

**Kirklees Safeguarding Adults Board**

**MINUTES**

**11 April 2019**

**9:30 – 12:00**

**Textile Centre,  
Red Doles Lane, Huddersfield**

**Board Members:**

<b>Name</b>	<b>Board capacity</b>	<b>Agency</b>	<b>Attended</b>	<b>Deputy</b>	<b>No Deputy</b>
Mike Houghton-Evans	Independent Chair		✓		
Penny Woodhead	Chief Quality and Nursing Officer	Greater Huddersfield Clinical Commissioning Group & representing North Kirklees Clinical Commissioning Group	✓		
Lindsay Rudge	Deputy Chief Nurse	Calderdale & Huddersfield NHS Foundation Trust		✓(1)	
Marianne Huison	Superintendent, Kirklees District	West Yorkshire Police	✓		
Richard Parry	Strategic Director for Adults and Health	Kirklees Council Commissioning, Public Health and Adult Social Care	✓		
Penny Renwick	Lay Member	N/a	✓		
Chloe Haigh	Senior Nurse	NHS England– North (Yorkshire & Humber)	✓		
Tanya Simmons	District Prevention Manager	West Yorkshire Fire & Rescue Service	✓		
Amanda Evans	Service Director	Kirklees Council, Adult Social Care Operations		✓ (3)	
Clive Barrett	Head of Safeguarding	The Mid Yorkshire NHS Acute Hospital Trust		✓ (2)	
Helen Geldart	Head of Housing Services	Kirklees Council, Economy and Infrastructure	✓		
Julie Warren-Sykes	Assistant Director of Nursing, Clinical Governance and Safety	South West Yorkshire Partnership NHS Trust	✓		
Julie Clennell,	Director of Nursing, Allied Health Professionals and Quality	Locala Community Partnerships CIC	✓		
Helen Hunter	Chief Executive	Healthwatch Kirklees and Calderdale	✓		

**Deputies and others in attendance:**

<b>Name</b>	<b>Board capacity</b>	<b>Agency</b>	<b>Attendance reason</b>
Ash Manzoor	Safeguarding Adults Partnership Team Manager	Kirklees Commissioning & Health Partnerships	Board Manager
Razia Riaz	Senior Legal Advisor	Kirklees Council, Legal Services	Legal Advisor to the Board
Claire Fairlee	Senior Legal Officer	Kirklees Council, Legal Services	Shadowing
Victoria Thersby	Head of Safeguarding	Calderdale & Huddersfield NHS Foundation Trust	Deputy for Lindsay Rudge (1)
Marie Gibb	Named Nurse Safeguarding Adults	The Mid Yorkshire NHS Acute Hospital Trust	Deputy for Clive Barrett (2)
Saf Bhuta	Head of Safeguarding & Quality, Kirklees Council	Kirklees Council Adults Social Care	Deputy for Amanda Evans (3)
Alison Clarkson	Safeguarding Adults Partnership Team Acting Deputy Manager	Safeguarding Adults Partnership Team, Kirklees Council	Board Support
Paula Adams	Head of Safeguarding	Locala Community Partnerships CIC	Supporting Julie Clennell,
Karen Oates	Commissioning Manager	Kirklees Council, Economy and Infrastructure	Supporting Helen Geldart
Jacob Senior	Business Support Manager	Kirklees Council, Adult Safeguarding Operational Team	Minute taker
Helyn Aris		Care Quality Commission	Annual update
Danielle Raper		Kirklees Council, Adults Social Care	Development opportunity
Jodie Millall		Kirklees Council, Adults Social Care	Development opportunity

