Application Number	
Date Logged	
Receipt No	Fee Received
Card	Other
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY ONLY

Planning - PO Box 1720, Huddersfield, HD1 9EL
E-mail: planning.portal@kirklees.gov.uk **Tel:** 01484 414746

Householder Application for Planning Permission for works or extension to a dwelling, and for relevant demolition of an unlisted building in a conservation area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 5

Suffix:

Property Name:

Address Line 1: Osborne Terrace

Address Line 2:

Address Line 3: Kirklees

Town/city: Batley

Postcode: WF17 0LZ

Description of site location must be completed if postcode is not known:

Easting (x): 424340

Northing (y): 424705

Description:

Applicant Details

Name/Company

Title

Mr

First name

Mark

Surname

Griffin

Company Name

Address

Address line 1

5 Osborne Terrace

Address line 2

Address line 3

Kirklees

Town/City

Batley

Country

Postcode

WF17 0LZ

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

Mr

First name

Rob

Surname

Dawtrey

Company Name

RD Architecture + Design

Address

Address line 1

Milner House

Address line 2

Milner Way

Address line 3

Town/City

Ossett

Country

United Kingdom

Postcode

WF5 9JE

Contact Details

Primary number

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposed works

Single storey extension to existing outbuilding and re-clad of external walls with raised flat roof.

Has the work already been started without consent?

- ○ Yes
- ⊘ No

Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

2 small openings will be formed within the existing external wall for new access doors. The existing flat roof is to be removed, raised and replaced with new.

Materials

Does the proposed development require any materials to be used externally?

- ⊘ Yes
- ○ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Walls

Existing materials and finishes:
Brick and blockwork

Proposed materials and finishes:
Low level brickwork, Vertical timber cladding.

Type:
Roof

Existing materials and finishes:
Bitumen felt roof

Proposed materials and finishes:
GRP flat roof formed with small parapet walls with PPC flashings

Type:
Windows

Existing materials and finishes:
n/a

Proposed materials and finishes:
Aluminium glazing with matching access door.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

0295 100 OS Plan
0295 110 Existing Floor Plan and Elevations
0295 210 Proposed Floor Plan, Elevations and Site Plan

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- [ ] Yes
- [x] No

Is a new or altered pedestrian access proposed to or from the public highway?

- [ ] Yes
- [x] No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- [ ] Yes
- [x] No

Parking

Will the proposed works affect existing car parking arrangements?

◯ Yes
⊘ No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

◯ Yes
⊘ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

◯ Yes
⊘ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

⊘ Yes
◯ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

⊘ The agent
◯ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

⊘ Yes
◯ No

If yes, please provide details of their name, role, and how they are related:

Mark Griffin
Community Coordinator

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- [x] Yes
- [ ] No

Is any of the land to which the application relates part of an Agricultural Holding?

- [ ] Yes
- [x] No

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.*

*** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990*

Name of Owner / Agricultural Tenant	Address	Date Notice Served
	1 Osbourne Terrace, Batley, WF17 0LZ	25th August 2022
	2 Osbourne Terrace, Batley, WF17 0LZ	25th August 2022
	3 Osbourne Terrace, Batley, WF17 0LZ	25th August 2022
	4 Osbourne Terrace, Batley, WF17 0LZ	25th August 2022
	6 Osbourne Terrace, Batley, WF17 0LZ	25th August 2022

Signed - Applicant:	Or signe	Date (DD/MM/YYYY):
		30.08.2022

Declaration

Declaration

I / We hereby apply for Householder planning & demolition in a conservation area as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Date

19/08/2022