

Kirklees  
**Safeguarding Adults**  
Board

**Partners in  
preventing  
abuse and  
neglect**

Annual report  
2018 - 2019

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## Introduction from the Chair

This annual report identifies progress made over the past 12 months against the intentions we have laid out in the strategic plan and to lay out our work programme for the next 12 months against our updated 3-year strategic plan.

As a Board we wanted an external view on the work of the Kirklees Safeguarding Adults Board (KSAB) and our ability to safeguard people in Kirklees.

We requested that the Yorkshire and Humber Association of Directors of Adult Social Services (ADASS) undertake an Adult Safeguarding Peer Challenge of the KSAB. The Peer challenge was thorough and we are pleased that the outcome was positive.

“Kirklees Safeguarding Adults Board can be justifiably proud of the strengths that have been identified with regard to the leadership of the Safeguarding Adults Board (SAB) working across organisations and developing and reviewing the Safeguarding Policies and Procedures, and the Performance Dashboard. The peer team recognise that the achievements for safeguarding adults has been the culmination of years of work and engagement activity coupled with the utilisation of individual people’s skills, expertise and knowledge, and demonstrates huge levels of commitment to all who are part of and delivering on behalf of the SAB This is a very strong foundation to build upon.”

It also highlighted areas for development, whilst these areas were largely already included in our forward plan, we have ensured the peer challenge findings are fully incorporated

Over the next year we will be focusing on the following areas:

- Engaging with the diverse Kirklees community, raising awareness and supporting prevention
- Continuing to embed Making Safeguarding Personal and seeking assurances that any safeguarding support puts the person at the centre.
- Continuing to strengthen links and work closely with other strategic partnerships on themed areas



- Strengthening the link between strategy and practice so there is an understanding at operational level about how strategic priorities impact on and are embedded into practice.

As an outward facing board we are committed to collaborative ways of working. It is essential that we continue to provide even-handed and objective oversight and challenge wherever issues of poor practice and unsatisfactory outcomes are identified. We are clear about our function as system leaders to work with others towards achieving our primary aim - keeping the people of Kirklees safe.

This Annual Report will be submitted to the Health and Wellbeing Board and Overview and Scrutiny Panel. Board members will take it through their own governance boards and in addition, as required by the Care Act 2014, it will be shared with the Chief Executive and the leader of the local authority, the local policing body and Healthwatch Kirklees.



**Mike Houghton-Evans**  
Independent Chair

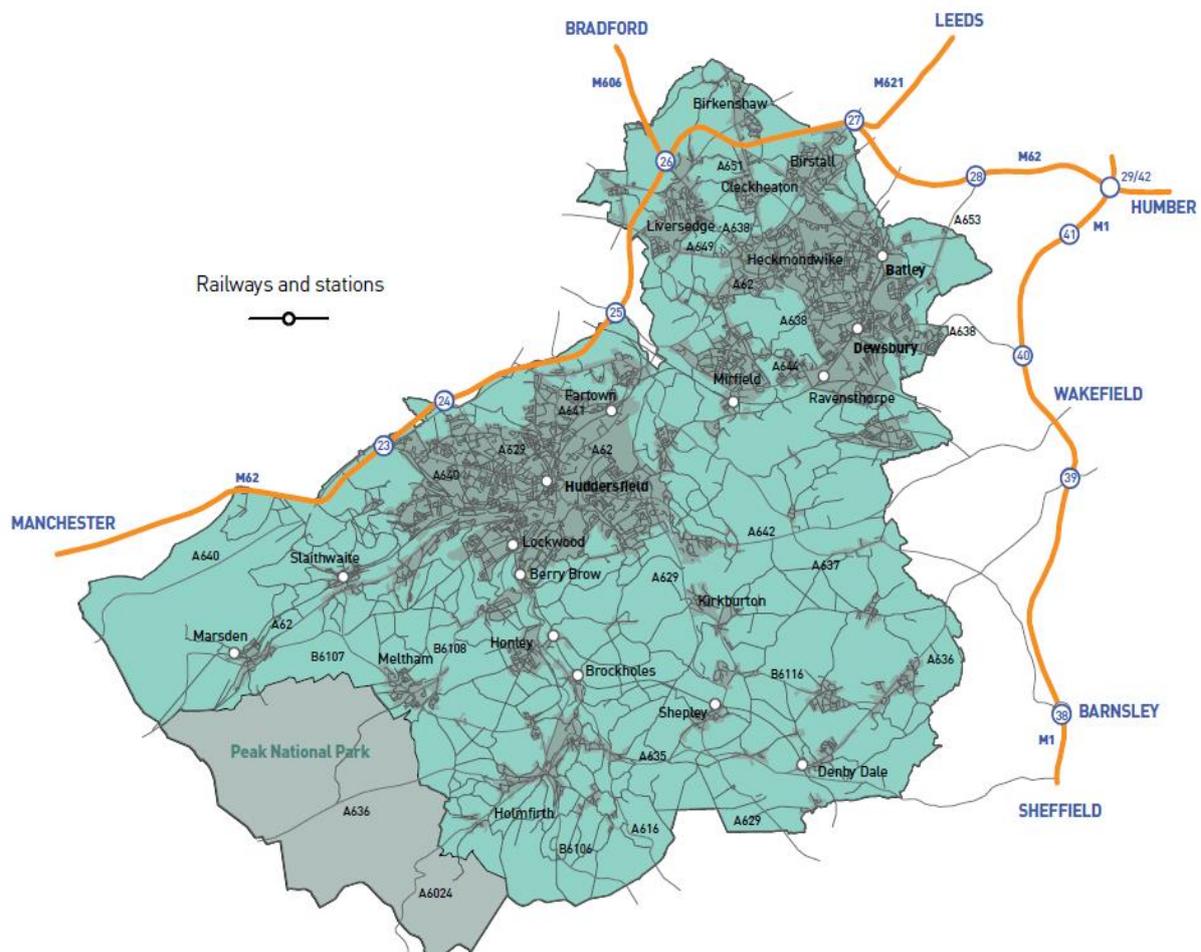
## Talking about Kirklees

There are a number of significant factors affecting local health and wellbeing of people living in Kirklees. These include the economic challenges facing the country and impact on those who are more vulnerable; the increasing numbers of older people and their needs for care and support. 1 in 6 adults in Kirklees are also carers.

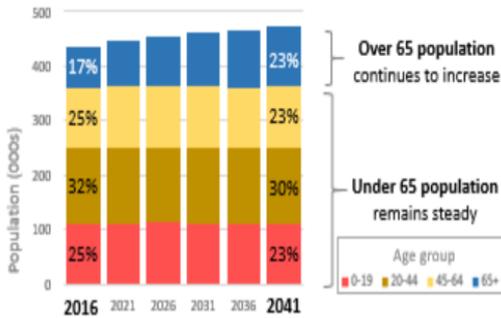
Kirklees Council and its partners have developed two important strategies to respond to these challenges (outlined on page 4) as well as the opportunities available as well, [The Joint Health and Wellbeing Strategy \(JHWS\)](#) and the [Kirklees Economic Strategy \(KES\)](#). These two strategies set their own priorities and actions. They cover different ground and do different things, yet are connected.

At the heart of both is the commitment to achieve a shared aim, that, *'No matter where they live, people in Kirklees live their lives confidently, in better health, for longer and experience less inequality'*.

It aims for people to have control and manage life challenges, be resilient and feel connected to others, and for them feel safe and included. The Kirklees Safeguarding Adults Board has its Strategic Plan, as required by the Care Act 2014, which takes into account this local background and context.



The number of older people in Kirklees is predicted to rise...



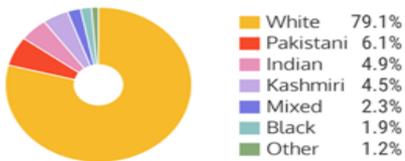
- 1 in 6 report they require help to stay in their own home. 1 in 13 of those who require help are not receiving it.
- 1 in 4 has had a fall in the last 12 months
- Almost 4 in 10 have 3 or more long term conditions
- 1 in 3 people have a mobility issue
- 1 in 20 are lonely all or most of the time

Kirklees has a very **varied and diverse population**. Different demographic and socioeconomic groups in society can experience great **differences and inequalities in outcomes** (such as the positive outcomes for our residents identified in the **7 Kirklees outcomes**). This means that someone's chances of experiencing good outcomes may vary

There are approximately **440,000** people in Kirklees. Of these...

- 50% are female (220,490)
- 50% are male (216,665)
- it is estimated that **0.6%** of the population are **transgender**
- Around 5-7%** are **LGBT+** (22,200 - 31,080)
- aged under 18: 22% (97,680)
- aged 18-64: 62% are working age (275,280)
- aged 65+: 16% (71,040)
- 57% are Christian
- 16% are Muslim
- 1% are Sikh
- 0.4% are Hindu
- 26% have no religion
- more than **1 in 6** adults are **disabled**
- 1 in 9** children have a **special educational need or disability**

### Kirklees ethnic groups



### Diversity & inequalities example: ethnicity

- 21%** from an ethnic minority background (93,240)
- 15%** from a South Asian background (66,600)
- People from ethnic minority backgrounds are more likely to experience worse outcomes than the overall population...
- significantly lower average household incomes
- more likely to experience fuel poverty
- worse health outcomes and greater risk of certain diseases
- the prevalence of diabetes in people of South Asian ethnicity is twice that of people of White ethnicity

### We're Kirklees

[We're Kirklees](#) is the way Kirklees Council describe the next phase of the journey to change the way it works internally and with people and partners, to make Kirklees an even better place to live, work, visit and invest.

The vision for Kirklees is to be a district which combines a strong, sustainable economy with a great quality of life - leading to thriving communities, growing businesses, high prosperity and low inequality where people enjoy better health throughout their lives.

The Kirklees Safeguarding Adults Board supports the vision and the shared outcomes, with a key contribution towards the outcome "People in Kirklees live in cohesive communities, feel safe and are protected from harm".

## **What does Safeguarding Adults mean?**

Safeguarding adults means stopping or preventing abuse or neglect of adults with care and support needs. Adults with care and support needs are people aged 18 and over whose care needs are caused by a physical or mental impairment or illness.

## **What is the Kirklees Safeguarding Adults Board and what does it do?**

The Kirklees Safeguarding Adults Board (KSAB) brings together the main organisations working with adults at risk including the Local Authority, West Yorkshire Police and NHS Clinical Commissioning Groups, who are statutory partners.

The job of the board is to make sure that there are arrangements in Kirklees that work well to help protect adults with care and support needs from abuse or neglect. It does this by:

- Assuring itself that local safeguarding arrangements are in place as defined by the Care Act 2014 and statutory guidance
- Assuring itself that safeguarding practice is person-centred and outcome-focused
- Working collaboratively to prevent abuse and neglect where possible
- Ensuring agencies and individuals give timely and proportionate responses when abuse or neglect has occurred
- Assuring itself that safeguarding practice is continuously improving and enhancing the quality of life of adults in its area.

## **Governance and Accountability**

The Board has overall governance of the policy, practice and implementation for Safeguarding. It also has a key role in promoting the wider agenda so that Safeguarding is seen as a responsibility for everyone.

In accordance with Care Act guidance, the Independent Chair reports quarterly to the Local Authority Chief Executive. The board also has a formal relationship with the Health and Wellbeing Board to ensure effective accountability of its work

Individual board members take responsibility for reporting through their own organisations, including the submission of annual progress reports to their executive management body. This is to ensure that Adult Safeguarding requirements are integrated into their organisation's overall approach to service provision and service development.

Each organisation actively plans and monitors its work around safeguarding, which contributes to evidence for the Board's performance framework and the annual challenge event. The board calls partners to account for their approach to safeguarding adults through regular reporting and through the challenge event.