**Additional Apologies**

N/A

**Mailing List:**

Nikki Gibson, Head of Safeguarding – Yorkshire Ambulance Service

No.	Item	Lead person & timescale
1.	<p><b>Welcome and Introductions</b></p> <p>Mike (MHE) opened the meeting; introductions were made and apologies were given.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>None recorded.</p>	
3.	<p><b>Confidentiality Declarations</b></p> <p>Mike (MHE) it was noted that the SARs discussed will not be published in the minutes.</p>	
4.	<p><b>Previous Minutes &amp; Matters Arising Accuracy</b></p> <p>The minutes of the meeting held on 22<sup>nd</sup> January 2019 were agreed as an accurate record.</p> <p><b>Action from previous minutes</b></p> <p><b>Actions from 25th October 2018 carried forward</b></p> <p>15(i) SB to send further information on new model in safeguarding to MHE – Completed</p> <p>15(ii) SB to provide and update report highlighting timeliness of urgent DoLS applications – On agenda completed</p> <p><b>Action from Meeting 22nd January</b></p> <p>4. MHE to confirm the date of the Self-Neglect Network Event as soon as possible , event has taken place – Completed</p> <p>MHE hailed the Self-Neglect Network Event as a great success with around 120 people in attendance and noted there are learning points and actions to take away from the event.</p> <p>16. TS and Ash (AM) will be discussing issues regarding emails regarding hoarding outside the meeting - completed</p>	
5.	<p><b>Membership Changes</b></p> <p>New member:</p> <p>MHE welcomed Julie Clennell (Director of Nursing, Locala) to the board.</p>	

	<p>Marianne Huison (MH) announced she will be retiring in July after 30 and half years' service and will be replaced by DSI James Griffiths. James will be in attendance at the next SAR Subgroup meeting. MHE thanked MH for her hard work and contributions to the board.</p>	
<p>6.</p>	<p><b>National &amp; Regional Updates</b></p> <p>Section 42 workshops update:</p> <p>AM informed the group that following the national section 42 workshops, there was to be a document produced which would aim to provide more guidance on what constitutes a section 42. The draft will be shared with a regional working group who looked at cases studies last year. AM is part of that working group and therefore will be able to comment and influence and changes. AM stated that further detail will be covered in the development session.</p> <p>Making safeguarding personal workshop</p> <p>Ash (AM) provided an update in regards to national. MSP workshop that took place. The workshop was productive and discussed good practice around achieving the standards in the <a href="#">msp-outcomes-framework-final-report-may-2018</a>. In Kirklees we are meeting most of the requirement of the framework. At the workshop it was discussed should we be gaining views of safeguarding experience of from all adults following a section 42 or was a sample enough based on difficulties of capturing outcomes for every case. AM view was that have a smaller sample also provided a rich picture. The guidance may be revised to capture that it is not required for every single case</p> <p>AM talked through the ADASS publication 'Briefing on working with risk for Safeguarding Adults Boards' and stated it needs to be fed down to the sub groups.</p> <p>AM provided an update from ADASS Yorkshire &amp; Humber Self Neglect Learning event.</p> <p>MHE thanked all staff who were involved with the Self Neglect event on the 9<sup>th</sup> April, although there was a lot of information in a short space of time, the content was beneficial, in particular a presented case study being a great example of good multi-agency practice.</p> <p>Penny Woodhead (PW) queried the timescales on the Self Neglect Framework. AM confirmed the deadline of the Self Neglect Framework to be July 2019 adding that the original working group was thanked for all their hard work up to press. There will be a smaller working group put together to work on the new framework; partners from the initial wider group will be consulted when the document is rewritten</p> <p>AM highlighted key findings from the NHS Digital, Safeguarding Adults Collection (SAC).</p>	

7.	<p><b>CQC – Helyn Aris</b></p> <p>Helyn Aris from the Care Quality Commission delivered a presentation outlining priorities, key changes and statistics highlighting issues and improvements locally and nationally.</p> <p>A discussion took place regarding domiciliary care statistics showing that they required improvement. This will form part of the discussion in the meeting scheduled for next week with HA and Saf Bhuta (SB)</p> <p>PW questioned if there were common issues across authorities that can be addressed and the need to compare and learn from other districts.</p> <p><b>Action: PW to send Helyn colleague contacts for North Yorkshire and Bradford</b></p>	PW
8.	<p><b>Governance:</b></p> <p>Delivery Group Key Update:</p> <p>PW updated the Board on online reporting for front door. A pilot is being trialled with 7 care homes over a three week period, a phased roll-out will follow in May for other care homes. So far, the feedback has been positive.</p> <p>A report to managers on the front door work has been produced and will be circulated to partners.</p> <p><b>Action: Front Door update to be circulated to board partners</b></p> <p>PW presented the Safeguarding Adults Board – Work Plan 2018-2021.</p> <p>MHE stated a detailed discussion around the work plan will take place within the development session.</p>	JS
9.	<p><b>Governance:</b></p> <p>Razia (RR) present her report, covering topics:</p> <ul style="list-style-type: none"> <li>• Unwise decisions made by a vulnerable adult with capacity can be overridden by the courts under the inherent jurisdiction, when the court determines that there is a need for protective measures - <a href="#">A Local Authority v BF [2018]</a></li> <li>• Case of clinical negligence and false imprisonment by failing to undertake a capacity assessment - <a href="#">Esegbona v King’s College NHS Trust [2019] EWHC 77 (QB)</a></li> </ul>	

