

**Kirklees Safeguarding Adults Board**

# **MINUTES**

**22 July 2022**

**10:00am – 12:00 midday**

**Venue: Virtually via Microsoft teams**

## **Attendees**

Robert McCulloch-Graham, Independent Chair, Kirklees Safeguarding Adults Board  
Jim Griffiths, Chief Superintendent, District Commander, Kirklees District, West Yorkshire Police

Jacob Agoro, Assistant Director of Nursing, Clinical Governance and Safety (South West Yorkshire Partnership NHS Trust)

Marie Gibb, Head of Safeguarding, The Mid-Yorkshire Hospitals NHS Trust

Alison Edwards, Head of Safeguarding, Calderdale and Huddersfield NHS Foundation Trust

Maureen Georgiou, – Locala Community Partnerships CI

Penny Renwick, Lay Member

Amanda Evans, Service Director for Adult Social Care Operations, Kirklees Council

Tanya Simmons, District Prevention Manager (West Yorkshire Fire & Rescue Service)

Clare Costello, Operations Manager, Healthwatch Kirklees and Healthwatch Calderdale

Emily Parry-Harries Consultant in Public Health / Head of Public Health, Kirklees Council

## **Deputies and others in attendance**

Razia Riaz, Senior Legal Officer (Kirklees Council, Legal Services)

Jacqui Stansfield, Service Manager (Kirklees Safeguarding Adults Board)

Alison Clarkson, Deputy Service Manager (Kirklees Safeguarding Adults Partnership Team)

Rebecca Fawcett Safeguarding Adults Advisor, South West Yorkshire Partnership NHS Foundation

Gwen Clyde-Evans Designated Professional for Safeguarding Adults, Prevent Lead NHS Kirklees CCG and NHS Calderdale CCG

Deborah Longmore, Named Nurse Adult Safeguarding, The Mid-Yorkshire Hospitals NHS Trust

Donna Harkins, Housing Strategy and Partnership Manager, Growth and Housing, Kirklees Council

Paula Adams, Head of Safeguarding (Locala Community Partnerships CIC)

Alexia Gray, Head of Quality Standards and Safeguarding Partnerships, Kirklees Council

## **Minutes**

Ronnie Lodge, Business Support Manager (Kirklees Safeguarding Adults Partnership Team)

## **Mailing List**

Nikki Gibson (Head of Safeguarding, Yorkshire Ambulance Service)

## **Welcome, Introductions and Apologies**

Robert McCulloch-Graham (RMG) opened the meeting, welcomed members, and asked members to briefly introduce themselves and their organisational roles

Formal apologies were received from:

Penny Woodhead

Councillor Musarrat Khan

Louise Fletcher

### **1. Declarations of Interest and Confidentiality Declarations**

None declared

### **2. Story – setting the scene**

#### **WYP**

Jim Griffiths (JG) shared a story from West Yorkshire Police (WYP) that highlights good practice in the interaction between professional organisations in adult safeguarding.

The case centred on a 64-year-old man with care needs and who struggled with alcohol addiction. In May 2022 WYP received a telephone call from a local bank in Huddersfield via the banking protocol (suspicious activity report). WYP use this protocol to support vulnerable people who may be victims of fraud.

The bank informed WYP that they had concerns that the man wanted to withdraw more cash than was authorised on his cash card. Bank staff reported that the man was currently on the premises and in the company of two other men who it was feared were coercing him.

Police officers arrived at the bank within an hour. However, the two other men had left the premises. Officers attempted to engage with the man but he is distrustful of the police and this proved difficult. He was able to withdraw money at the bank but not the full amount initially requested.

WYP referred the case to the Kirklees Better Outcomes Partnership (KBOP) and intelligence gained made it apparent that the man had a social worker in place as well as being involved with Choices for Health in Addiction Recovery and Treatment (CHART). Because of this WYP were able to link in with agencies and establish that the two men involved at the bank were in possession of the keys to his house.

