

Notes for businesses:

As the licensed operator of the establishment you have a right to appeal the animal health licence rating given following your inspection if you do not agree that the rating reflects the risk rating or compliance rating (both of which affect the star rating and length of licence) found at the time of the inspection. You are encouraged in the first instance to discuss your concerns with the inspecting officer however this does not affect your right to appeal.

- **You have 21 days (including weekends and bank holidays) from the date of issue of the licence to lodge an appeal.**
- Please use the form below and return it to your local authority at the address below.
- The Manager of the animal health licensing team will review your rating and communicate the outcome of your appeal to you within 21 days of receipt (including weekends and bank holidays).

If a site visit is required in order to determine an appeal, the cost of the additional visit is borne by the applicant unless it results in a higher star rating being awarded. See fees and charges for current charge.

Business details

Licensed operator/proprietor	<input type="text"/>		
Business name	<input type="text"/>		
Business addresses	<input type="text"/>		
Business tel. number	<input type="text"/>	Business email	<input type="text"/>

Inspection details

Date of inspection	<input type="text"/>	Rating given	<input type="text"/>
Date notified of rating	<input type="text"/>		

Appeal

I do not agree with the animal health inspection rating(s) given by the inspecting officer because (please provide details/evidence below, with reference to the report of inspection and risk rating applied)

Signature	<input type="text"/>		
Name in capitals	<input type="text"/>		
Position	<input type="text"/>	Date	<input type="text"/>

Please now return this form to: animal.health@kirklees.gov.uk or by using the Free Post service to:
Free Post, Kirklees Council, Environmental Health

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Date Appeal received: Within 21 days Y / N

Has the officer applied the correct assessment criteria Y / N

Does the business have 3 years relevant compliance history Y / N

Does the business have a relevant UKAS accredited certification Y / N

Comments of Manager:

Decision of Manager:

Signed:

Date:

Designation: Environmental Health Group Leader

You may also challenge the Authority's decision by means of judicial review.