

## Privacy Notice (How we use your information)

### Local Integrated Partnerships – Partnership Working

Kirklees Council Local Integrated Partnerships takes your data and privacy seriously and will only use your data in ways that facilitate the day to day business that supports local planning and partnership working.

We use the information that we collect about you to keep a record of organisations and staff that we are working with to enable us to:

- contact you to facilitate partnership working such as sharing good practice information, networking events and other information
- arranging meetings, setting up appointments and sharing information in relation to meetings and project work

#### **The categories of information that we collect, process, hold and share includes:**

- Personal information (such as title, name, work address, provided email/ telephone number)

#### **Why we collect and hold this information**

We use this personal data in order to:

- facilitate partnership working as listed above, carry out necessary functions in relation to planning essential early intervention and prevention work that we are responsible under the Care Act 2014.

#### **The lawful basis on which we use this information**

- We collect and process information about you under Article 6(1)) (e) Public Task. The Care Act 2014 Prevention Duty places an emphasis on prevention and well-being. In order to do this, cross- sector partnership working is required to plan and develop effective, primary, secondary and tertiary prevention activities.

## Storing this information

We will hold the information about you securely, and for no longer than reasonably necessary. If you no longer feel that the emails are relevant to you (for example, you have changed job roles), you can withdraw from the mailing list at any time by contacting [lipbusinesssupport@kirklees.gov.uk](mailto:lipbusinesssupport@kirklees.gov.uk) . We will review the information we hold periodically, in order to ensure that the information we hold about you is accurate and up to date.

## Who we share this information with

We routinely share this information during day to day business as stated above within Local Integrated Partnerships and with other officers in the Council who are involved in partnership working with you, as well as other cross sector partners involved with the work such as 3rd Sector, Housing, Community Health Services, CCGs, business sector partners, emergency services partners. Information will only be shared as part of facilitating partnership working.

## Further information

If you would like further information about how we manage your data, please see the [Kirklees Council privacy notice](#).

If you would like further information about this privacy notice, please contact: [lipbusinesssupport@kirklees.gov.uk](mailto:lipbusinesssupport@kirklees.gov.uk)

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at [DPO@kirklees.gov.uk](mailto:DPO@kirklees.gov.uk) or by ringing 01484 221000.