

# Privacy Notice (How we use your information)

## Corona virus community support

### The categories of information that we collect, process, hold and share include:

- Personal information (such as name, address, postcode, email address, phone number)
- Health or social care information where applicable

### Why we collect and hold this information

We are unable to limit the reasoning for our personal data collection, in this unprecedented circumstance. Therefore, each collection of personal data will identify the lawful bases being utilised specifically. However, for completeness we use this personal data in order to enable us to carry out specific functions for which we are responsible and support the community in a range of ways.

### The lawful basis on which we use this information

We will identify the lawful bases being used for each data collection. We collect and process information under GDPR Article 6 (1) (a) (b) (c) (d) (e) (f) Article 9 (a) (b) (c) (g) (h) (i) (j)

### Storing this information

We will hold the information about you securely, and for no longer than reasonably necessary. We will hold it for up to one year in order to ensure we can complete our support function, after which time we will delete this information.

### Who we share this information with

We may share this information across council services and with other local partners (including the NHS, Locala, Kirklees Neighbourhood Housing).

### Why we share this information

We share information with our partners to ensure our combined purposes are achieved.

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

### Further information

If you would like further information about how we manage your data, please see the [Kirklees Council privacy notice](#).

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at [DPO@kirklees.gov.uk](mailto:DPO@kirklees.gov.uk) or by ringing 01484 221000.