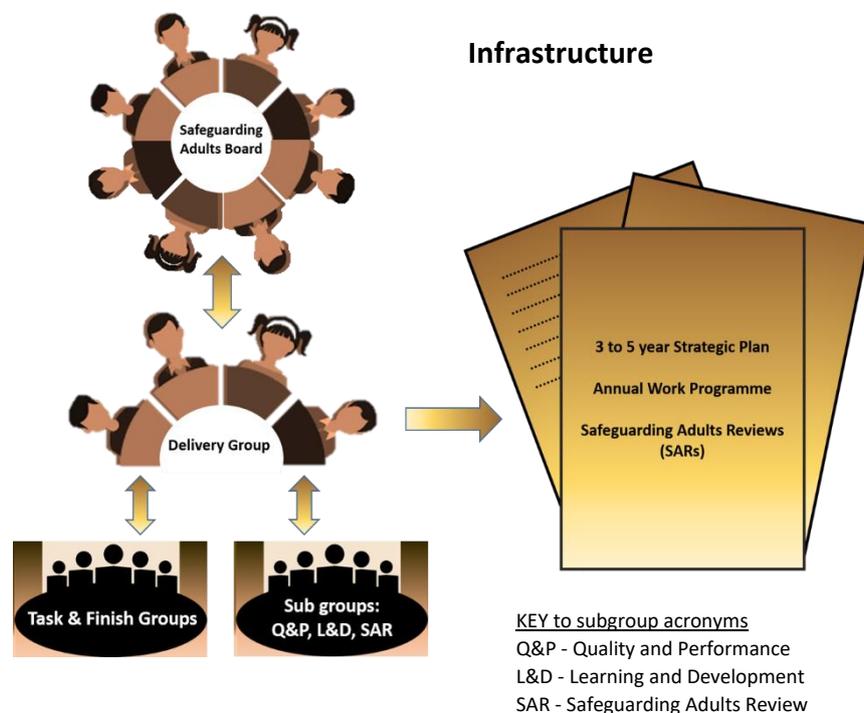
We continue to build on work we started when we appointed our first Independent Chair 4 years ago - the focus being to ensure that the board and its members are accountable, visible and outward facing. This is greatly assisted through the work of the Vice Chair, a position taken by one of the statutory partners.

The Vice Chair is appointed for a period of 3 years. This ensures consistent leadership across the partnership. In the absence of the Independent Chair, the Vice Chair chairs meetings of the KSAB, and provides impartial support and advice when required.

The Vice Chair also plays a key part in the development of the Delivery Group by leading and chairing it, and undertakes a leadership role in the continued development of our partnership work.

The Delivery Group is a key part of the Board's infrastructure and was created to strengthen partnership ownership of our work. It co-ordinates the development and implementation of priorities outlined in the strategic plan, establishes Sub-Groups, Task-and-Finish Groups and public engagement arrangements, as appropriate; and helps drive the development of good practice in Safeguarding Adults work.

The Board consistently publishes its minutes. This provides transparency of its actions and achievements. This is one way to increase public awareness of the independent nature of the board, and shows how it seeks assurances from its members regarding safeguarding issues.



As an effective strategic partnership, partners jointly chair and constitute the membership of the Delivery Group and the Subgroups.

## Our Members

The Board is made up of senior officers nominated by each member organisation. They are required to sign a membership agreement, which reflects the board constitution, and information sharing agreement.

Members have sufficient delegated authority to effectively represent their agency and to make decisions on their agency's behalf. If they are unable to attend meetings for any reason they send, with the chair's permission, a nominated representative of sufficient seniority. During this year there were some changes to the personnel who attend the Board. These included West Yorkshire Police, Locala, West Yorkshire Fire and Rescue, NHS England and Calderdale and Huddersfield NHS Foundation Trust.

During 2018 - 19 the following agencies and organisations were members of the Kirklees Safeguarding Adults :

- Kirklees Council Adult Social Care
- Kirklees Council Commissioning and Health Partnerships
- Kirklees Council Streetscene and Housing
- West Yorkshire Police
- West Yorkshire Fire and Rescue Service
- NHS North Kirklees Clinical Commissioning Group
- NHS Greater Huddersfield Clinical Commissioning Group
- South West Yorkshire Partnership NHS Foundation Trust
- Calderdale and Huddersfield NHS Foundation Trust
- The Mid Yorkshire Hospitals NHS Trust
- NHS England
- Locala Community Partnerships
- Healthwatch\*
- Lay member

\*The Board reviewed its lay membership. Our second lay member was unable to continue due to changes in circumstances. We are pleased instead to welcome Kirklees HealthWatch as a member of the Board with an aim of strengthening public voice on the Board as well as building on our priority around engagement and communication.

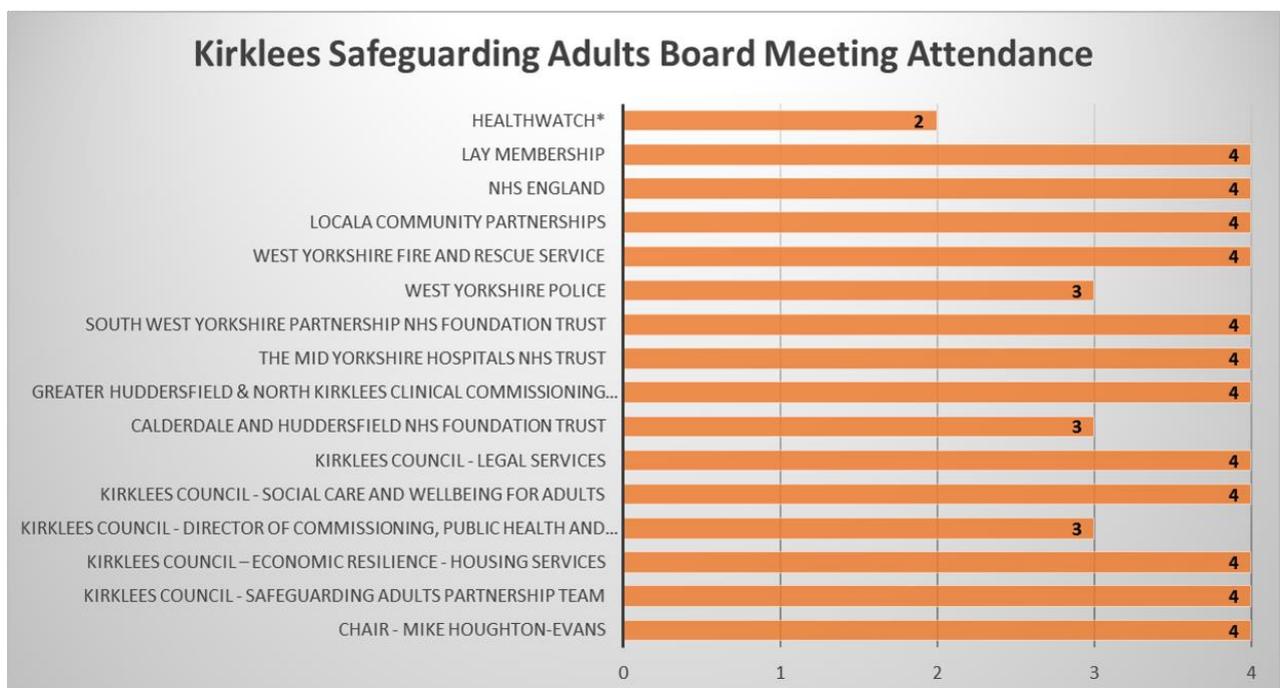
## Our Lay Member says:



“As the lay member, I have contributed to and attended delivery group meetings, as well as workshops. I remain impressed at the commitment of partners to the work of the board. I always endeavour to bring the lay perspective to the discussion to ensure we keep the people we serve at the centre of all of our work. I use my personal experience, of caring for a relative with dementia and that of supporting a friend with adult sons with learning difficulties, to guide me. I am delighted that we now have the Healthwatch Chief Executive as a member of the board and feel this is crucial in strengthening the voice of the public and service users.

“The key highlight this year has been the Peer Challenge which has been important in influencing the work of the Board. In particular we were challenged to do more to strengthen the voice of the public and service users. I have been working with Healthwatch and board officers to develop our thinking about how this might be best achieved in Kirklees. An element of the Board’s work plan is to develop the Engagement and Communication Strategy. I will be contributing to this and I am excited to see where this work will go”.

The expectation is that all members attend all meetings and despite continuous, rapid organisational change in all partner agencies there has been excellent attendance. If for any reason members have been unable to attend their nominated deputy has usually attended.



\* Healthwatch joined in October 2018 meeting therefore wasn't present for April and July 2018 meetings

The following attend in an advisory capacity:

- Kirklees Council Legal Services
- Service Manager - Safeguarding Adults Board
- Deputy Manager - Safeguarding Adults Board
- Business Support Manager - Safeguarding Adults Board

## Resourcing the Kirklees Safeguarding Adults Board

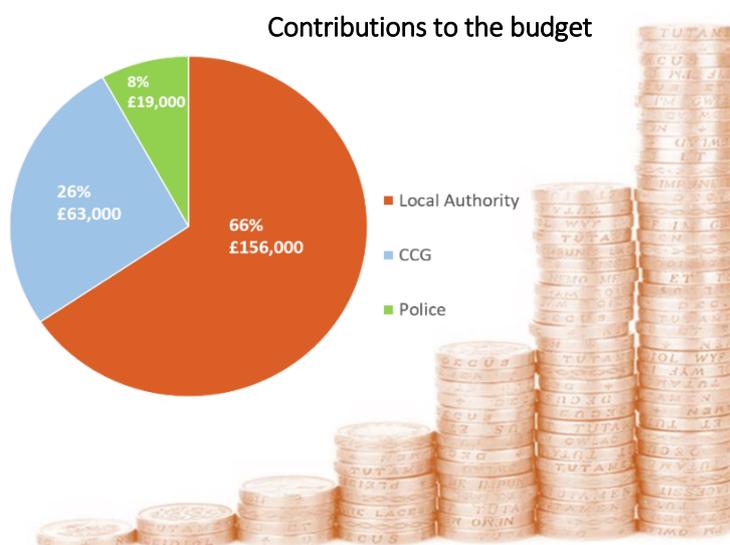
Statutory partners share the cost for the effective operation of the board.

It is the responsibility of the Local Authority to work with partners to ensure that there is an effective safeguarding board in place. The capacity to support the board ultimately rests with the Local Authority. However, as it is a statutory formal strategic partnership, resourcing it and its work is really a partnership responsibility. Resourcing the work of the board can be through financial contribution as well as in kind e.g. through providing human resource input or venues.

As a strategic partnership it is important that the infrastructure, sub-groups and task and finish groups are seen as a partnership responsibility both in sharing the chairing of these groups and ensuring appropriate participation.

Understanding of the resource requirements ensures the board can operate effectively and deliver the agreed work programme. This is the basis for agreeing contribution levels required with partners and is reviewed annually as the work programme is agreed.

In 2018-19 we had £238,688 to spend. This money represents the contributions from West Yorkshire Police, Kirklees Council and combined contributions from Greater Huddersfield and North Kirklees CCG Clinical Commissioning Group. This was enough money to pay for what we planned to do.



## **Subgroups of the Board**

During 2018-19 Subgroups of the board were:

- Delivery Group
- Safeguarding Adults Review
- Learning and Development
- Quality and Performance
- Dignity in Care

All these groups have multi-agency membership and have met regularly in between each board meeting.

The Safeguarding Adults Network and the Dignity in Care and Dementia Networks are also connected to the Learning and Development Subgroup. Their roles are to act as an information exchange and to share learning and good practice for a wider group of agencies across the partnership. This year two network events have been held.

Task and finish groups work in partnership with other boards in Kirklees, including planning and delivering Safeguarding Week, and across West, North Yorkshire, and York concluding the work on updating our Regional Policy and Procedures.

## Our Vision

The citizens of Kirklees, irrespective of age, race, gender, culture, religion, disability or sexual orientation are able to live with their rights protected, in safety, free from abuse and the fear of abuse

Our focus is on creating a culture where:

- Abuse is not tolerated
- Following the principles of 'Making Safeguarding Personal', there is common understanding and belief of what to do when abuse happens.

To make this vision a reality it is essential that agencies work together to:

- Prevent harm and reduce the risk of abuse or neglect to adults with care and support needs
- Ensure that they safeguard adults in a way that supports them in making choices and having control about how they want to live
- Proactively take steps to stop abuse or neglect
- Ensure they have a competent and able workforce
- Raise public awareness recognising the value local communities can play in prevention and early intervention.

We work to the recognised Six Safeguarding Principles:

### 1. Empowerment

People being supported and encouraged to make their own decisions and give informed consent

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### 2. Prevention

It is better to take action before harms occurs

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### 3. Proportionality

The least intrusive response appropriate to the risk presented

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### 4. Protection

Support and representation for those in greatest need

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### 5. Partnership

Local solutions through services working with their communities – communities have a part to play in preventing, detecting and reporting neglect and abuse

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### 6. Accountability

Accountability and transparency in safeguarding practice

These principles underpin the delivery of our vision.

