

KIRKLEES COUNCIL

POLICY FOR THE PLACING OF STORAGE CONTAINERS ON KIRKLEES COUNCIL LAND

1. Introduction

- 1.1. Kirklees is home to a number of parks, green spaces, recreation grounds and open spaces that are publicly accessible spaces.
- 1.2. A number of recreation grounds, parks and green spaces house storage containers; this policy is to assist in the consideration of future storage containers that are proposed to be installed in parks, recreation grounds and or open spaces owned by Kirklees Council only.
- 1.3. Kirklees Council recognises the wish of some residents to have storage containers on parks and green spaces to store equipment used by community organisations, but is also mindful that these facilities have many uses and are enjoyed by a wide range of people. The Council will therefore seek to ensure that the process and placement of storage containers is managed and regulated for the mutual benefit of all.
- 1.4. Requests for placing a storage container on Kirklees Council land must comply with this policy.

2. Objectives of the Policy

- 2.1. This policy governs the Kirklees Council's approach to applications for the placement of storage units in parks, recreation grounds and or open spaces owned by the Kirklees Council and has been produced with the following guiding principles:
 - 2.1.1. To be considerate to those seeking to install a storage unit;
 - 2.1.2. To create a consistent approach that can be applied across the parks, recreation grounds and open spaces owned by Kirklees Council;
 - 2.1.3. To balance the sometimes contrasting needs of a variety of park, recreation grounds and open space users;
 - 2.1.4. To maintain and enhance the high quality appearance of parks, recreation grounds and open spaces and not detract from their primary purpose;
 - 2.1.5. To clearly establish the responsibility for maintenance, repair and replacement of the storage units;
 - 2.1.6. To avoid a demand on public funds from privately installed storage units.

3. Scope of Policy

- 3.1. This policy relates to applications for the placement of storage containers within Kirklees Council owned parks, recreation grounds and open spaces only.
- 3.2. The policy excludes containers or welfare units placed on a highway in Kirklees for which a separate application process exists <https://www.kirklees.gov.uk/beta/licensing/apply-for-a-container-or-welfare-unit-licence.aspx>

4. Operation of Policy

- 4.1. The Policy will be published on the Council's website.
- 4.2. Applications for placement of storage units in parks, recreation grounds and or open spaces owned by Kirklees Council will be determined in accordance with this Policy and the Council's Constitution / Scheme of Delegation.
- 4.3. It is the responsibility of the applicant to ensure that the Council is kept informed of their current contact details.
- 4.4. The Policy will operate on a 3 stage process

4.4.1. Stage 1 – Application

- 4.4.1.1. Applications for the placement of storage units should be made to the Council using the online application form which can be found at [Structures in parks and open spaces](#). Users without access to electronic communication may approach the Corporate Land Section of Kirklees Council by email at corporate.fm@kirklees.gov.uk or phone on 01484 226024.
- 4.4.1.2. The location, storage unit type and its proposed use should be specified in the application.
- 4.4.1.3. The Council will consider any such application for a storage unit on a case by case basis, and indicate whether it in principle approves or refuses the application, having regard to this Policy.

4.4.2. Stage 2 – Statutory approval

- 4.4.2.1. Where applications for the placement of storage units are approved in principle by the Council the applicant will need to satisfy any planning (e.g. heritage) or other statutory requirements and demonstrate to the Council's satisfaction that they can fund, manage and maintain the storage unit for its lifetime.

4.4.3. Stage 3 – Licensing

- 4.4.3.1. Once these criteria have been met the Council will enter into a licence with the applicant for the placement of the storage unit. The licence may include (but is not limited to) provisions that restrict the

permitted use of the storage unit, the period for which the storage unit may be sited, the hours which the storage unit can be accessed and could include a licence fee payable by the applicant. In all instances the erection, maintenance and security of the storage unit, including the connection of any services necessary in the use of the storage unit, will be the applicant's responsibility and must be undertaken in accordance with the terms and conditions of the licence. Any costs associated with the entry of such licence should be borne by the applicant.

4.4.3.2. The Council accepts no responsibility if a storage unit is damaged vandalised and or any goods stored within it are stolen

4.4.3.3. The Council reserves the right to remove any storage units that are damaged and or that become dangerous.

5. General

5.1. Any complaints relating to the implementation of this Policy that cannot be resolved by Council officers should be directed to the Strategic Manager – Facilities Management.

5.2. This Policy will be reviewed by the Council at appropriate intervals.