This situation represents an example of “cuckooing” the term given to situations where vulnerable adults are befriended by Organised Criminal Gangs (OCG's) in order for them to criminally exploit and defraud. In this case it appeared that the two men had taken over his house and were defrauding him to purchase alcohol.

WYP, the Kirklees Social Worker and CHART were able to facilitate a combined action plan involving calling the police when it was established the two men were in the household. This was put into action a week after the incident at the bank and the police were able to gain evidence of drugs use from one of the two men.

A professional meeting was held following this where the provision of whole partnership support was enabled for the man including from the High Intensity User Group (HIUG).

Following this posters were placed within the local community to show that WYP were working on this criminal activity and acting in terms of deterrence. This has also helped with police re-connecting with banks to improve the banking protocol.

Since the last intervention, the man has had no further visits from the two men identified and has been alcohol free since June 2022.

This is due to all the interventions and partnership working outlined.

Members expressed the view that the story demonstrated good joint partnership working and debated aspects including community navigation and whether this resource had encouraged the man into more genuine and supportable relationships.

Some members were unfamiliar with the banking protocol and JG outlined the main aspects further.

Jacqui Stansfield (JS) informed members that operational teams in the past have also been notified by banks with referrals following reports of high levels of transactions by people with care and support needs.

Marie Gibb (MG) explained that financial abuse is a theme that is being explored at the Mid Yorkshire Hospital NHS Trust (MHYT) where people have been identified on hospital wards purporting to be relatives of patients requesting bank cards where patients are not in a position to consent.

Discussion also took place around community champions who work in shops, particularly supermarkets and whether these could be linked into Kirklees Safe Zones. This linked into a question relating to how much public awareness there is in terms of the banking protocols. JG said there was a balance to be met based on public awareness and criminal awareness. The banking protocol represents a very useful tool in catching criminals early.

JS said that one protective measure for families is to have Power of Attorney (PoA) for vulnerable family members as anyone can check the register of Attorney to view who legally holds it. However, there are issues in terms of cost and the lack of protections around who can apply.

Concluding JG informed members that 53% of crime in Kirklees is fraud related and therefore poses a significant issue. Members expressed their surprise at this figure.

### **3. Previous Minutes and Matters Arising**

#### **Draft Minutes from Meeting 6<sup>th</sup> May 202**

Board members agreed the minutes of the KSAB meeting of 6<sup>th</sup> May 2022 were accurate

## **Actions from meeting 7<sup>th</sup> February 2022**

### **Item 3**

JG to set up a task and finish group looking at adults missing from health and care settings. JG will lead on this.

PW said this item related to missing adults' protocols and we should investigate if there were any gaps for scoping in consultation with SAPT.

JG said that now we have a policy this will be completed by the next Board meeting

JG informed members that the stated policy (above) has not in fact now come forward so further advice will be forthcoming when the policy is implemented.

SB will offer further updates as and when the policy is implemented. Carried Forward

### **Item 3**

PW will share a slide deck outlining the new West Yorkshire ICB operation with members after pulling together a new set of slides for clarity. This will be submitted as an agenda item at the next meeting of KSAB. Carried Forward

## **Actions from meeting 6<sup>th</sup> May 2022**

### **Item 7**

Board members to review the West Yorkshire Organisational Safeguarding Checklist and feedback comments via the KSAB mailbox: [ksab@kirklees.gov.uk](mailto:ksab@kirklees.gov.uk) by 30<sup>th</sup> June 2022. If there are any further questions, please contact JS. On today's agenda. Closed

### **Item 9**

JS will share the report of the case of suspected predatory marriage with Board members. Completed and closed

### **Item 9**

JS will share the Rotherham SAR link with Board members. Completed and closed

### **Item 11**

Board members to sign off the SDG ToR's and offer any comments via the KSAB mailbox: [ksab@kirklees.gov.uk](mailto:ksab@kirklees.gov.uk) by the time of the next KSAB meeting. Completed and closed

### **Item 11**

SAPT will circulate the final draft version of the updated KSAB Constitution for oversight and comment when complete. Completed and closed

#### 4. Governance

##### Legal Highlight Report

Kirklees Council Senior Legal Officer Razia Riaz (RR) delivered the legal highlight report to members. The cases are summarised below with links to the full case for more detailed information.