	<ul style="list-style-type: none"> <li>• How to assess capacity for social media and internet use? - <a href="#">Re A (Capacity Social Media and Internet Use- Best Interests) [2019]</a></li> <li>• The question of capacity to communicate with strangers via social media and consent to sexual relations - <a href="#">B (Capacity: Social Media: Care and Contact) [2019] EWCOP 3</a></li> <li>• Mental Capacity (Amendment) Bill Thousands of vulnerable Staffordshire people deprived of their liberty without proper assessment</li> </ul> <p>MHE thanked RR for her reports and asked the board members to cascade to their respective teams</p>	
10.	<p><b>Safeguarding Adults Reviews:</b></p> <p>MH presented the SAR National Briefing – ‘Colin’. MH stated there were valuable learning points and examples of good practice that will be taken back to the Subgroup for further discussion.</p> <p>MH gave an update on Adult K. A report has been drafted and is in the final stages approaching imminent sign off. The SAR sub group, based on the findings from the LeDeR multiagency meeting and from the findings from North Yorkshire, agree how this case would not have met the requirement of carrying out a SAR. However the case has identified positive working and some areas of improvement which would have been picked up by the LeDeR irrespective of the SAR request.</p> <p>MH gave an update on Adult L, which didn’t meet the criteria of a typical SAR, but was looked at as a Discretionary SAR.</p> <p>MH confirmed that there are no SAR referrals pending and she is working with Learning and Development with reference to SAR learning points.</p> <p>MHE stated that there is a SAR National Library (website) publicly available with cases from across the country and reminded the board about the importance of learning that can be gained from these.</p>	
11.	<p><b>Prevention:</b></p> <p>The Learning and Development Plan was signed off at the Delivery Group in March and is now published on the KSAB web pages.</p> <p>MHE made the board aware that the Dignity in Care Network event will not be taking place on the 8<sup>th</sup> July 2019 and a proposed alternate date is yet to be agreed.</p>	
12.	<p><b>Performance:</b></p> <p>SB presented the Performance report and highlighted reductions in concerns and</p>	

	<p>improvement to front door response.</p> <p>SB confirmed there is ongoing work with care homes to ensure appropriate Section 42's are being put through.</p> <p>SB presented the 12b Mental Capacity Act/Deprivation of Liberty report and highlighted 3 key areas; growth in DoLS requests, staffing pressures and information on the number of DoLS cases that have been dealt with within timescales.</p> <p>Richard Parry (RP) added that there needs to be longer term management as opposed to 'knee jerk reactions' to backlogs</p>	
13.	<p><b>Agency Safeguarding updates and local issues</b></p> <p><u>Kirklees Housing Services</u></p> <p>Karen Oates informed the board of her position as the board champion of the national library of SARS.</p> <p><u>Healthwatch Kirklees</u></p> <p>Helen Hunter confirmed Healthwatch are undertaking work around CQC.</p> <p><u>NHS England North (Yorkshire and Humber)</u></p> <p>Chloe Haigh stated that there has been a restructure within NHS England but will provide a further update at the next meeting.</p> <p><u>Locala</u></p> <p>Paula Adams confirmed work is being carried out focussing around staff competencies</p> <p><u>Clinical Commissioning Group</u></p> <p>Clare stated further interactive support for GP's is being developed.</p> <p><u>West Yorkshire Fire &amp; Rescue Service</u></p> <p>Tanya stated work is being undertaken regarding fire fatalities and care-phones and a bespoke training programme aimed at providers and fitters has been developed.</p> <p><u>South West Yorkshire Partnership NHS Foundation Trust</u></p> <p>Julie informed the group that they had recently delivered a successful in house conference on safeguarding.</p> <p><u>Calderdale and Huddersfield NHS Foundation Trust</u></p>	



