

# Privacy Notice (How we use your information)

## Early Support Service – ‘Family Hubs’

The Early Support service is carrying out public engagement throughout January & February 2021 to obtain your views on a proposed ‘Family Hub’ model of delivering integrated Early Support services across the whole of Kirklees. Your feedback will help us to identify gaps and to shape the final proposals to be taken forward to Kirklees Cabinet (the Council’s decision-making body) in Spring 2021

### The categories of information that we collect, process, hold and share include:

- Personal information (postcode)
- Characteristics (ethnicity and disability)
- Contact details (email address)
- Age range

### Why we collect and hold this information

We use this personal data in order to:

- Help us shape the final Family Hubs model to take to cabinet for a decision;
- Ensure services that are important to your local area are available when and where they are needed;
- Derive statistics which inform decisions about future delivery of services;
- To enable us to make contact to the winner of the prize draw.

### The lawful basis on which we use this information

We collect and process information about you under Article 6:

Personal Data:

- Consent - GDPR Article 6(1)(a) - You are able to remove your consent at any time. You can do this by contacting [IntegratedEarlySupport@kirklees.gov.uk](mailto:IntegratedEarlySupport@kirklees.gov.uk)
- We need it to perform a public task - GDPR Article 6(1)(e)

Special Category Data (ethnic origin)

- Consent - GDPR Article 9(2)(a)
- We need to analyse your information - GDPR Article 9(2)(j)

The legislation we rely on when using your personal information to meet our public tasks includes but is not limited to:

- Equality Act 2005 and 2010
- Public Sector Equality Duty 2011

- Local Government Act 1999 S.3, as amended by s.137 of the Local Government and Public Involvement in Health Act 2007 and detailed in the DCLG Best Value Statutory Guidance 2011 (these state that Local Authorities have a best value duty to consult)

## Storing this information

We will hold the information about you securely, and for no longer than reasonably necessary. We will hold it for 6 months in order to produce an anonymised report to take to our cabinet, outlining the final model for support for Family Hubs across Kirklees and requesting approval to proceed to implementation. Your contact information will be securely deleted as soon as the outcome of the prize draw is known.

## Who we share this information with

We routinely share this information with:

- Other services within Kirklees Council {communications teams and corporate research and consultation teams}

## Why we share this information

We share information with other services within Kirklees which can help us to analyse the findings and develop a place-based model that provides services that based on local need.

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

## Further information

If you would like further information about how we manage your data, please see the [Kirklees Council privacy notice](#).

If you would like further information about this privacy notice, please contact: [integratedearlysupport@kirklees.gov.uk](mailto:integratedearlysupport@kirklees.gov.uk)

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at [DPO@kirklees.gov.uk](mailto:DPO@kirklees.gov.uk) or by ringing 01484 221000.