

Kirklees Safeguarding Adults Board

M I N U T E S

Date: 11th July 2019

Time: 13:30pm – 16:00pm

**Textile Centre,
Red Doles Lane, Huddersfield**

Attendees

Mike Houghton Evans	Independent Chair
Penny Woodhead	Greater Huddersfield CCG & representing North Kirklees CCG
Lindsay Rudge	Calderdale & Huddersfield NHS Foundation Trust
Jim Griffiths	West Yorkshire Police
Richard Parry	Kirklees Council Commissioning, Public Health and Adult Social Care
Penny Renwick	Lay Member
Chloe Haigh	NHS England– North (Yorkshire & Humber)
Tanya Simmons	West Yorkshire Fire & Rescue Service
Amanda Evans	Kirklees Council, Adult Social Care Operations
Clive Barrett	The Mid Yorkshire NHS Acute Hospital Trust
Helen Geldart	Kirklees Council, Economy and Infrastructure
Julie Warren-Sykes	South West Yorkshire Partnership NHS Trust
Julie Clennell	Locala Community Partnerships CIC
Helen Hunter	Healthwatch, Kirklees and Calderdale
Emily Parry-Harries	Kirklees Council, Public Health

Deputies and others in attendance

Ash Manzoor	Kirklees Commissioning & Health Partnerships
Marie Gibb	The Mid Yorkshire NHS Acute Hospital Trust
Paula Adams	Locala Community Partnerships CIC
Saf Bhuta	Kirklees Council, Adult Social Care
Alison Clarkson	Safeguarding Adults Partnership Team, Kirklees Council
DCI Richard McNamara	West Yorkshire Police
Alexia Gray	Kirklees Council Domestic Abuse and Safeguarding Partnerships
Gwen Clyde-Evans	Calderdale and Huddersfield NHS Foundation Trust
Debbie Saeid	Kirklees Council Adult Social Care Operation
Jacqui Stansfield	Kirklees Council Adult Social Care Operation
Paulette Morris	Kirklees Council Adult Social Care Operation

Minutes

Jacob Senior	Kirklees Council, Adult Safeguarding Operational Team
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Mailing List

Nikki Gibson, Head of Safeguarding – Yorkshire Ambulance Service

1. Welcome and Introductions

Mike Houghton-Evans (MHE) was unable to chair the first half of meeting due to other commitments therefore, Penny Woodhead (PW) as Deputy chaired the meeting until MHE's arrival.

Penny Woodhead (PW) opened the meeting; introductions were made, and apologies were given.

PW informed the Board that Helen Hunter (HH) and Lindsay Rudge (LR) would be late to the meeting.

PW welcomed and introduced new Board members:

- Detective Superintendent Jim Griffiths, West Yorkshire Police (not present)
- Emily Parry-Harries, Head of Public Health, Kirklees Council

PW welcomed Paulette Morris, Jacqui Stansfield and Debbie Saeid who were invited for personal development and to gain an insight to the Board.

2. Declarations of Interest

None recorded.

3. Confidentiality Declarations

None recorded

4. Previous Minutes and Matters Arising. Accuracy.

The minutes of the meeting held on 11th April 2019 were agreed as an accurate record pending an alteration to the attendees list.

Action: Jack Senior (JS) to amend attendees list on previous minutes (11th April 2019) to include Saf Bhuta

Actions from previous minutes:

PW to send Helyn colleague contacts for North Yorkshire and Bradford. Completed.

JS to circulate Front Door update to Board partners

JS (Jack Senior) confirmed that the front door update was circulated with the 11th April KSAB final draft minutes on 21st June. **Completed**

Penny and Helen to present engagement/focus group proposal at next the meeting.

On agenda under item 8. **Completed.**

Jack Senior (JS) to re-arrange 11th July AM Board meeting for the 11th July PM. Completed.

MHE to put CSE transitioning to adults on next agenda

Mike Houghton-Evans (MHE) to cover CSE transitioning to adults in joint Board update (item 14). **Completed.**

5. Governance

Legal Update:

Razia gave her apologies for the meeting. The attendees were asked if they had any question in relation to the cases on the report which could be raised with Razia outside the meeting. There were no issues or questions raised.