##### [Deprivation of Liberty of 16- and 17-Year-Olds, and the Applicability of the Streamlined Procedure](#)

In Bolton Council v KL, the Judge set out the substantive law relating to deprivation of liberty of 16/17 year olds, the procedural issues and when cases are likely to be suitable for the streamlined procedure – i.e. when they are likely to be suitable to be considered by the courts solely on the papers without a Court hearing. The facts of the case are not directly relevant other than they related to a young person who was the subject of a care order, had no family contact and would be transitioning to adult services within 12 months. Each of these were considered as ‘markers’ for suitability/unsuitability for the streamlined procedure.

##### [Consideration of Further Evidence in an Appeal of a Vaccine Judgement MC and AC v A CCG and DC](#)

The case involved a dispute between the CCG and DC’s parents as to whether it was in DC’s best interests to be vaccinated against Covid-19. DC a 21-year-old is non-verbal and has a profound learning disability and respiratory problems requiring oxygen machine to support his breathing. His parents opposed the vaccination both for religious reasons and from their own understanding of medical issues.

In response to RMG’s enquiry asking whether the vaccine had been administered yet, RR confirmed this had not happened as the case is still under judgement.

Emily Parry-Harries (EPH) would be interested in establishing the outcome of the case as soon as there is a judgement bearing in mind Kirklees Council will shortly be embarking on the Autumn Covid-19 vaccination booster campaign.

#### 5. Social Care Reform

Alexia Gray (AG) delivered a presentation outlining the key points and impacts of Social Care Reform (including charging reform) as a result of the Health and Care Bill receiving Royal Assent in April 2022. The presentation and detailed paper are attached but the critical areas to note are:

- The Care Quality Commission (CQC) will gain an inspection responsibility for local authorities in the same way that the Office for Standards in Education, Children’s Services and Skills (Ofsted) does.

- There will be significant reform in the way in which people pay for their social care.
- There are upwards of 55 other pieces of social care reform due to be published including in relation to mental capacity and the mental health act.
- All this sits alongside increased demand for social care, changes in the NHS arrangements (ICBs etc) which require social care involvement and a range of operational pressures.
- The operational analysis undertaken by Newtons suggests a greater workforce requirement and associated cost compared to the Government estimate so there are considerable concerns about the capacity needed to address all this.

AG informed members that the existing Adults Transformation Programme Board has been repurposed to become a Social Care Reform Oversight Group and workstreams are being established to ensure successful implementation of the reforms. In addition to this (and to help with CQC readiness), a Peer Review has been booked on 5<sup>th</sup> - 7<sup>th</sup> October and some communication about this will be coming out shortly. Heads of Service are currently working through the self-assessment to help identify areas of good practice but also where further development might be required.

Thanking AG for the presentation to Board members RMG asked that it is sent to all members with the minutes of the KSAB meeting with a request to feedback any comments via the KSAB mailbox.

**Action: SAPT to send members the Social Care Reform PowerPoint presentation and paper with the minutes of the meeting and members to feedback comments via the KSAB mailbox: [ksab@kirklees.gov.uk](mailto:ksab@kirklees.gov.uk)**

## 6. Safeguarding Adults Reviews

Update:

Deputy Chair of the KSAB Safeguarding Adults Review (SAR) Subgroup Gwen Clyde-Evans (GCE) updated members on progress with the work of the Subgroup referring to the highlight report that was submitted with the papers for the meeting.

Work is progressing well in terms of the Adult O SAR action plan.

The Subgroup is engaged in ongoing work on incorporating the updated quality markers within the SAR Framework and into a newly developed SAR template pack. Work against the SAR Subgroup work plan is progressing well.

Despite technical issues on the day the KSAB SAR Network Event was successfully delivered on June 21<sup>st</sup> 2022 and feedback gained so far is very positive. A further follow up event is planned for December 2022 inviting delegates who attended back, to establish how the event has changed practices at organisations.

