person as to there whereabouts, they would be reported missing to the police we would hand over the Philomena and then contact the relevant local authority emergency duty team.

· What security provisions are proposed, e.g. security and access controls on doors?

Dependant on the child/young persons age and risks, they may have a key to enter and leave the property.

Historically this is unlikely due to the risks presented. The front and back doors will be locked when there is no one in the home.

· Would CCTV be installed?

There is CCTV monitoring in place for the external perimeters of the property. There are no CCTV cameras inside the home.

· How would local residents know how to raise a concern in the event of an issue?

We plan to invite local residents to an open day at the home to meet the manager and team, so they can contact them directly to raise a concern. Also the Directors contact details will be made available if needed.