## Our Key Priorities and Achievements

This section of the report outlines our key priorities and summarises what we have achieved over the year.

Our priorities are to:

- 1. Provide strategic leadership and effective collaboration including working productively across Kirklees in safeguarding adults**

**Our Peer Challenge said: “This is a well led, strategically driven Board”.**

We are committed towards the board and its members being visible and outward facing. We also ensure that we work effectively with other strategic partnerships.

Key achievements include:

- ✓ Arranging for a Peer Challenge
- ✓ Working with Healthwatch and developing our Communication and Engagement Strategy
- ✓ Continuing to work closely with other Strategic Partnerships on linked agendas, these include partnership groups on Modern Slavery, Prevent, Hate Crime, Female Genital Mutilation, and Protecting People from Harm, Domestic Abuse and Contextual Safeguarding
- ✓ Refreshing a drive to refresh inter board collaboration on the areas of linked agendas.
- ✓ Working to develop practice and protocol around self-neglect

And next?

- Continuing to strengthen links and work closely with other strategic partnerships on themed areas
- Developing the Communication and Engagement Strategy further to improve community involvement
- Continuing to carry out engagement activities to improve our understanding and evidence of community awareness of safeguarding
- Continuing collaborative work to ensure people who self-neglect are appropriately supported
- Encouraging links with frontline practitioners and the board so they can deliver stories and case examples

## 2. Gain assurance that adults are safeguarded through timely and proportionate responses to concerns of abuse or neglect, with support for individuals to have informed choices

Our Peer Challenge said: “The board recognises that Making Safeguarding Personal (MSP) is critical and central across every agency and in every activity. Operational staff understood and articulated the language of MSP”.

We continue to work toward safeguarding practice being focused on outcomes and experience, not process. That people who have experienced harm are empowered

Key achievements include:

- ✓ Implementing our Quality and Assurance Framework
- ✓ Implementing new Joint Multi – Agency Safeguarding Adults Policy and Procedures that strengthen the focus on personalised safeguarding
- ✓ Actively participating in national work around developing and implementing the Making Safeguarding Personal Outcomes Framework
- ✓ Obtaining independent assurance from the Peer Challenge that we are strengthening Making Safeguarding Personal
- ✓ Developing and analysing intelligence to gain assurances that adults are safeguarded through timely and proportionate responses
- ✓ Auditing Case files which show improvement in working towards the principles of Making Safeguarding Personal

And next?

- Continue to undertake audits and build intelligence/data that evidence that Making Safeguarding Personal principles are being applied along with proportionate and timely response
- Further develop ways of gaining the views of people who have experienced abuse to ensure that support follows the principles of Making Safeguarding Personal.
- Seek assurance that the recently revised procedures make a difference to people and result in them feeling safer
- Work with established networks to meet the challenge to engage with diverse communities

### **Our Independent Chair says:**

“As an effective strategic partnership this is a fundamental role for the board. We must act at arm’s length and ensure that we challenge poor practice and do all we can to facilitate improvement”.

The KSAB has continued to seek assurances of safeguarding arrangement and monitor improvements plans. Our structure allows for the relevant Subgroups to ensure improvement plans are completed and are reportable to the Delivery Group. Completed improvement plans are then signed off by the KSAB.

### 3. Support the development of and retain oversight of Preventative Strategies that aim to reduce instances of abuse and neglect

Our Peer Challenge said: “Partnership working at ground level was considered effective, where individual agencies understood their role and responsibility in safeguarding the local population”.

This is an essential priority area and we continue to support work on prevention and early intervention as well as financial abuse and domestic abuse.

Key achievements include:

- ✓ Contributing to the Kirklees wider prevention and early intervention work through participating in the work of the newly formed Joint Integration Board– Health, Social care and Housing.
- ✓ Supporting the work of the Kirklees Safeguarding Children Partnership including child sexual exploitation, development of contextual safeguarding and Female Genital Mutilation protocols and strategies
- ✓ Highlighting domestic abuse for those over the age of 50
- ✓ Supporting the development of a short film about “Dignity in Care”.
- ✓ Sharing learning from Safeguarding Adult Reviews
- ✓ Refreshing guidance on Hoarding
- ✓ Working on development of engagement and communication.

And next?

- Continue to contribute to the Kirklees wider prevention and early intervention work through participation in this work
- Continue with networking events as a key way of engaging and getting key messages to professionals across the partnership
- Continue to engage with the community and implement the Communication and Engagement Strategy to raise awareness and support prevention
- Refresh the self-neglect protocol and include a practitioner toolkit
- Continue to strengthen collaborative inter-working
- Improve the Safeguarding Adults Review Framework

#### 4. Promote multi-agency workforce development and consideration of specialist training that may be required

Our Peer Challenge said: “The Learning Networks are very well received, and the training on Making Safeguarding Personal has been well received and should be rolled out to all staff who require it”.

This year we said we continue with networking events as a keyway of engaging with professionals across the system and evaluate the impact of multi-agency training.

Key achievements include:

- ✓ Continuing to run well-attended multi-agency network events
- ✓ Continuing to deliver learning through our learning and development plan
- ✓ Implementing our Multi-Agency Learning and Improvement Framework and developing a tool to evaluate its effectiveness
- ✓ Delivering learning that promoted and embedded ‘Making Safeguarding Personal’ further
- ✓ Re-energising ‘See Me and Care Campaign’ and the ‘Dignity in Care’ work streams
- ✓ Continuing to share learning from our Safeguarding Adults Reviews as well as reviews carried out by other areas
- ✓ Delivering training on controlling, coercive or threatening behaviour in conjunction with the Domestic Abuse Partnership

And next?

- Continue to develop methods of sharing and embedding learning from Safeguarding Adults Reviews
- Continue to embed Making Safeguarding Personal
- Sign off and implement a tool to evaluate the effectiveness of the Multi-Agency Learning and Improvement Framework
- Develop innovative ways of delivering multi-agency learning
- Continue to hold Network events
- Continue to raise awareness through the ‘See Me and Care Campaign’ and the ‘Dignity in Care’ work streams

## 5. Gain assurance of effectiveness of partners' safeguarding arrangements and improvement plans

Our Peer Challenge said: "Case file audits are used regularly across teams and at the front door. Officers are quality assuring regularly and the paperwork associated with the case file audits is very thorough. Peer support across teams ensures objectivity and consistency of approach and helps to share learning".

Last year, we said we would commission a Peer Challenge to gain assurances of the effectiveness of our partners safeguarding arrangements and continue to analyse data in relation to concerns so we could increase our understanding of the prevalence of abuse and neglect. We would also carry out targeted audits following analysis of the data.

### **Integrated Performance Dashboard**

The KSAB has a Performance Dashboard which is continually being improved to ensure the KSAB has ways of analysing and interrogating data on safeguarding notifications that increase the SAB's understanding of prevalence of abuse and neglect locally that builds up a picture over time.

Key achievements include:

- ✓ Commissioning and completing a Peer Challenge which provided an independent assurance of the effectiveness of partners safeguarding arrangements.
- ✓ Improving ways of analysing and interrogating data that increases our understanding of prevalence of abuse and neglect locally that builds up a picture over time to improve reporting
- ✓ Carrying out targeted audits to provide further assurances and to suggest improvements
- ✓ Continuing to monitor improvement plans in relation to Safeguarding Adults Reviews or similar reviews
- ✓ Seeking direct assurance on:
  - people who are deprived of their liberty
  - domestic abuse strategy development
  - Prevent
  - The work of CQC in the locality
  - What mechanism partners had in place regarding allegation of abuse or neglect by People in a Position of Trust

And next?

- Continue to establish ways of analysing and interrogating data on safeguarding notifications that increase the Board's understanding of abuse and neglect locally over a period of time
- Continue to gain assurances of partners safeguarding arrangements and improvement plans
- Continue to use the analysis of data as the basis for recommending the commissioning of targeted audits

## Work we have undertaken throughout 2018/19

This section highlights in more detail some of the work that has been completed over the year.

### Leadership and Collaboration

#### Peer Challenge

The Board was seeking an external view of our work and its effectiveness in fulfilling its overarching purpose so in 2018 it commissioned a Peer Challenge. A Peer Challenge is a proven tool for improvement. It is a process usually commissioned by a council and involves a small team of peers to provide challenge and share learning. This Peer Challenge was unique as it was not solely exploring the performance of the Kirklees Council, but of partnership arrangements too.

The Peer Challenge team were commissioned

1. To evaluate performance against strategic priorities
2. To explore the effectiveness of alignment of strategy and delivery action (golden thread).
3. To consider and evaluate current Safeguarding Adult Reviews (SAR's) improvement plans.
4. To consider the potential for further refinement /development of the performance dash
5. To consider the effectiveness of integrated working and partnership collaboration
6. To consider whether intelligence from file audits and any case follow up show:
  - a. Evidence of risk assessment and mental capacity assessment
  - b. Timeliness
  - c. Making Safeguarding Personal (MSP)

Their activities included:

- interviews and discussions with councillors, officers, experts by experience and partners;
- focus groups with managers, partners, providers and frontline staff;
- reading documents provided by the KSAB, including a self-assessment of progress, strengths and areas for improvement;
- a comprehensive audit of individual service records.

The findings were published in the [Peer Challenge report](#).

The review team observed that adult safeguarding is well led, and Kirklees Safeguarding Adults is operating effectively with robust partnership engagement. The case file audit and interviews with front line workers evidenced good practice and recording, and that 'Making Safeguarding Personal' is embedded. The report recognises that there is a strong foundation to build on and we have used the findings of this Peer Challenge as a marker on its

continuous improvement journey. It is reassuring that many of the improvements suggested are already contained within the Board's current Strategic Plan which can be now be further refined.

A key area to highlight is how the alignment of the strategic work of the Board translates into front line practice. The Peer Challenge Team was particularly asked to focus on this important area, and it was clear from interviews with practitioners that there is a need to build more connectivity between front line workers and the work of the Board. Therefore, to supplement the current twice-yearly themed network events and the newsletter, this year we will facilitate and support practitioner forums and offer some opportunities for practitioners to attend and observe meetings as part of their continued professional development.

### **Working with Healthwatch Kirklees and developing our Engagement Strategy:**

Healthwatch Kirklees is the independent consumer champion for the public in Kirklees on matters relating to Health and Social Care. It has a seat on the Health and Wellbeing Board and provides feedback as part of commissioning and decision making for local Health and Social Care Services.

We have continued to receive active involvement from Healthwatch, who regularly supports our Independent Chair and lay member at our annual Challenge Events, when partners are asked to account for the work they have undertaken. This ensures an additional level of transparency and scrutiny.

### **Healthwatch says:**



*Helen Hunter  
CEO Healthwatch Kirklees*

“Healthwatch Kirklees joined the Safeguarding Adults Board in Kirklees in July 2018, so many of our achievements in this year have been about familiarising ourselves with the way that the works, and finding our space in the discussions that the board has.

We have been really pleased to see that the board has an appetite for understanding more about what the public think safeguarding is, whether the public thinks that it has the right priorities, and whether information about safeguarding is accessible to the people of Kirklees. When the Peer Challenge took place in December 2018, it was great to see that the review team saw the potential and the ambition for involving people, and could act as a catalyst for action.

Since that time, Healthwatch Kirklees has been working with the lay member and the Deputy Manager to examine different approaches to capturing and using that public voice. It's very clear that there is no set way to engage people on safeguarding, and lots of local areas across the country have taken different approaches. We have been researching, sampling and testing out different means of gathering people's views, and refining our view on what works for Kirklees with each step on the journey.

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Internally, we have revisited and adapted our safeguarding policy and procedure to fit with the Joint Yorkshire guidance, and have used that opportunity to refresh staff's understanding of safeguarding.

We have also completed a piece of engagement work looking in to people's experience of crisis mental health care, as we believe some of our most vulnerable people are struggling to get the right support which keeps them safe. We are now working with SWYPFT to look at how crisis mental health support can be better delivered.

Healthwatch Kirklees will continue to be involved in the development of an engagement approach for the KSAB, and will champion the importance of listening to the voice of people living in Kirklees. We are happy to support the delivery of engagement events, and with the development of resources.