Topics from the Legal Highlight Report shared:

- An update on The Mental Capacity (Amendment) Act 2019, which paves the way for the introduction of the Liberty Protection Safeguards system - [Mental Capacity \(Amendment\) Act 2019](#)
- An appeal has been allowed by an unnamed local authority in a case concerning whether a woman could move in with a sex offender - [B v A Local Authority \[2019\] \(Court of Appeal decision on Residence and Contact\)](#)
- A mother wishing to discontinue her daughters treatment of CANH following a hypoxic brain injury that left her severely disabled - [CCG v P \(Withdrawal of CANH\) \[2019\]](#)
- The decision to grant Manchester University NHS Foundation permission to carry out a blood transfusion on a Jehovah's Witness who suffers from autism and mild learning difficulties - [Manchester University NHS Foundation Trust v DE \[2019\]](#)

6. Governance

Delivery Group Key Update:

PW fed back to the group discussions from the last delivery group (18/06/2019):

- Work plan, the group content with progress made and changes to self-neglect policy protocol have been re-scheduled for October.
- Engagement (on the agenda)
- Mental Health Concordat (on the agenda)
- Practitioner's Forums

Further discussion took place regarding the attendance of two Board members at future Practitioner Forums to help gain insight experience and connectivity with front line staff.

PW offered the opportunity to the Board.

Saf Bhuta (SB) confirmed attendance at the next forum scheduled for August.

Action: The Board members will be e-mailed when a date is set for the Practitioners forums and anyone wishing to attend should reply to the invitation e-mail from Jack Senior

7. Safeguarding Adults Reviews (SAR's)

Updates on SARs:

Adult K report sign off

AM gave background to Adult K. The SAR was conducted utilising the LeDeR (Learning Disabilities Mortality Review) methodology.

The SAB members were asked to approve the completion of this report.

The SAB members were informed that the report will be published subject to appropriate contact and discussion with family.

SB stated that the use of the LeDeR model was helpful in terms of learning.

AM confirmed that is the first time nationally that the LeDeR has been utilised as a methodology for a SAR.

PW questioned the appropriateness of transfer of someone close to end of life. AM clarified that the SAR had looked at the reason for the transfer and it was deemed as in the best interest of the adult. One of the key areas the review identified was that when support is provided to adults with learning disabilities who may be at end of life, whilst appropriate care is given end of life is not the focus, the focus tends to be keeping the person alive as long as possible. This has been identified as a national issue and has been fed back to the LeDeR programme by the Local Area Coordinator (LAC).

The SAR Subgroup will seek assurance that all action/improvement have been completed through the LAC.

The KSAB approved the report as completed.

Adult L update

AM gave background to Adult L which is being undertaken as a non-statutory SAR as it didn't meet typical SAR criteria, however, the SAR subgroup felt that there was valuable learning to be gained around self-neglect. This SAR is currently ongoing.

TR improvement plan completed

AM confirmed that all actions have been completed. AM stated that the first recommendation was passed to NHS England to take lead on that area of work. SB informed the meeting that NHS England had had sight of the Kirklees action plan and were assured of its completeness.

The SAR Subgroup agreed the improvement plan as completed.

8. Engagement update

Alison Clarkson (AC) talked through the work of the Engagement Task and Finish Group and provided feedback from the first engagement session at Global Diversity Café as part of Safeguarding Week.

Helen Hunter (HH) and Penny Renwick (PR) gave feedback about the event.

HH added that it was clear from the engagement that KSAB's strategic priority 2 was a clear stand out in terms of importance to those who attended.

PR added that the only concern was that it was mostly professionals who attended.

The Task and Finish group will continue to explore and (where possible) trial other ways of engagement.

- Work collaboratively with partners linking into existing engagement/outreach events scheduled where appropriate, for example Place Standard and the existing Kirklees citizen engagement group.
- Arranging bespoke sessions to engage with around specific pieces of work for example publicity / informational literature around MSP.

Updates will be provided as required by the KSAB.

9. Domestic Abuse strategy

MHE chaired the meeting from this point forward.

Alexia Gray (AG) the Service Manager for Domestic Abuse and Safeguarding Partnerships was invited to the meeting to present the new Domestic Abuse Strategy 2019-2022.

AG confirmed that the strategy has formally been signed off.

MHE asked what was happening in relation to Control and Coercive Behaviours. AG stated that further work about raising awareness on Coercive Controlling Behaviours needs to be done and that there is a new bill going through Parliament recognising coercive control as domestic abuse and a crime.

AG was thanked for attending and the Board agreed to continue to work collaboratively with the Domestic Abuse Partnership.

