

Privacy Notice (How we use your information)

Planning Policy

The information that we collect, process, hold and share include:

- Personal information such as name, date of birth, address, phone number and land ownership information.

Why we collect and hold this information

We use this personal data to enable us to carry out specific functions for which we are responsible:

Production and consultation of a Local Plan (Planning and Compulsory Purchase Act 2004 (as amended)).

Production and consultation of a Community Infrastructure Levy (The Community Infrastructure Levy Regulations 2010).

Production of a Brownfield Land Register (The Town and Country Planning (Brownfield Land Register) Regulations 2017).

Production of a Self-build and Custom Housebuilding Register (Self-build and Custom Housebuilding Act 2015).

The lawful basis on which we use this information

We collect and process information about you under Article 6(1)(e) Public Task and Article 6(1)(c) Compliance with a Legal Obligation of the General Data Protection Regulations. You have a qualified right to object to the use of personal information verbally or in writing.

Storing this information

We will hold the information about you securely, and for no longer than necessary. We will hold it for:

Local Plan – Until the adoption of the next Local Plan

Community Infrastructure Levy (CIL) - Until the adoption of the next CIL

Brownfield Land Register - Until the site is no longer on register

Self-build and Custom Housebuilding Register - Until we are informed that the individual/group are no longer looking for a site and wish to be removed from the Register

You can request that your personal information is destroyed by contacting the planning policy team: local.development@kirklees.gov.uk

Who we share this information with

We routinely share this information with:

Local Plan – Shared in paper and electronic format with the Planning Inspectorate

Community Infrastructure Levy – Shared in paper and electronic format with the Planning Inspectorate

Brownfield Land Register – Site details (but no personal information) is shared publicly on the council website

Self-build and Custom Housebuilding Register – Details shared with the Economy & Infrastructure directorate within the council.

Why we share this information

We share Local Plan and CIL information with the Planning Inspectorate on a statutory basis. This enables the Planning Inspector to conduct an examination of the Local Plan and CIL and invite individuals and agents to attend hearing sessions.

We share the Self-build and Custom Housebuilding Register so that you can be contacted by the council with details of potential self-build plots.

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

Further information

If you would like further information about how we manage your data, please see the privacy notice for Kirklees Council at <http://www.kirklees.gov.uk/beta/information-and-data/how-we-use-your-data.aspx>

If you would like further information about this privacy notice, please contact: Richard Hollinson – richard.hollinson@kirklees.gov.uk

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at DPO@kirklees.gov.uk or by ringing 01484 221000.