The Subgroup held a focused discussion on the recent media coverage in Yorkshire Live surrounding the Adult N SAR. In particular consideration was given to how we go about protecting the dignity of the person involved and the potential traumatic effect on families. GCE informed members that the SAR Subgroup discussed further scrutiny

supporting the publication of future SAR's which might involve inviting the Board's lay member.

RMG was keen to acknowledge the success of the SAR Network Event saying it was hugely successful, gained good feedback and will be central in aiding learning.

Penny Renwick (PR) offered support in any request for involvement as a lay person in terms of advising on public facing issues.

## **7. Performance**

Update:

JS updated members on progress with the work of the KSAB Quality and Performance (Q&P) Subgroup referring to the highlight report that was submitted with the papers for the meeting.

The Subgroup have now revised the Performance Dashboard (PD) that now provides quantitative data as a direct comparison with the Subgroups Agency Highlight report (AHR) that provides qualitative narrative.

The Subgroup meeting highlighted the issue that staffing across agencies and organisations continues to be problematic.

The Subgroup discussed the ongoing requirement for training across the partnership in mental capacity and there is a desire to move forward in terms of training in executive capacity within the work of the KSAB L&D Subgroup. However understanding of mental capacity needs to be embedded further before this can be taken forward.

The Subgroup workplan is progressing well with regard to taking forward the Adult M/N SAR action plans and the Subgroup are considering audit plans that need to take place.

Discussion also took place with regard to Making Safeguarding Personal (MSP) and in particular surrounding the journey of a concern from start to finish

RMG acknowledged that the qualitative data gleaned from the AHR is important and referenced the Boards anticipated Development Day session where it is hoped that information from the AHR - alongside intelligence from recent Network Events and the KSAB Challenge Event - will inform a discussion across partners at the session

JS confirmed that the KSAB Subgroup Chairs will be invited to the Development session

## **8. Challenge Event, West Yorkshire Organisational Checklist, Board Development Day**

Board members discussed the proposition and merits of partners using the West Yorkshire Organisational Checklist to submit assurance to the Board and

With this understanding JS recommended that the Safeguarding Adults Partnership Team revisit the document consulting further with partners and gain further information to be reviewed at the next KSAB meeting.

RMG endorsed this

**Action: SAPT to revisit the West Yorkshire Organisational Checklist consulting with partners to gain further information which will be reviewed at the next meeting of KSAB**

Moving on to the KSAB annual Challenge Event report RMG took members through the key findings. Past year reflections on practice during the Covid-19 pandemic represented a recurring theme as well as post Covid work becoming embedded in practice at organisations. Other contemporaneous themes included the cost-of-living crisis and the Ukrainian refugee crisis.

Agencies and organisations reported an increase in cases involving financial abuse, mental health issues, domestic abuse and more complex health problems.

There is also an unprecedented increase in demand for services and this is impacting on recruitment

The Challenge Event presented a significant amount of qualitative information which will inform the KSAB Annual Report and strategic objectives. Overall, there are issues emerging in terms of gaps between services and the focus will be on how these gaps can be narrowed.

## **9 Safeguarding Week – Safeguarding Network Event**

Ronnie Lodge (RL) updated members on Kirklees Safeguarding Week 2022 referring to the highlight report that was submitted with the papers for the meeting.

Kirklees Safeguarding Week succeeded in:  
Securing content submissions from almost every partner, organisation and agency within the multi-agency partnership

Delivering clear demonstrations of innovation at partner organisations.

Demonstrating a willingness to share and improve communication.

Summary of delivery outcomes:

- five days of continuous learning
- 44 individual events
- over 74 hours of in-depth training, webinars, conferences and briefings
- 3 partner organisation videos (CCG, Home Support Contracts Team, WYP)

- 6 external engagements focusing on key SG issues: cuckooing, fraud, cyber safety, on line safety learning hosted by WYP and Safer Kirklees at high footfall locations as well as Huddersfield and Dewsbury Town Halls
- Multiple engagements with communities across Kirklees hosted by the LIPS team distributing SG leaflets across Kirklees and engaging with communities
- Training contributions from Third Sector Leaders Kirklees and Kirklees Libraries hosting community sessions at their own locations

One of the main areas of consideration was in line with the Boards strategic objectives of improving communication. This linked in with the themes of the SAR Network Event and partners were encouraged to submit a short film that could be featured in the brochure explaining and outlining what their organisations did. Whilst there was general commitment across partner organisations challenges were experienced in terms of workload and prioritisation as well as technical issues which prevented submission.