We are also focusing on empowering people through our work, and are looking at how we provide information to the general public. Part of this will be information about safeguarding, and we will be looking to make sure people have the right information about safeguarding, but also that they feel able to speak up if they are facing or observing abuse.

We are looking forward to continued working with the board and are encouraged that it recognises the importance and value of involving the public and their voice in the work that we do."

Helen Hunter, Chief Executive Healthwatch Kirklees

### **'Stronger together – working for a safe and healthy Kirklees' – Working effectively with other strategic partnerships**

There are five partnerships who work to promote safe and healthy communities across Kirklees. Whilst they each have their own specific roles, they also have shared values and, often, shared priorities and areas of work.

They already work together in helping to keep local people safe and healthy within strong and supportive communities. At the same time, we recognise that closer, more formal links contribute to a shared ethos focussing on individual, family and community wellbeing.

The five Kirklees boards are the Safeguarding Children Partnership, the Safeguarding Adults Board, the Communities Board, the Health and Wellbeing Board and the Children and Young Peoples Partnership.

The Communities Board brings together the Council Kirklees Neighbourhood Housing, West Yorkshire Police, Fire and Rescue Service, the Office for the Police and Crime Commissioner and Offender Management Services to work with local people to collectively make Kirklees a safer place. Its work focusses on reducing crime, talking anti-social behaviour, improving confidence and protecting people from serious harm.

Safeguarding is complex and the challenges that it highlights often impact the work undertaken in more than one board. Managing these cross cutting issues together involves the cooperation of each board. Whilst each body has its own specific and distinctive role, the

boards and partnerships also have shared values and often shared priorities, alongside a shared view on delivering the best outcomes to meet local need

Protecting people from serious harm includes a wide range of areas including domestic abuse, child sexual exploitation, human trafficking, female genital mutilation and preventing violent extremism.

All of these areas require community safety partners to work in collaboration with those from Adults and Children to safeguard people at the earliest stage. The Kirklees Safeguarding Children Partnership provides the framework for making sure that effective services are provided by partner agencies, including Kirklees Council, Health Organisations, West Yorkshire Police, West Yorkshire Probation, and the voluntary/community sector, to safeguard and promote the welfare of children and young people in Kirklees, particularly protection from harm.

Four years ago, the Communities Board and the Safeguarding Boards for Adults and Children recognised the need to work collaboratively to ensure there were effective strategic and operational connections to keep people safe and protect them from harm at the earliest opportunity.

In 2018-19 the Safeguarding Adults Board has continued to work collaboratively with all the other strategic partnerships on shared agendas.

### **Working with The Police and Crime Commissioner – supporting our approach to joint work**



*Mark Burns - Williamson  
West Yorkshire Police and  
Crime Commissioner*

Safeguarding is a theme that runs throughout the West Yorkshire Police and Crime Plan (refreshed 2017). The Police and Crime Commissioner (PCC) sees that whilst there are distinct differences between Adult and Children’s boards and also Community Safety Partnerships, there are also increasing opportunities for improved working together, shared strategies and problem solving. The PCC’s office continues to actively support our work with the other partnerships here in Kirklees. Our Independent Chair has periodic meetings with the PCC to facilitate good communication between the Board and his office.

### **Working with elected members**

The Board’s leadership role involves demonstrating that there is recognised and active leadership by the Local Authority on adult safeguarding and that elected members and officers are knowledgeable about safeguarding and keep abreast of local and national developments.

As in previous years, the KSAB Annual Report was presented to the Health and Wellbeing Board and The Health and Social Care Scrutiny Panel.

We have also presented our [Peer Challenge report](#) to elected members

Safeguarding issues have continued to be an important part of development opportunities for Councillors. Core Safeguarding training on the role of Councillors is offered to all new Councillors and any Councillors wanting updates. This will continue to be part of induction packages to ensure that all new Councillors have an early introduction to Safeguarding issues and understand their role and how to respond appropriately.

### **Continuing our links with NHS England**

NHS England has been a member of the Kirklees Safeguarding Adults Board for some years. It is the policy lead for NHS Safeguarding, working across Health and Social Care, leading and defining improvement in safeguarding practice and outcomes in healthcare. It has an assurance role for safeguarding in healthcare and also in sharing and promoting best practice. The Government sets out a number of objectives relating to safeguarding which NHS England is legally obliged to pursue.

These are set out in the revised [Safeguarding Vulnerable People Accountability and Assurance Framework](#) published by NHS England in July 2015.

## Assurance that adults are safeguarded and supported to have choice

The Care Act says that adult safeguarding is about protecting individuals. But people are all different; so when we are worried about the safety of a person we should talk to them to find out their views and wishes. Then we should respond to their situation in a way that involves them the most we can, so that they have choice and control over what happens in their life, so they can achieve an improved quality of life, wellbeing and safety. Doing adult safeguarding this way is called Making Safeguarding Personal (MSP).

Making Safeguarding Personal means adult safeguarding:

- is person-led
- is outcome-focused
- engages the person and enhances involvement, choice and control
- improves quality of life, wellbeing and safety

Making Safeguarding Personal must not simply be seen in the context of formal safeguarding enquiries but in the whole spectrum of safeguarding activity, including prevention.

These statements, provide by the Department of Health, are a useful aid for us to reflect on our practice - wherever we work;

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'I am asked what I want as the outcomes from the safeguarding process and these directly inform what happens'

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'I receive clear and simple information about what abuse is, how to recognise the signs and what I can do to seek help'

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'The least intrusive response appropriate to the risk presented'

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'I am sure that the professionals will work in my interest, as I see them and they will only get involved as much as needed'

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'I get help and support to report abuse and neglect. I get help so that I am able to take part in the safeguarding process to the extent to which I want'

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'I know that staff treat and personal and sensitive information in confidence, only sharing what is helpful and necessary'

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'I am confident that professionals will work together and with me to get the best result for me'

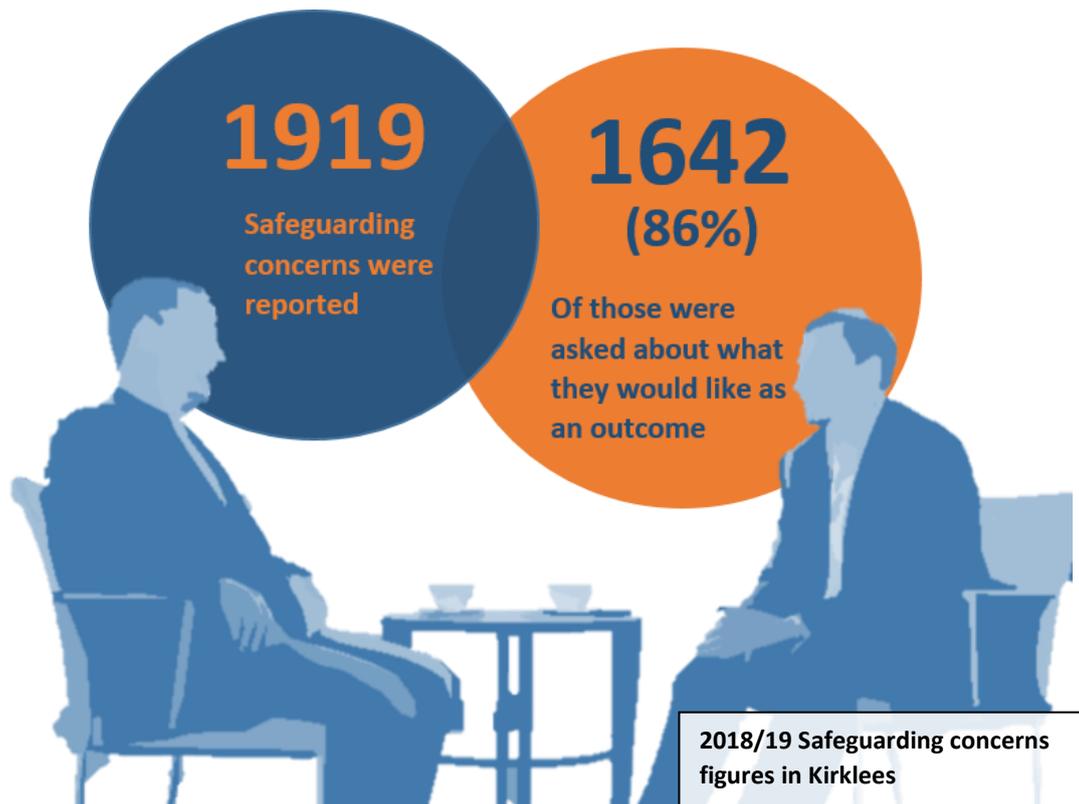
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'I understand the role of everyone involved in my life and so do they'

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## Making Safeguarding Personal

Making Safeguarding Personal (MSP) is the key driver in making sure that adults are supported to have a choice. It is about making sure that people are at the centre of and are better informed about what Safeguarding is. The Care Act reinforced the key principles of MSP, by requiring person centred practice.



The Peer Challenge evidenced that the focus on Making Safeguarding Personal was well received by partners. Case file audits and interviews undertaken by the peer challenge team demonstrated "great partnership working to safeguard adults". The team also commented that the advocacy service in Kirklees operates at high quality level, putting the person at the centre of everything they do.

## Keeping safe - - Complex Lives

Mrs B is 50 and lives in the community with her three sons. She is unable to see very well and is unable to read or write other than writing her own name, but is independent with all her own personal care and hygiene needs. She can prepare and cook her own meals and is able to manage and maintain daily household tasks with some support.

Safeguarding concerns were raised for both Mrs B and one of her sons. There were allegations of systematic emotional and financial abuse, Honour Based Violence, Modern Slavery and Forced Marriage. Mrs B's extended family members were named as the persons alleged to have caused harm to her.

Safeguarding enquiries were made under the guidance found in the [Joint Multi-Agency Safeguarding Adults Policy and Procedures](#). A joint working plan was adopted involving a range of professionals to support Mrs B to contribute to the safeguarding process and maintain her own safety, and to promote her wellbeing and independence. A plan was agreed to support her and her sons to leave the property and be taken to a place of safety. Adult and Children's services worked together including joint visits.

Mrs B stayed in a refuge out of the area with her sons. She settled well at the refuge and took part in support sessions. She was supported with her housing application for a long term property in the same area, which is underway. Equipment was provided on loan by Kirklees Local Authority to support her to live independently and safely.

She is now registered with a GP (her extended family had previously advised the GP she had left the country) and has also been introduced to a centre to help her engage in a range of activities and promote opportunities for inclusion.

Mrs B requires support with budgeting and managing her finances. She has been provided with an alternative bank account to prevent her being financially abuse and has support from an interpreter to support her with the ongoing investigation about the allegations.

Mrs B was supported to keep safe in the way she wanted: She wanted support for her and her sons to move to a place of safety. They have since returned to live in the area.

She would really like to have contact with some members of her extended family but understands the risks of contact with them and is saddened that this is not an achievable outcome at present.

Mrs B does not have any care and support needs which would deem her as eligible for Social Care services under the Care Act 2014. However, she is likely to benefit from support available from third sector or charitable organisations after she moves into longer term accommodation.

## **Preventative Strategies**

### **Learning from our Safeguarding Adults Reviews**

A Safeguarding Adults Review (SAR) is when agencies who worked with an adult who had suffered abuse or neglect, come together to find out if they could have done things differently and prevented harm or a death from happening. A SAR does not blame anyone; it tries to find out what can be changed so that harm is less likely to happen in the way it did to other people in the future.

The law says Kirklees Safeguarding Adults Boards must arrange a SAR when: There is reasonable cause for concern about how BSAB, its partners or others worked together to safeguard the adult, AND The adult died and the SAB suspects the death resulted from abuse or neglect OR The adult is alive and the SAB suspects the adult has experienced abuse or neglect

SARs are overseen by KSAB's Safeguarding Adult Review Subgroup, made up of representatives from partner organisations, and chaired by the Police partner of the KSAB. In 2018-19 KSAB received 1 referral to be considered for a SAR which came from one of the health partners. This was not considered to meet the criteria for SAR however it was decided that useful learning could be gained from undertaking a learning exercise has commenced

The KSAB has not published any new SARs in 2018 -19 but has continued to maintain an oversight of a recommendation on Improvement Plans to seek assurance that actions have been completed.

In addition, The SAR subgroup has strengthened learning by horizon scanning for SARs and learning from other areas and worked towards sharing the learning; an example of this was the use of emollients. Working with Fire Service colleagues, a briefing paper and newsletter article was disseminated across the partnership.