	<p>Victoria confirmed they are developing innovative ways of training and support for care workers.</p> <p><u>Lay Member</u></p> <p>Penny informed the Board she is working with Helen Hunter (Healthwatch) to develop engagement/focus group for the board.</p> <p><b>Action: Penny to present engagement/focus group proposal at next the meeting</b></p> <p><u>Kirklees Council, Richard Parry</u></p> <p>Richard informed the Board that a Corporate Peer Review will be taking place July 2019 over 4 and half days effecting the whole of the Council. Council Staff may be approached to take part.</p> <p>MHE stated, as a result of the Council wide Peer Review the next board meeting on the 11<sup>th</sup> July will be moved to the afternoon.</p> <p><b>Action: Jack Senior (JS) to re-arrange 11<sup>th</sup> July AM board meeting for the 11<sup>th</sup> July PM</b></p> <p><u>The Mid Yorkshire Hospitals NHS Trust</u></p> <p>Marie announced launches of a Yorkshire Mental Capacity Act Forum which will run 4 times a year and a Mental Capacity Act Campaign aimed at Dewsbury District Hospital.</p>	<p>PR</p> <p>JS</p>
<p>14.</p>	<p><b>Joint Board Initiative</b></p> <p>MHE provided an update from the board workshop that he had recently attended 3 Board Workshop which aims at developing a more outcome focussed approach, improving local governance arrangements and improving our approach to challenge and escalation.</p> <p>MHE gave a brief about contextual safeguarding and that making safeguarding personal and the wider personalisation agenda has significant similarities. MH clarified that although Adults Social Care does work within place based context, Children's Services look at the wider context within safeguarding such as parks and wider social environments (for example) and works with agencies involved in the context of the Children's Safeguarding concerns in terms of improvement and prevention, i.e. Safeguarding concern happens in park - how can we improve parks to become safer places and prevent similar incidents in the future.</p>	
<p>15.</p>	<p><b>Any Other Business</b></p> <p>MHE to raise the transitioning to adults and will be on the agenda at the CSE Gold meeting in May.</p>	

	<p><b>Action: MHE to put CSE transitioning to adults on next agenda</b></p> <p>MHE also raised concerns of how far right activity could impact on safeguarding matters.</p> <p>MH confirmed that Brexit is on West Yorkshire Police agenda, in particular, the rise in tension in the far right.</p> <p>MH also confirmed that the Police are tackling increasing knife crime with increased patrols, inspections and undercover operations. MH noted there are possible links between organised crime and vulnerable adults.</p> <p>MH stated there is potential funding for adult victims of CSE (Children of Sexual Exploitation).</p>	<p><b>MHE</b></p>
<p><b>16.</b></p>	<p><b>Next Meeting Date:</b></p> <p>Thursday 11 July 2019 – TBC  Textile Centre, Red Doles Lane, Off Leeds Road, Huddersfield HD2 1YF</p>	

# Kirklees Safeguarding Adults Board

Partners in preventing abuse and neglect



## Action from Meeting 11<sup>th</sup> April

Item No.	Action	Lead person/s	Timescale
7	PW to send Helyn colleague contacts for North Yorkshire and Bradford	Penny Woodhead	ASAP
8	JS to circulate Front Door update to board partners	Jack Senior	With minutes
13	Penny and Helen to present engagement/focus group proposal at next the meeting	Penny Renwick	Next Board meeting
13	Jack Senior (JS) to re-arrange 11 <sup>th</sup> July AM board meeting for the 11 <sup>th</sup> July PM	Jack Senior	Prior to next Board meeting
15	MHE to put CSE transitioning to adults on next agenda	Mike Houghton - Evans	Prior to next Board meeting

