

## Terms of Engagement

Valid From: Saturday 6<sup>th</sup> April 2024

### Services

Building Control offers the following services:

- Building Notice Applications
- Full Plans Applications
- Regularisation applications.
- Cancellation of Initial notices

The Building Control department will carry out plan checking and site inspections of projects to ensure the Building Regulations are met as far as feasibly possible, in accordance with a risk assessed inspection notification plan.

### Registered Building Inspectors

OFFICER	REGISTRATION CLASS	RESTRICTIONS
Russell Smith	1	
Anthony Raby	1	
Simon Hough	1	
Roger Anderson	1	
Keith Orr	1	
Mark Sherwood	1	
Oliver Myers	2F	All Building Types <18m
Omar Etienne	1	
James Leckenby	1	
John Daly	1	
Jack Mellor	1	
Adam Cooke	1	

### Inspection Notification

Inspection notification plans are issued when Building Notices are Accepted or when Full Plans Applications are Granted, these specify the stages at which we need to inspect and you should notify us when you reach these stages.

### Fees and Charges

Details of the latest [fees and charges](#)

### Referral Fees

Building control does not receive or pay any referral fees.

### Data Protection Policy

Kirklees Council Data Protection Policy can be found here [Kirklees Council Data Protection Policy 2023](#)

Kirklees Building Control Privacy Notice can be found here [Kirklees Building Control Privacy Policy](#)

### Complaints Policy

Kirklees complaints policy can be found here [Complain to the council | Kirklees Council](#)

### Regulation

Building Control is regulated by the Building Safety Regulator and complaints can be made to them on their website here [Building safety - HSE](#)