An evaluation form is being worked up to issue to partners who contributed to Safeguarding Week to establish full outcomes / identifying any noticeable improvements to agency working practice / customer understanding of issues / knowing where to report / get help, etc as a result of the week-long events.

Alison Clarkson (AC) updated members on the delivery of the KSAB SAR Network Event held on 21<sup>st</sup> June 2022.

99 delegates attended out of 146 who pre-registered.

Speaker presentations were outlined and AC reiterated that feedback from the event has been very positive despite technical issues that were experienced with breakout rooms which ironically were rated highly.

A follow up session will be held in December 2022 to establish what has changed at organisations in terms of best practice.

AC is currently working on editing the recording of the event in order for it to be circulated to delegates and their wider appropriate networks.

RMG acknowledged the success of the event and was reminded that one of the presenters from the Department for Work and Pensions (DWP) had enquired about joining the KSAB multi-agency partnership and that this should now be followed up

<p><b>Action: SAPT to contact the DWP to establish potential joining up with the KSAB multi-agency partnership</b></p>
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<p><b>10 National and Regional Updates</b></p>
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RMG informed members that the Yorkshire and Humber Group of SAR Chairs has recently reformed after a three-year hiatus and are working on an audit of partnerships

around the region looking at structures and how they operate. They are also reviewing how each of the partner members are taking forward learnings from their own SARS. JS reported that regional meetings are taking place but there is no ADASS link so colleagues have been invited to help develop ongoing work. Work is taking place on SAR's where there is a coroners enquiry as well as national work on developing animations to help represent easily digestible information.

Work is also taking place on developing a West Yorkshire toolkit in terms of faith-based establishments which may involve the Kirklees Council Cohesion Team.

## **11 Agency Safeguarding updates and local issues**

### **i) Domestic Abuse Strategy (requires formatting)**

JS outlined the main aims of the Domestic Abuse Strategy report presented as a paper to members in advance of the meeting.

### **ii) Communities Board Partnership Plan**

RMG said that the Communities Board Partnership Plan presented as a paper to members in advance of the meeting should be brought back for discussion at the next November meeting of KSAB.

RMG commended both reports to the Board

JS – informed members that Inter-Board meetings are being reconvened. Board Chairs will be invited to join the meetings following the first meeting in August 2022.

**Action: SAPT to place Communities Board Partnership Plan as an agenda item at the next meeting of KSAB on 4<sup>th</sup> November 2022**

## **12 Governance – Board Constitution update – sign off. Membership agreements new members (JS)**

RMG reminded members that there is a need to agree and formally accept the KSAB Constitution update.

Members agreed the Board Constitution update and this is therefore accepted by the Board.

AC queried if all members new and existing had signed membership agreements. If not they should be recirculated and amended.

**Action: SAPT to recirculate Board membership agreements gaining the signatures of all members**

## 13 AOB

AE outlined ongoing difficulties experienced at Calderdale and Huddersfield Foundation Trust (CHFT) in recruiting for the Named Nurse for Safeguarding Adults post. The job description for the position has been revised but it is unlikely anyone will be in post before November 2022. This is impacting on response times.

## 8. Next Meeting Date

**Next Meeting Date: Friday 4<sup>th</sup> November 2022**  
**1:00 pm – 3:00 pm**

**Virtual via Microsoft Teams**

### Summary of actions

## Actions from meeting 7<sup>th</sup> February 2022

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## Actions from meeting 22<sup>nd</sup> July 2022

### Item 5

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**Item 8**

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**Item 9**

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**Item 12**

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