A member of the SAR Subgroup has also become champion on the National SAR library.

### **Continuing to support a partnership approach to Early Intervention and Prevention**

We have continued to ensure the KSAB supports the work of the council's Early Intervention and Prevention Programme (EIP).

EIP aims to address problems at the earliest opportunity before they escalate, to work in partnership to improve outcomes for everyone, and help more people in the most appropriate way with the limited amount of money available to public bodies. It involves doing things differently; focusing more on prevention as well ensuring people are kept safe. The Board continues to receive regular updates on the Early Intervention and Prevention approach and to work to support and influence this work programme. The Board undertook some specific work with Community Plus throughout Safeguarding Week to visit key groups to raise awareness of safeguarding.

## Monitoring Deprivation of Liberty pressures

Deprivations of Liberty Safeguards (DoLS) are part of the Mental Capacity Act 2005. The aim of DoLS is to ensure that if a person's life is being so restricted that their liberty is taken from them, there should be an independent assessment and authorisation process for the deprivation.

DoLS is a lengthy and complex process which if not followed precisely can lead to individuals, particularly in care home and hospitals, being unlawfully deprived of their liberty. This is a breach of Article 5 of the Human Rights Act.

The board has had an approach for a number of years now where any work around Mental Capacity has been integrated into the work of its sub-groups, and any activity around DoLS has been reported as part of the Annual Report.

There continues to be a significant pressure as a result of a Supreme Court Judgement which widened the pool of those who might be considered to be deprived of their liberty. The Local Authority, who leads on this process, continues to undertake specific actions to monitor activity and risk assess that pressure. The board has ensured it is regularly updated about the impact of the continuing increase in the number of Deprivation of Liberty Safeguards (DoLS) applications being received by the Council and the associated risks



## Raising awareness in the community

'During the year we have looked at how key safeguarding messages can be delivered to Community groups and organisations.

Workshop were run in locality areas to raise awareness about the different types of abuse and show communities and Individuals how to report abuse.

21 safeguarding workshops were delivered across Kirklees, the sessions were delivered by visiting existing community groups and planned invite workshops- Through these sessions we reached over 210 individuals. Impact questionnaires were completed afterwards, and attendees said that by attending the session they had a better understand of what safeguarding is, felt more confident in raising awareness around abuse and felt they now know where to report safeguarding concerns to.

In addition, we continued our long-standing good working relationship with Trading Standards, who as part of safeguarding week provided an awareness raising session on frauds and scams to two groups of low level dementia groups.

From this Trading Standards plan to further develop information awareness sessions on frauds and scams for those with dementia

## **Multi-agency Workforce Learning and Development and Specialist Learning**

The Learning and Development Subgroup aims to deliver and implement a strategic approach to workforce development and learning, support partner agencies in raising the skills and competencies of staff and volunteers and promotes inter agency collaboration.

It also contributes to the implementation of multi-agency policy, procedures and guidance to safeguard adults at risk from abuse or neglect in Kirklees and help them to live a life free from abuse and neglect.

The subgroup oversees the development of the Kirklees's Safeguarding Adults Board Learning and Development Plan and ensures all learning and development events it commissions or delivers is consistent with policy and promotes best practice.

It also ensures that Mental Capacity Act (MCA) and Making Safeguarding Personal are integral to the delivery of all safeguarding learning events. It links to other areas of learning, for example Dignity in Care and Deprivation of Liberty and focuses on learning from our Safeguarding Adults Reviews.

It works in partnership with the Kirklees Safeguarding Children Partnership Learning and Development Workstream and Kirklees Community Safety Partnership on shared agenda/delivery where appropriate.

### **Key workforce learning and development achievements 2018 – 2019**

Joint Multi-Agency Safeguarding Adults Policy & Procedures West Yorkshire, North Yorkshire and York.

In April 2018 the new Joint Multi-Agency Safeguarding Adults Policy & Procedures were launched. To support the implementation a series of Train the Trainer events and briefing sessions were delivered.

All adult safeguarding learning events were updated to reflect the changes with a particular focus on Making Safeguarding Personal (MSP) and ensuring Mental Capacity is integrated. The updated learning events aim to give professionals the skills and confidence to assess, report and support adults at risk of abuse. The learning events are available to all partners of the KSAB with a particular focus on the voluntary and smaller private sectors who may not have the resources to provide this essential learning. The Safeguarding Adult's Basic Awareness Workbook has also been updated to reflect these changes.

### **The Safeguarding Adults and Dignity in Care Networks**

The Safeguarding Adults and Dignity in Care Networks are now well established with regular attendees and a wide range of representation from organisations across Kirklees. The events continue to attract over 100 attendees, who enjoy the opportunity of new learning and to reflect upon their own practice. The 2018 DIC Network focused upon 'Dignity in the Heart! Mind! and Actions' and the network was pleased to introduce Jan Burns (MBE) Chair National Dignity Council as key note speaker.

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The KSAB supported the production of a film highlighting Dignity in Care and telling Peters story, 'Dignity for Peter', which tells about the experience of receiving a dignified service at. Peter passed away shortly after making the film and it is now available to all KSAB partners and the voluntary sector and dedicated to his memory.

The Learning and Development Subgroup is grateful to all those who give freely of their time to speak and on occasions, travel considerable distance, to ensure the continued success of our Network Events.

### **Domestic Abuse and older people**

In 2018 the KSAB supported the production of a film 'An Old Lady Sings'.

'An Old Lady Sings' was first performed live in 2017 and is aimed at both a professional and public audience. It is a joint piece of work undertaken with the Domestic Abuse Partnership and is available to all partners of the KSAB and the voluntary sector. It is a monologue which focuses on an intimate relationship between an older couple from the viewpoint of the survivor.

Here is some feedback from practitioners who have attended out development activities:

'There were some grey areas previously but now I would be more certain of what is classed as a safeguarding issue' - (Safeguarding Adults at Risk - Basic Awareness)

'Roleplay helped with showing ways of collecting more information from a direct source' - (Safeguarding Adults Refresher Training – Learning Together to Safeguard Adults)

'I have learned to allow people to take control of their own outcomes' - (Safeguarding Adults Refresher Training – Learning Together to Safeguard Adults)

'I feel confident to support my team to develop' - (Safeguarding Adults at Risk – Role of the Safeguarding Coordinator)

'Case studies and the trainer's experiences helped me understand the process better' - (Safeguarding Adults at Risk – Undertaking Enquiries)

## Effectiveness of Partners Safeguarding Arrangements

### Quality Assurance Framework

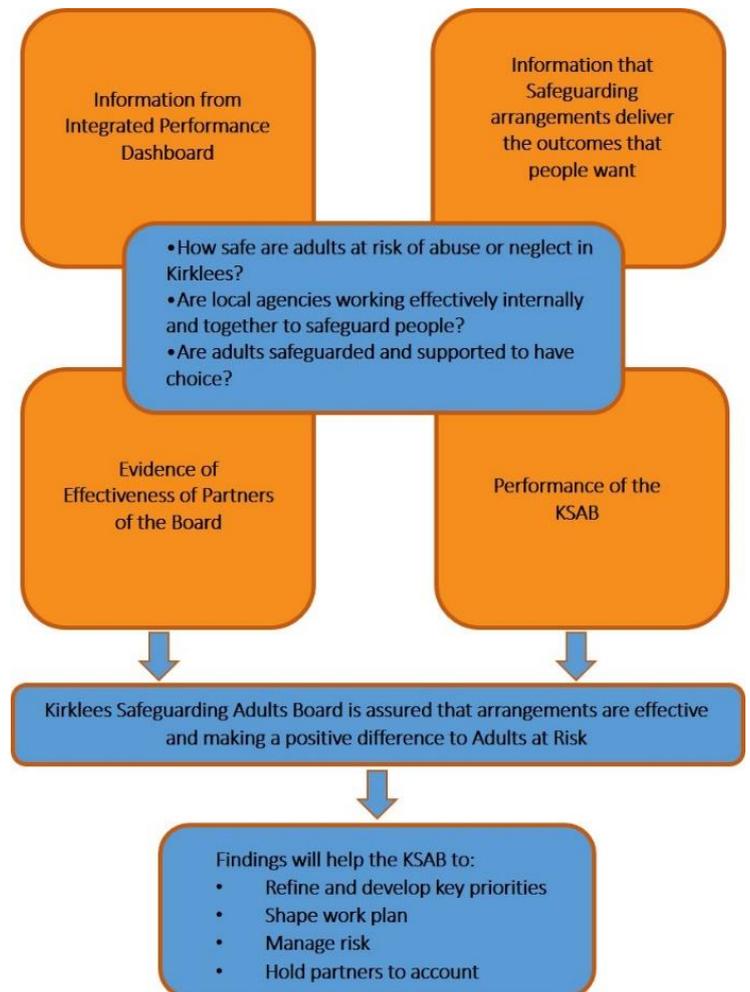
The Quality Assurance Framework is designed to enable the board to check that safeguarding arrangements are effective and are delivering the outcomes that people want. The framework is the mechanism by which the Board gains assurance of the effectiveness of the safeguarding work of statutory and other partner agencies, and that it is meeting its key priorities.

The Quality Assurance Framework ensures that there are methodologies in place to ensure performance. It enables the board to triangulate a variety of information, both about quantity and quality, from different sources to objectively evaluate the effectiveness of arrangements, rather than relying on a single means of assessment.

The Framework consists of 4 key areas, which are all interlinked.

This year the Peer Challenge was a key event in evidencing the effectiveness of the board partners. In addition, great emphasis is placed on the Performance Dashboard, (mentioned on page 17), which continues to be developed into a full partnership document. We also held our annual 'Challenge Event 'asking partners how they are able to demonstrate that they have adopted the principles of Making Safeguarding Personal into its systems, and How they organisation embed and share learning e.g. from Safeguarding Adults Reviews'.

The Peer Challenge findings and the key messages for the partnership from our own challenge were very similar, and have been fed into our updated Strategic Plan.



## Agency achievements

<b>Kirklees Council Adult Social Care (ASC)</b>
Our understanding of quality and performance across the safeguarding system continues to be strengthened through ASC monitoring, oversight and review arrangements
Continued improvements in performance including the timeliness of the safeguarding response, in line with national expectations and highlights an increasingly timely safeguarding system
The volume of safeguarding concerns has also been reviewed through the lens of quality – with a range of audits conducted throughout the year to provide assurance of the effectiveness of the pathway
The Council recently undertook an internal audit exercise on the effectiveness of handling safeguarding concerns in adult social care – this received the highest audit assurance rating of ‘substantial assurance’. Whilst there is room for continual improvement, this external review further evidences the effectiveness of the Council’s approach to responding to safeguarding concerns and enquiries
The principles of empowerment continue to be embedded through Making Safeguarding Personal (MSP) approaches, with almost 90% of adults at risk being asked about their wishes and outcomes
The challenges with Deprivation of Liberty Safeguards (DoLS) are well documented and whilst DoLS volumes presents continued risk to the Council, Kirklees have taken a range of approaches throughout the year to control and manage the increasing risk in this area. This includes more recently the decision to use transitional funding to increase capacity to undertake assessments
The Council has also this year launched a programme of work corporately to promote safeguarding as ‘everybody’s business’ – this includes the launch of a council wide safeguarding policy led through a Corporate Safeguarding Oversight Group which has organisational wide representation
Domestic Abuse is one of the more complex issues affecting citizens in Kirklees and this year, through inter- partnership working, the Domestic Abuse Strategic Partnership have engaged a wide range of agencies through the development of a new vision and strategy for tackling domestic abuse in Kirklees
A strengthened interface with the CQC is leading to increased partnership working and a shared understanding of roles and responsibilities in the context of a preventative approach in the care market by identifying and acting on risks that have the potential to become a safeguarding concern
The introduction of Safeguarding Consultants has helped us to improve consistency in the Adult Social Care Safeguarding Operating Model in All Age Disability services. This was achieved by listening to concerns from provider managers, working alongside senior colleagues to identify resources and supporting the recruitment process
Continuing work to champion and embed safeguarding expertise in the locality hubs including the development of weekly safeguarding surgeries led by Senior Safeguarding Consultants
The re-designed Adult Safeguarding Operational Team (ASOT) is identifying areas of strength as well as opportunities for learning in real time as safeguarding work is received and coordinated. This is having a marked impact on quality as well as enabling meaningful feedback in real time which in turn promotes a live learning and improvement culture