10. Prevention

Mental Health Crisis Concordat & Learning from SAR Leicester

PW provided an update on the Mental Health Crisis Concordat. KSAB had sought on going assurance on progress.

It was agreed at Delivery Group that further assurances would be sought from the Mental Health Partnership Board about Prevention and Early intervention work. Clare Robinson has been tasked with exploring this and to include learning from a SAR in Leicester.

Action: PW to ensure Delivery Group seeks assurance regarding Mental Health Crisis Concordat about early intervention and prevention work and that they have considered the learning from the Leicester SAR, giving particular assurance that if a similar situation arose this would not happen in Kirklees

Emily Parry-Harries (EPH) confirmed that work towards creating a Mental Health Alliance Kirklees has taken place and will include a shift from spending on focused complex mental health to a broader range of people on early mental health needs. Money has been allocated to support the alliance and the decision on spending to be made by elected members.

Reflections from Panorama: Whorlton Hall

PW opened discussion about the BBC Panorama episode about the abuse of residents at Whorlton Hall care home, County Durham.

It was agreed that assurance is required that this wouldn't happen in Kirklees.

PW confirmed that NHS England and NHS Improvement have undertaken work addressing issues raised by this case.

A detailed discussion took place regarding issues around care homes including:

- Under paid, trained and value staff within care homes
- Inconsistencies in standards
- The importance of independent advocacy for residents.
- Behaviours not being detected by the Care Quality Commission
- Consideration for adjustments to the Kirklees Quality Assurance Framework to ensure key issues are covered
- Potential of commissioning bespoke inspections

It was discussed that whilst you can monitor the providers, there are difficulties in finding out what is really happening as potentially staff behaviours can change when not being monitored, as portrayed in this case.

MHE reiterated that the responsibility of the Board to seek assurance that learning from such enquiries and reports are addressed within Kirklees.

Action: PW through the Delivery Group to seek assurance regarding what commissioners were doing in response to Wharton Hall and to feedback to October Board

Action: PW to speak to Toni Smith (Head of Continuing Care, North Kirklees CCG), who is coming to next Board to present care home and domiciliary care early support, to ensure that learning from Wharlington

11. Prevention

Performance Report

SB presented the Qtr4 report giving key highlights from the dashboard.

The Quality & Performance subgroup have completed four audits on the following areas:

- Cases not recorded as safeguarding concerns
- Cases where risk was identified but no action was taken
- Cases where adult lacked capacity was not supported
- Cases where desired outcomes were not achieved

The subgroup was assured from these audits that risk was managed appropriately and proportionately.

Mental Capacity Act/Deprivation of Liberty

SB talked through the highlight report:

- The work is being managed using the ADASS (Association of Directors of Social Services) prioritisation tool
- There is ongoing work in order to manage cases that are in the backlog
- There is ongoing work to look at the planning of the Implementation of the new Liberty Protection Safeguards (LPS), however, to note the Code of Practice is expected to be published in spring 2020.
- The MCA lead and Principal Social Worker are continuing to work on workforce development.

Amanda Evans (AE) informed the Board that a bid has been acknowledged for funding which will be used towards digital innovation and safeguarding to include Deprivation of Liberty.

The SAB sought assurance that the backlog was being dealt with and this assurance was provided that a plan is being implemented.

Action: PW and SB to have conversation regarding the implementation of LPS process and provide update at next Board

12. National and Regional Updates

Section 42 Enquiry Update

AM informed the meeting that a national document giving guidance on Section 42' will be published later in July. AM attended a workshop in May along with an Adult Social Care colleague and was sighted on an element of the document.

At the workshop, attendees were told that the final document is supposed to be guidance and will not answer what a Section 42 is.

The Board was advised that there continues to be different interpretations nationally on the criteria for a Section 42.

PW raised that there could be implications to local processes, impact to work, increase/decrease in figures and noted the effect it could have on the Board's Annual Report.

It was agreed for the Board to review this document at October's Board meeting and explore what impact it has had also noting that irrespective of what the guidance states what a Section 42 is (from a recording perspective) that assurance could be provided that adults are being appropriately supported and risk managed.

Action: Board to review document/guidance on Section 42 at October's Board Meeting.

Item 12a and 12b MSP (Making Safeguarding Personal) Regional Feedback

The SAB were sighted on the reports and it was noted that 4 agencies from Kirklees responded to say MSP was embedded into practice.

