

APPLICATION NO.	
DATE LODGED	
RECEIPT NO.	FEE RECEIVED
CARD	OTHER
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY (PLUS THE ORIGINAL)

PLANNING - PO Box B93, Civic Centre 3, Huddersfield, HD1 2JR **Tel:** 01484 414746 **E-mail :** [dc.admin@kirklees.gov.uk](mailto:dc.admin@kirklees.gov.uk)

**Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990**

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	<input type="text" value="33"/>
Suffix	<input type="text" value="A"/>
Property name	<input type="text"/>
Address line 1	<input type="text" value="Commercial Road"/>
Address line 2	<input type="text" value="Skelmanthorpe"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Huddersfield"/>
Postcode	<input type="text" value="HD8 9DA"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="423242"/>
Northing (y)	<input type="text" value="410630"/>

Description

**2. Applicant Details**

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="rachel"/>
Surname	<input type="text" value="bretherton"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="33a"/>
Address line 2	<input type="text" value="Commercial Road"/>
Address line 3	<input type="text" value="Skelmanthorpe"/>
Town/city	<input type="text" value="HUDDERSFIELD"/>
Country	<input type="text"/>

## 2. Applicant Details

Postcode	<input type="text" value="HD8 9DA"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

Are you an agent acting on behalf of the applicant?  Yes  No

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposed Works

Please describe the proposed works:

We are planning to make a window into a French doorway that opens out at the back of our house, then to have some decking that will go out onto the top of our garage roof. I understand if it is 30cm above ground level that you need to apply for planning? The back of our house does not overlook anyone's windows or doors etc. Our Garage is well away from other people's properties so does not spoil it for other people's privacy. We are just wanting somewhere to sit away from the road and the noise at the front of the property. This will be much quieter as it is at the back of our house.

Has the work already been started without consent?  Yes  No

## 5. Materials

Does the proposed development require any materials to be used externally?  Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Windows	
Description of existing materials and finishes (optional):	Large window pvc
Description of proposed materials and finishes:	making into a doorway either french oak doors or bi folds.
Roof	
Description of existing materials and finishes (optional):	Solid brick garage with supports in.
Description of proposed materials and finishes:	To go on top of the garage with either decking or newer materials that look like decking non slip.

Are you supplying additional information on submitted plans, drawings or a design and access statement?  Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

The drawing shows the current window area in the kitchen, this just needs making into a doorway so we can access the roof of the garage from it. Just a small cut out will need to be made to insert some doors and then some decking or something along those lines made to walk out onto an area on top of the brick garage roof. We are keeping all existing buildings in place, so no major work to be carried out just a small hole to chop out for the doorway and building some decking area onto the roof of the garage. This may need some extra support putting in place before we lay the decking etc. Please see sections A-A B-B on the plans.

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

**Officer name:**

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

I did not know if I needed planning or not, so I contacted the gov.uk and I even sent my plans in etc. they advised that I needed to do a planning application because of the 30cm above ground etc.

## 11. Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

- (a) a member of staff**
- (b) an elected member**
- (c) related to a member of staff**
- (d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.  Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

**I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any**

## 12. Ownership Certificates and Agricultural Land Declaration

part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant  
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)