## North Kirklees and Greater Huddersfield Clinical Commissioning Groups (CCGs)

Continued to attend the Safeguarding Board, engaging in its work, including continuing to chair and participate in the Delivery Group, be deputy Chair of the SAR subgroup and attend and engage in the work of the other KSAB subgroups including the Quality & Performance Group and the Training & Development Group

Engaged in the KSAB Peer Challenge in Dec 2018, including meeting and discussing with the Peer Challenge team and providing required information

Continued to lead the Care Home and Early Support meeting that aims to take a proactive preventative approach to addressing concerns that may arise in Care Homes across Kirklees, so that safe standards of care are prioritised

Updated the CCG joint Adults and Children Safeguarding Policy to ensure it meets with the current legislative and local policy requirements including the GDPR changes. The CCG policy identifies Safeguarding responsibilities for CCG staff and identifies safeguarding standards and requirements of our commissioned health providers

Continued to provide monitoring and scrutiny of safeguarding arrangements and improvement plans with our commissioned health providers. This has included providing scrutiny of actions plans from main commissioned health providers for Safeguarding Adults reviews and Domestic Homicide reviews

Monitored and sought assurance from main commissioned health providers for delivery of their responsibilities for Prevent, part of the Governments anti-terrorism strategy

Updated the GP Safeguarding template policies that GP Practices can use in the development of their own internal practice policies

Continued to deliver work to support DoLS applications to the Court of Protection for people living in supported living arrangements and whose care is fully funded by the Continuing Healthcare

Continued to facilitate bi-annual meetings for Safeguarding Leads in GP Practices; utilised to pass on key information from KSAB, learning from significant cases including SAR's and DHR's. Added a training session at the end of each meeting on different subjects delivering bite-size, bespoke safeguarding training packages developed by the CCG safeguarding team, for the GP safeguarding lead to then cascade into practices

Supported a Pilot project of Routine Enquiry for Domestic Abuse within a GP Practice in Kirklees. The programme that sees two partner GP Practices asking all women attending the practice if they are experiencing domestic abuse and then steers individuals who require it to access further support, has now been established and the plan is to extend the pilot to include other Practices in to the pilot in the coming year

Taken the responsibility to lead the KSAB Dignity in care network

Along with guest speakers the CCG safeguarding team delivered level 3 Safeguarding Training events to GHCCG and NKCCG GP Practice clinical staff in the last year

## West Yorkshire Police (WYP)

Adult safeguarding team within WYP has benefitted from the introduction of new experienced supervisors. Partnerships have been forged with Victim support to ensure all victims of sexual offences are referred for bespoke support

Adult safeguarding have a Detective Inspector (DI) as district lead on Modern Slavery / Human Trafficking. Strategic and Operational groups meet quarterly; led to a number of victim led partnership operations, an increase in referrals to the National Referral Mechanism. Bespoke training for 1st responders district wide & partners supported by our Neighbourhood Policing Teams and Safer Kirklees

The team have specially trained officers who are able to take the lead when information or intelligence is submitted regards Honour Based Violence (HBV) / Forced Marriage (FM)

The Kirklees district has seen an increase in referrals to Victim Support for ISVA which is due to raising awareness. The team have investigated a significant number of reports involving vulnerable adults and with the support of partners we have been able to maintain victim engagement and secure convictions

3 officers working alongside partners to reduce the number of vulnerable persons going missing. We recently introduced a Hospital Absconder Policy. This has seen a reduction of calls for police response enabling officers to focus on high risk / vulnerable missing people. Regular meetings with care homes & Adult Social Care continue to reduce chance of those at risk of going missing

Bespoke training and guidance provided around crime recording standards and culture and training has been delivered across all safeguarding departments. Regular Dip sampling is being undertaken by the DIs. WY police were recently graded Outstanding by HMICFRS with regards to Crime Recording

We facilitated a multi-agency training event to discuss the multi-agency response to emerging risk issues such as CCE, HT and FGM amongst others. This event covered engagement and blockages by underrepresented groups and focussed on education that should encourage reporting

Training of new staff into the Safeguarding arena continues with a number of staff attending specialist courses and becoming accredited Detectives. 3 month secondments to the Domestic Abuse Team has been well received. We are now seeing the benefit with officers returning to their patrol teams better informed and in a position to influence others, better support victims and with an increased knowledge of investigation. We have delivered awareness training on stalking and harassment

A DI was appointed to lead our Domestic Abuse Team (DAT) working alongside a Pennine Domestic Violence support worker enhancing support available to victims. The IDVA (Independent Domestic Violence Advocate) car is fully embedded in Kirklees. We deploy a specialist safeguarding officer in the IDVA car rather than a uniformed officer, ensuring the victim receives appropriate support whilst ensuring a specialist investigator can secure and preserve evidence

Kirklees District have recently formed working relations with a specialist third sector agency to provide specific support to men who suffer abuse. The agency provided training to our safeguarding departments to better inform/educate. We now have an effective support pathway for male victims

We have developed a good awareness across the safeguarding departments and within the MASH and DRAM functions

We have delivered a mental health training programme. Usage of the Mental Health App continues to improve as officers recognise its value, however further work is required to ensure this becomes routine. We continue to take a problem solving approach to reduce repeat mental health incidents

### Calderdale & Huddersfield NHS Foundation Trust

CHFT have been awarded the West Yorkshire Domestic Abuse Quality Mark for consistent and high quality service provision to those affected by Domestic Abuse

CHFT have delivered training for MCA/DoLS training and level 3 Adults and achieved a high compliance rate

Maternity services worked with matron lead for learning disabilities and student learning disability and student midwives nurses to provide training and develop communication toolkit to support pregnant women with learning disabilities. This is being presented at the national conference for midwives

CHFT reviewed the Adult Safeguarding Policy in line with the new West, North Yorkshire and York Multi-Agency Safeguarding Adults Policy and our training packages to reflect the new procedures

We have implemented a Mental Health Operational Group and new processes internally for sectioning of patients

CHFT has successfully supported wards to complete their own DoLS applications

CHFT have exceeded the NHSE training target of 85% and achieved the Trust target in Prevent training of over 90%

CHFT launched the Royal Mencap 'Treat me well' campaign and the local campaign group developed, undertook and evaluated patient survey of 85 people with learning disabilities locally

We have continued to share key messages Trust Wide through our monthly virtual newsletter

### Kirklees Council Housing Services

Appointment of a training subgroup representative - Housing Services/ KNH are now represented at the and the three KSAB subgroups

Promotion of a consistent approach to safeguarding between Housing Services and KNH (our ALMO - Arm's Length Management Organisation). This includes regular discussions on safeguarding matters to turn strategy into reality and build safeguarding into the psyche of the partnership

Initial data analysis of housing safeguarding concerns undertaken. Identified gaps and anomalies in data collection - this work will continue into 2019/20 and will feed into the Quality and Performance subgroup discussions

Safeguarding Champions from Housing Services and KNH continue to meet regularly at their 'network' events, sharing knowledge and information to support them in this additional signposting/guidance role

A mental health and safeguarding event was organised in March 2019 for safeguarding champions

A new Safeguarding Champions commitment was designed and introduced, detailing the Champion role and the support on offer from Housing Services/ KNH e.g. additional 1:1 discussions, reflection on casework

KNH introduced a three hour, level one adult safeguarding basics course into the induction programme for all new frontline housing staff. It started in January 19 runs on a quarterly basis

KNH introduced a one hour corporate introduction to safeguarding that includes basic commitments to safeguarding adults and entry level information on the different forms of adult abuse and neglect

Service wide induction pack has been designed for Housing Services – included in this is a consistent, formal approach to training and discussions on safeguarding topics

Housing Services representative became a regional champion for the new SCIE library, which collates data from Safeguarding Adults Reviews (SARs) to allow additional shared learning at a national level

Joint scoping work with partners around 'people living chaotic lifestyles', how to look at supporting individuals and identifying gaps. This work included an information gathering workshop and is ongoing into 2019/20

Continued part of multi-agency work at an operational level to support individuals e.g. disrepair to homes / adaptations and the home from home scheme

### South West Yorkshire Partnership NHS Foundation Trust

SWYPFT have been commenced the delivery of the Domestic Abuse Training accredited by the West Yorkshire Quality Mark, this has been positively received and will be rolled out Trust wide

The Safeguarding Team have developed and disseminated a sexual safety leaflet for service users on mental health inpatient wards

In March 2019 SWYPFT hosted a Safeguarding Conference which focussed on Contextual Safeguarding, Child Sexual Exploitation, Domestic Abuse, Looked after Children and the Truth Project

Since the merging of the Safeguarding Team the governance of the team and advice duty systems have more robust governance and there is evidence of increased access of safeguarding advice from Practitioners by 33%

The Safeguarding team have all accessed the Children’s Society ‘Seen and Heard’ training and this is to be delivered throughout the Trust to support the safeguarding weeks, in West and South Yorkshire

The Safeguarding Team ensure that there is a safeguarding footprint at all the Business Delivery Units meetings across the Trust through attendance by identified members of the safeguarding team. The Safeguarding newsletter is disseminated through the safeguarding forum, to safeguarding link practitioners and key messages via the weekly communications.

The Safeguarding Team have produced Situation Background Action Recommendations (SBAR) briefing documents following Serious Incident Investigation, Safeguarding Adult Review and Learning lessons review. These documents have been added to the learning library. Other briefing documents to support practitioners have been: human trafficking and parenting as a survivor of abuse.

### Mid Yorkshire Hospitals NHS Trust

During 2018/19 the safeguarding adult team membership has increased and professional dynamics have changed; the team now consists of a Head of Safeguarding, a Named Nurse for Safeguarding Adults, a Safeguarding Adults Specialist Advisor, a Mental Capacity Act (MCA)/Deprivation of Liberty Safeguards (DoLS) Specialist Advisor, Lead Nurse for Learning Disabilities (LD) and Autism and a Safeguarding Assistant. The team is supported by a Named Doctor for Safeguarding Adults, who is a Consultant Geriatrician in the Trust. This allows for a rounded discussion and approach to adult safeguarding

At the end of March 2019 all level 1 training topics are at or just above Trust target at 95%. Level 2 Safeguarding Adults training compliance was 86%. MCA training compliance level 2 and 3 at the end of March 2019 was 84% and 76% respectively

The wider safeguarding team delivers mandatory WRAP 3 training and compliance at the end of March 2019 was 85%

Fully assessed and approved DoLS applications in the Trust as of March 2019 is 13 Urgent and 28 Standard applications the safeguarding adults team scrutinise all applications for accuracy and completeness

The safeguarding adult’s team “shout out moments” for 2018-19 include the positive feedback received from MYHT staff for their support in managing complex safeguarding adults’ referrals from referral to outcome and application of Making Safeguarding Personal agenda

Safeguarding remains a key priority for Mid-Yorkshire Hospitals NHS Trust (MYHT). Central to this is empowerment of the 7000+ staff ensuring knowledge, understanding, application and documentation of the safeguarding principles. In response to the Safeguarding Adults Intercollegiate Document 2018 the Trust has reviewed its mandated training offer to include Level 3 safeguarding adults which incorporate MCA level 3, Mental Health Awareness and increased vulnerabilities; this is a full day learning experience which will be evaluated at 6 months

The Lead Nurse for LDs portfolio has increased to include autism; the Trust has agreed to progress autism accreditation with the National Autistic Society (NAS), provide reasonable adjusted surgical pathways and flagging; next steps are to write an integrated LD and or autism policy

## Locala Community Partnerships

Locala was accredited with the Domestic Abuse Quality Mark in recognition of the mandatory domestic abuse training packages delivered to colleagues at all levels across the organisation to ensure a consistent and appropriate response to disclosures of domestic abuse

The Domestic Abuse Policy underwent a full rewrite to support frontline colleagues in the management and response to domestic abuse

Introduced a quarterly Adult Safeguarding Operational Meeting and a Sexual Health Safeguarding Operational meeting to provide a conduit for discussion and dissemination of adult safeguarding information and escalation of safeguarding adult concerns within Locala

Delivered an in house training session on self-neglect and hoarding to increase awareness amongst colleagues

Delivered a bespoke Mental Capacity Act training session for pharmacists to support their clinical practice

