APPLICATION NO.		
DATE LODGED		
RECEIPT NO.	FEE RECEIVED	
CARD		OTHER
KIRKLEES COUNCIL VALIDATION CHECKLIST	SUPPLY 1 COPY (PLUS THE ORIGINAL)	

PLANNING - PO Box B93, Civic Centre 3, Huddersfield, HD1 2JR **Tel:** 01484 414746 **E-mail :** dc.admin@kirklees.gov.uk

Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: Miss | First Name: Emma | Surname: Melkowski

Company name:

Street address: 10
Parkwood Road
Longwood

Town/City: HUDDERSFIELD

Country:

Postcode: HD3 4TT

Telephone number:

Mobile number:

Fax number:

Email address:

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of the Proposal

Please describe the proposed works:

Replacing exiting windows in our grade 2 listed building as the currently ones in place are not sustainable. Changing to double grazed PVC windows would greatly benefit the property and maintain the heritage. The work would keep in line with the design of the current windows and those that are in the row of houses as we do not wish to change them in any way other than upgrading efficacy.

Has the work already started? ○ Yes ◉ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 10 Suffix:

House name:

Street address: Parkwood Road

Longwood

Town/City: HUDDERSFIELD

Postcode: HD3 4TT

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 410140

Northing: 416818

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: Surname:

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

I am unsure of the name of the person I spoke with. As he understood I had no intention to change the design of the windows he suggested I apply via the planningportal.

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ◉ Yes ○ No

If Yes, please provide details:

We have spoke to neighbours within the row of the cottages would be happy for this to take place.

8. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

Windows - description:

Description of *existing* materials and finishes:

Wood frame windows painted cream

Description of *proposed* materials and finishes:

PVC windows which will have a wood affect in cream

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? (•) Yes ( ) No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Heritage Statement

10. Demolition

Does the proposal include total or partial demolition of a listed building? ( ) Yes (•) No

11. Listed building alterations

Do the proposed works include alterations to a listed building? (•) Yes ( ) No

If Yes, will there be works to the interior of the building? (•) Yes ( ) No

Will there be works to the exterior of the building? (•) Yes ( ) No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ( ) Yes (•) No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ( ) Yes (•) No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

Please see Heritage statement for more details and photographs for the proposed work.
The internal work includes
1. Replace existing fitted kitchen to ground floor extension
2. Replace existing bathroom suite to existing first floor bathroom
External work includes 3. Replace existing external timber window frames to match existing in terms of, colour and section but incorporate narrow double glazed units with PVC frames all the time preserving the mullions.

12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)? ( ) Don't know ( ) Grade I ( ) Grade II* (•) Grade II

Is it an ecclesiastical building? (•) Don't know ( ) Yes ( ) No

13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building? ( ) Yes (•) No

14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? (•) Yes ( ) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

( ) The agent (•) The applicant ( ) Other person

15. Certificates (Certificate B)

Certificate of Ownership - Certificate B
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Owner/Agricultural Tenant	Date notice served
Name: Daniel Number: Suffix: House name: Armitage Street: 10 Parkwood Road Locality: Longwood Town: Huddersfield Postcode: HD3 4TT	01/01/2017

Title: Miss First name: Emma Surname: Melkowski

Person role: APPLICANT Declaration date: 22/03/2017 ☑ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑ Date 22/03/2017