The SAB discussed assurance of embedding MSP and through other formats, for example peer challenge audit, there were assurances that MSP was being embedded and this assurance needed to continue.

SB said that the Quality & Performance Subgroup will be reviewing dashboards at the next meeting and will take the MSP paper to review.

Action: SB to add MSP papers to the agenda and review at next Quality & Performance Subgroup

AM informed the meeting that there will be an MSP Outcomes Framework event planned sometime in Autumn.

National Chairs Meeting

MHE updated the Board on the recent National Chairs Meeting. MHE reported that a one-page briefing regarding prevention is to be published shortly.

MHE informed the Board that the previous National Chair is in the process of writing an article around 'How is austerity affecting adult safeguarding'. He invited members to contribute by providing comments about the barriers faced when bringing issues forward to the Board.

<p>Action: Board members to send comments/issues to Jack regarding barriers to bringing forward issues to the Board by end of July and Jack will send these to Mike</p>
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13. Agency Safeguarding updates and local issues

West Yorkshire Police

Richard McNamara (RM) gave a brief overview on issues in the area. Highlighted good outcomes and positive interventions. Key areas of work include work with partners being developed around street prostitution and brothels and work undertaken around vulnerable adults and scam callers.

Calderdale & Huddersfield Foundation Trust

Lindsey Rudge (LR) informed the Board that CHT has carried out a pilot on learning disabilities standards and work is being carried out around transitions.

South West Yorkshire Partnership NHS Trust

Julie Warren-Sykes (JW) noted that South West Yorkshire Partnership NHS Trust have recruited a new Named Safeguarding Advisor.

Kirklees Housing Services

Helen Geldart (HG) informed that Karen Oates has returned to work.

Mid Yorkshire NHS Hospital Trust

Marie Gibb (MG) communicated that a safeguarding conference has taken place as part of safeguarding week with around 60 people in attendance. Mid Yorks have received a National Autism Society accreditation. A Safeguarding Post for Specialist Advisor has gone to advert.

Kirklees Public Health

Emily Parry-Harries (EPH) provided information that Public Health are in the process of re-procuring drug/alcohol and sexual health services.

14. Joint Board Initiative

MHE informed that he will be attending a Joint Board Meeting of chairs and key officers on Friday 12th July which is focused on the ongoing work to re-energise joint work of the Boards and a revised protocol supporting this will be signed off and circulated soon.

Transitioning (children to adults) is a key piece of work within the joint Boards. This work stream is now to be called Inter Board.

15. AOB

MHE thanked AM on behalf of the SAB for all his contributions and support and wished him all the best on his new role for Birmingham SAB.

MHE announced and congratulated AC on formally being appointed as Deputy Board Manager.

MHE informed SAB that Interviews for the Board Manager post will be taking place in August 2019 and announced that Sarah Carlile would be returning as Interim Board Manager up until November 2019 on a part time basis.

16. Next Meeting Date

Thursday 24th October 2019, 9:30am
Textile Centre, Red Doles Lane, Off Leeds Road, Huddersfield HD2 1YF

Actions from meeting 11th July 2019

Item 4

Jack Senior (JS) to amend attendees list on previous minutes (11th April) to include Saf Bhuta

Item 6

The Board members will be emailed when a date is set for the Practitioners Forums and anyone wishing to attend should reply to the invitation email from Jack Senior

Item 10

PW to ensure Delivery Group seeks assurance regarding Mental Health Crisis Concordat about early intervention and prevention work and that they have considered the learning from the Leicester SAR, giving particular assurance that if a similar situation arose this would not happen in Kirklees.

Item 10

PW through the Delivery Group to seek assurance regarding what commissioners were doing in response to Wharlington Hall and to feedback to October Board.

Item 10

PW to speak to Toni Smith (Head of Continuing Care, North Kirklees CCG), who is coming to next Board to present care home and domiciliary care early support, to ensure that learning from Wharlington Hall is incorporated in the report presented.

Item 11

PW and SB to have conversation regarding the implementation of LPS process and provide update at next Board.

Item 12

Board members to review document/guidance on Section 42 at October's Board Meeting.

Item 12

SB to add MSP papers to the agenda and review at next Quality & Performance Subgroup

Item 12

Board members to send comments/issues to Jack regarding barriers to bringing forward issues to the Board by end of July and Jack will send these to Mike.