Revised the Terms of Reference for the Safeguarding Committee and Quality Committee meeting to ensure increased assurance around internal safeguarding arrangements

Continued to develop adult safeguarding learning resources on the intranet page to support frontline practice including Female Genital Mutilation, modern slavery and human trafficking

Maintained above minimum compliance rates over 90% for mandatory adult safeguarding training

Completed an audit which provided evidence of Making Safeguarding Personal principles being applied when adult safeguarding concerns have arisen

Safeguarding team led a campaign to raise awareness of grooming and exploitation during safeguarding week

Locala safeguarding team moved to a fully integrated team so all members of the team are now available to support colleagues with adult safeguarding concerns

## West Yorkshire Fire & Rescue Service

West Yorkshire Fire and Rescue Service's (WYFRS) Safe and Well Visit programme was fully implemented during 2018/19 continuing to deliver fire prevention safety advice but extending our focus to include the identification of additional risk factors and vulnerabilities that may have an adverse impact on an individual's health and well-being

Training modules for the additional areas of risk identified by us and our partners were completed during this period, which were:

- Falls and Mobility
- Smoking cessation
- Cold homes
- Crime prevention
- Social isolation

We were delighted to have Community Plus come on as our lead partner in relation to social isolation providing input on the training modules and also bolstering a local package for highlighting those affected by social isolation in our community and introducing them to support packages

WYFRS facilitated hoarding awareness sessions and supported a number of self-neglect events in support of the Kirklees Multi-Agency Hoarding Framework to over 350 x professionals and partners across the District

WYFRS chaired and hosted the Kirklees Multi-Agency Hoarding Panel meetings throughout the year coordinating partnership actions in support of safeguarding some of Kirklees' most vulnerable residents

In response to learning from a number of fire-related incidents involving customers of Kirklees Adult Social Care's Carephone service, a bespoke training programme has been developed and will be delivered to all Carephone staff in support of improved joint working arrangements and intelligence sharing. This will be further enhanced with an update for WYFRS personnel of care packages available and additional checks they can make on Safe and Well visits on behalf of the Carephone service

In the coming year WYFRS' Kirklees District are prioritising a number of campaigns to keep members of the community safe

In response to incidents across West Yorkshire, which had a significant impact in Kirklees, WYFRS will be launching 'Be Moor Aware' a Moorland Fire Campaign in partnership with Kirklees Council, The National Trust, United Utilities, Yorkshire Water and West Yorkshire Police. Partners are sharing a campaign toolkit developed by WYFRS to spread safety and prevention messages across the District

We hope to facilitate a partnership event in part to contribute to an evaluation of our Safe and Well strategy to date and to strengthen joint working arrangements across the District moving forward

In partnership with Kirklees Council and Age UK Calderdale & Kirklees, we will be looking at local initiatives targeting vulnerable older people living on their own to promote safety in the home during the winter months

## Appendix 1\* – Safeguarding and Deprivation of Liberty information

### Safeguarding concerns 2018/2019



A concern is a sign of suspected abuse or neglect that is reported to the council or identified by the council.

An enquiry is where a concerns has met the care act criteria called section 42 enquiries:

- The adult has needs for care AND support (whether or not the authority is meeting any of those needs)
- The adult is experiencing, or is at risk of, abuse or neglect
- As a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

An enquiry is the action taken or instigated by the local authority in response to a concern that abuse or neglect may be taking place. An enquiry could range from a conversation with the adult, right through to a much more formal multi-agency plan or course of action. In the majority of cases the enquiries have been dealt with through minimum intervention.

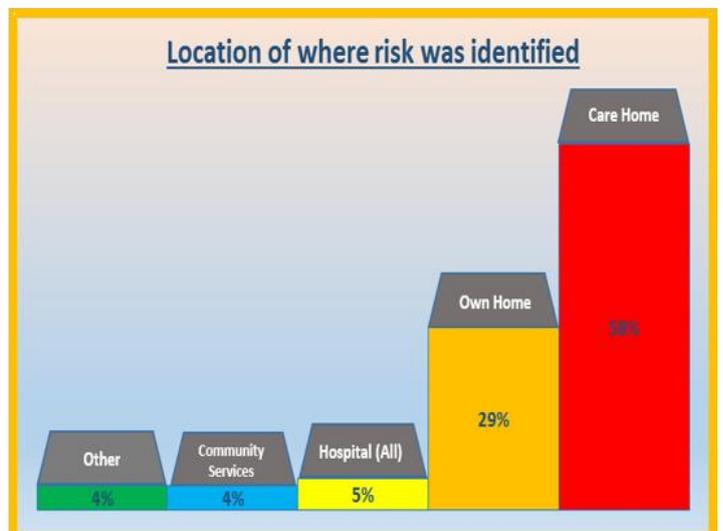
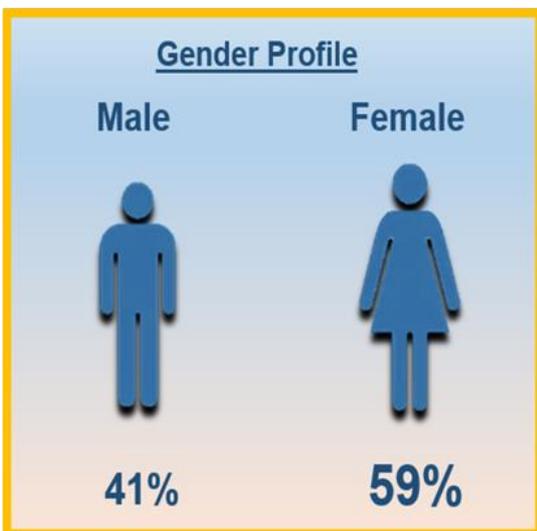
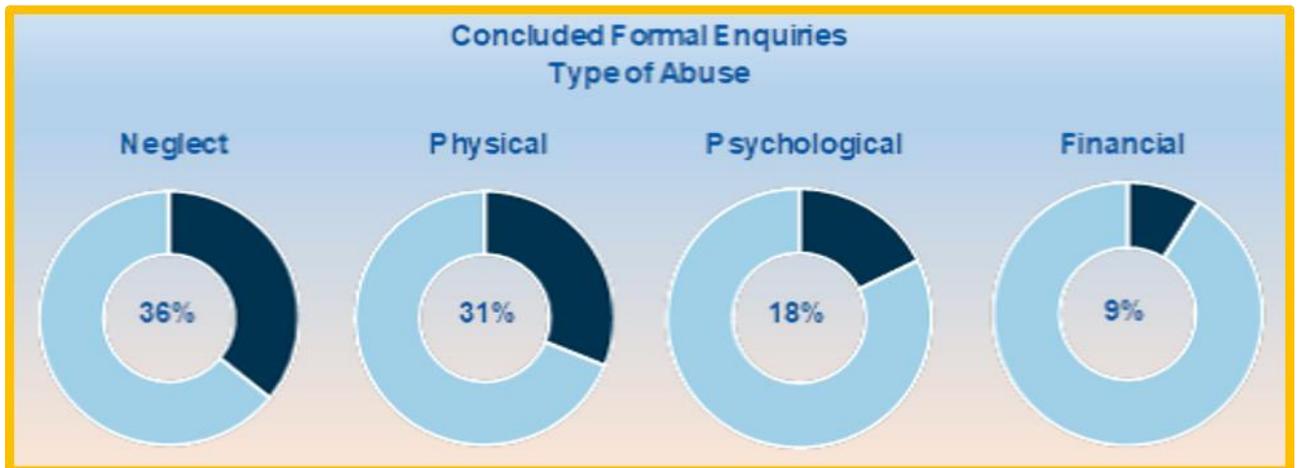
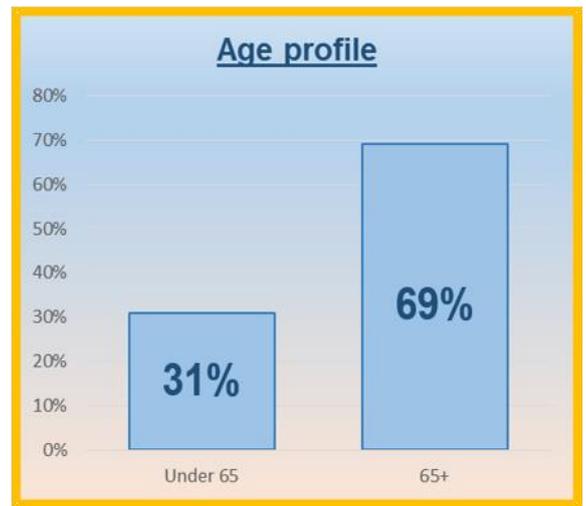
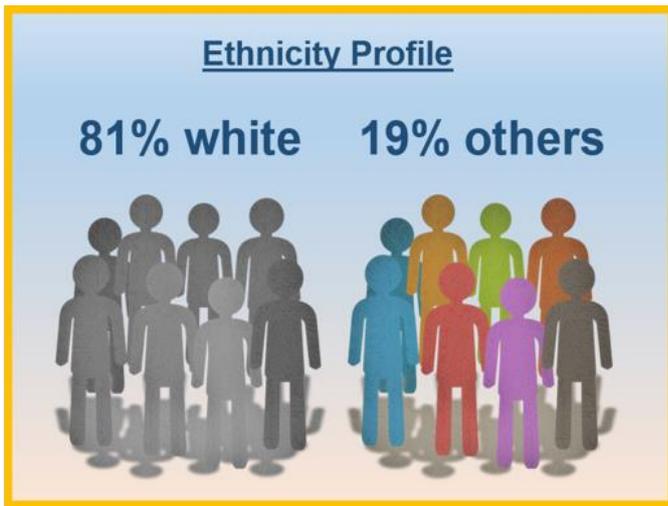
The KSAB have been working towards refining their data on enquiries. Previously the data only showed the enquiries that involved a formal multiagency plan. However now we have captured all cases where concerns met the Care Act criteria. This does not mean that that cases of abuse have risen significantly in the Kirklees areas.

Both regionally and nationally there is ongoing work in regards to interpretation of the Care Act and what a section 42 enquiry is, as this is open to interpretation and the KSAB is involved in this work.

While continuing to make sure people are safe, we are continued to move away from encouraging our wider partners 'to refer if in doubt' to thinking more about the reason why they may wish to raise a concern with the local authority, and to consider consent of the adult at risk and the best way of achieving their desired outcomes.

Some caution must be exercised in comparing data over time, due to changes in the definition and requirements of national returns.

Information in relation to Section 42 enquiries



## Risk Outcomes

### Risk Removed 12%

This refers to cases where, a further action has been taken to support management of risk, the circumstances which made the person vulnerable have been fully addressed and the individual is no longer subject to that specific risk

### Risk Reduced 84%

This refers to cases where, a further action has been taken to support management of risk, the level of risk has reduced or the circumstances which made the individual vulnerable have been mitigated. Again, there may be valid reasons why a risk is reduced rather than removed

### Risk Remains 4%

This refers to cases where, a further action has been taken to support management of risk, the circumstances causing the risk are unchanged and the same degree of risk remains. There may be valid reasons why a risk remains, one of these being individual choice

### No Further Action Taken under Safeguarding 0%

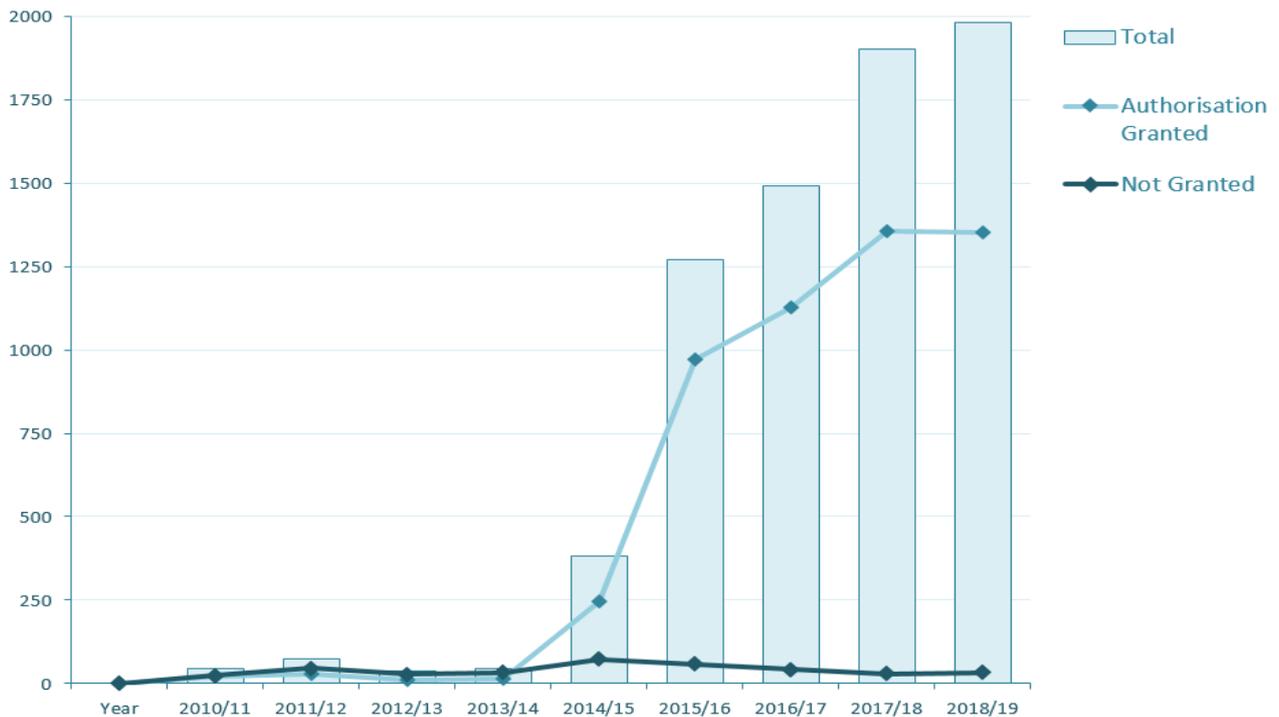
This will usually refer to those cases where the formal conclusion recorded was unfounded, there insufficient evidence or the enquiry ceased at individuals request.

## Deprivation of Liberty 2010/2019

Year	Authorisation Granted	Not Granted	Total of 'Other'	Total
2010/11	20	24	-	44
2011/12	28	46	-	74
2012/13	11	27	-	38
2013/14	13	33	-	46
2014/15	247	73	320	382
2015/16	973	59	240	1272
2016/17	1127	42	323	1492
2017/18	1355	30	516	1901
<b>2018/19</b>	<b>1351</b>	<b>33</b>	<b>596</b>	<b>1980</b>

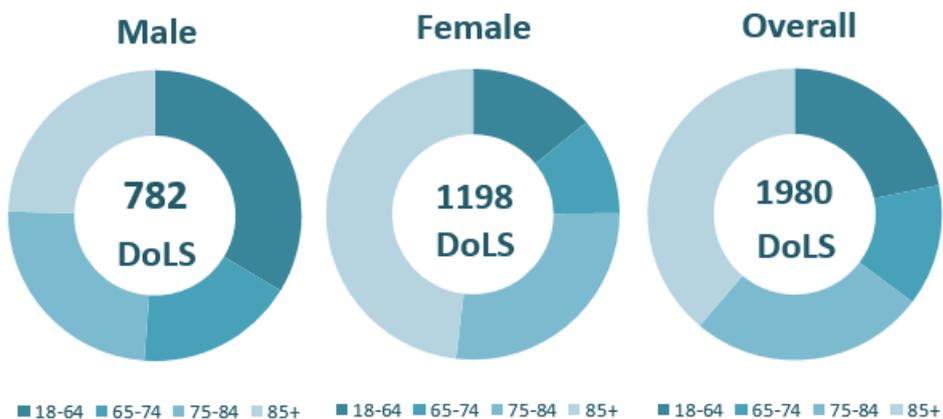
**NB:** 'Other' refers to requests that were either withdrawn due to change of circumstance or where request that were awaiting sign off at the end of the reporting period. (This information has only been recorded since 2014). The total number of request received was 1928. The figure on the table is for allocated applications.

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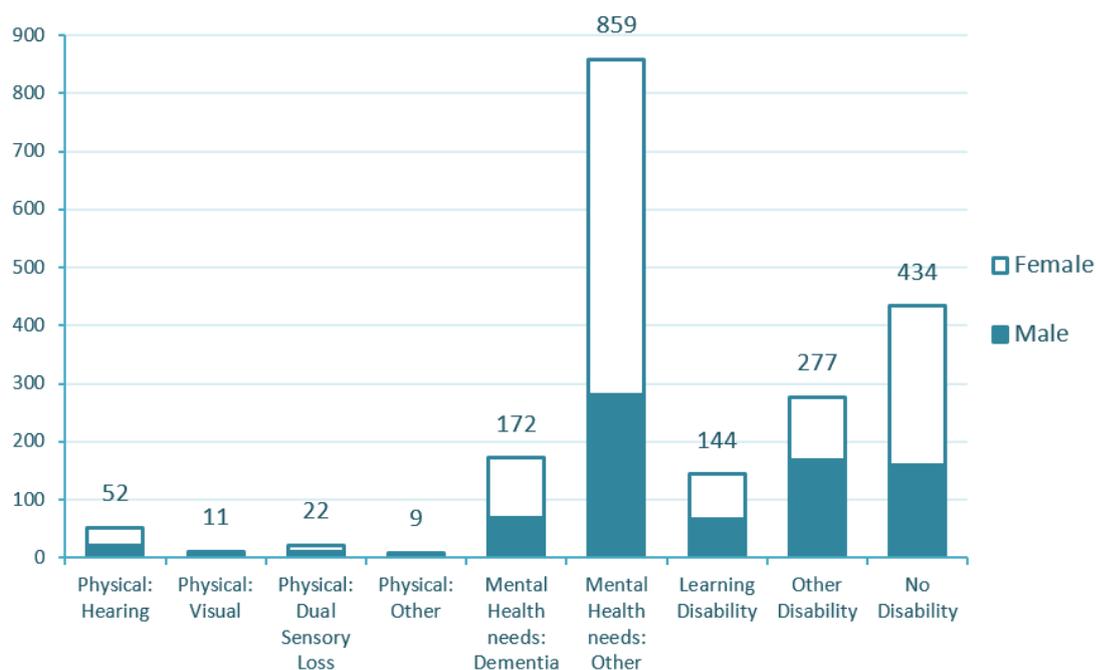
Requests for Deprivation of Liberty authorisations received by the Local Authority have continued to increase over the year.

All Local authorities have significant challenges in meeting the demand. The following trends follow the same patterns nationally.



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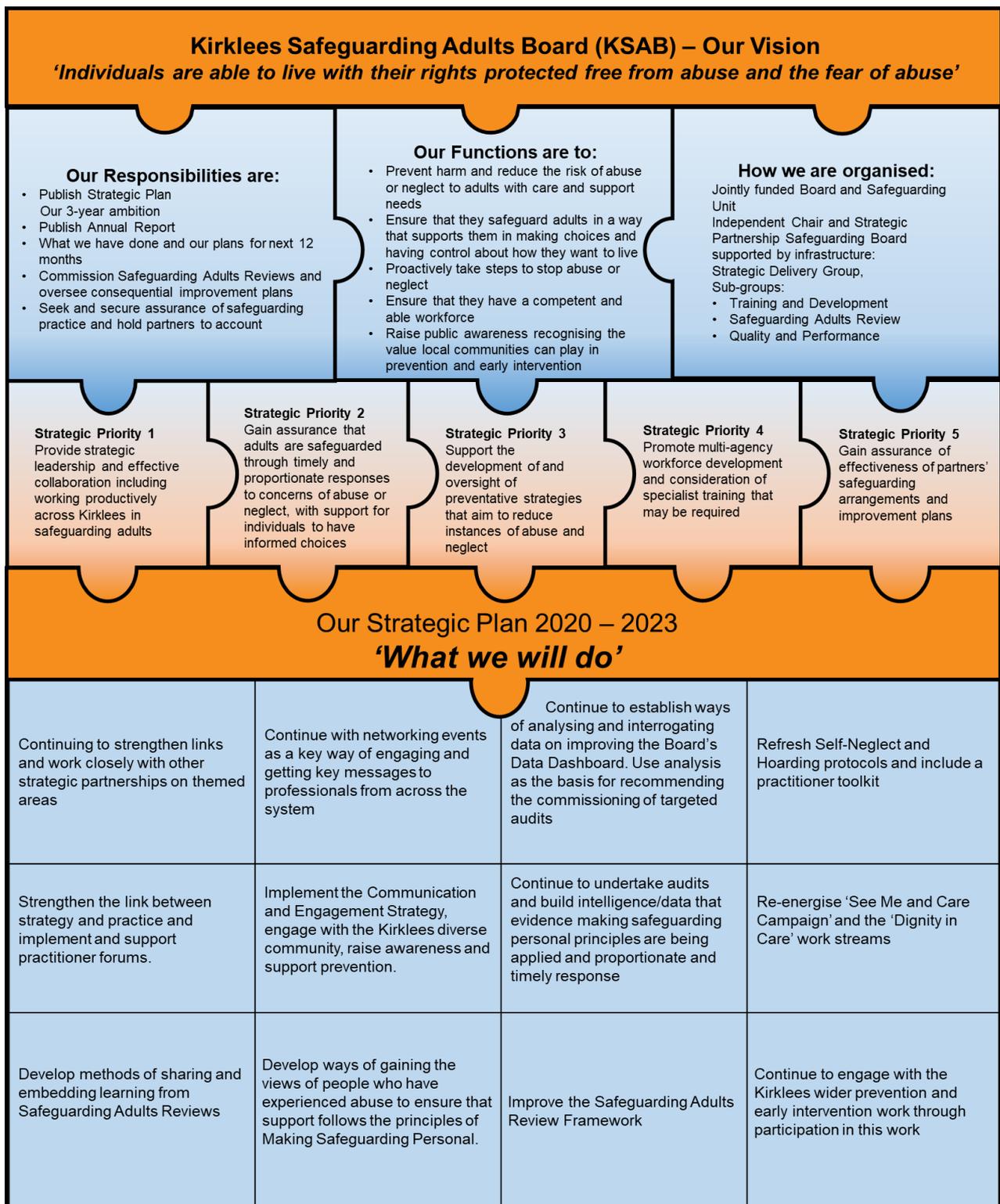
	Male	Female	All
18-64	263	169	432
65-74	137	129	266
75-84	190	323	513
85+	192	577	769
	<b>782</b>	<b>1198</b>	<b>1980</b>
	<b>39.5%</b>	<b>60.5%</b>	



	Male	Female	All
Physical: Hearing	20	32	52
Physical: Visual	6	5	11
Physical: Dual Sensory Loss	10	12	22
Physical: Other	2	7	9
Mental Health needs: Dementia	68	104	172
Mental Health needs: Other	280	579	859
Learning Disability	67	77	144
Other Disability	169	108	277
<b>No Disability</b>	<b>160</b>	<b>274</b>	<b>434</b>
	<b>782</b>	<b>1198</b>	<b>1980</b>

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## Appendix 2 - Strategic Plan Overview 2020-23



## Appendix 3 - KIRKLEES SAFEGUARDING ADULTS Board members June 2019

Name	Job Title	Service/Organisation
Mike Houghton-Evans	Independent Chair	Kirklees Safeguarding Adults
Penny Woodhead	Chief Quality & Nursing Officer Vice Chair	Greater Huddersfield Clinical Commissioning Group
Helen Geldart	Head of Service	Kirklees Council Housing Services
Lindsay Rudge	Deputy Chief Nurse, Corporate Nursing	Calderdale and Huddersfield NHS Foundation Trust
Clive Barrett	Head of Safeguarding	The Mid Yorkshire Hospitals NHS Trust
Julie Warren Sykes	Assistant Director of Nursing and Quality	South West Yorkshire Partnership NHS Foundation Trust
Amanda Evans	Service Director for Adult Social Care Operations	Kirklees Council
Penny Renwick	Lay Member	Member of the public
Marianne Huison	Superintendent – Crime & Protecting Vulnerable People	West Yorkshire Police
Richard Parry	Strategic Director for Adults and Health	Kirklees Council
Tanya Simmons	District Prevention Manager - Kirklees	West Yorkshire Fire & Rescue Service
Julie Clennell	Director of Nursing, Allied Health Professionals and Quality	Locala
Chloe Haigh	Senior Nurse NHS England Yorkshire & Humber	NHS England North (Yorkshire and Humber)
Asif (Ash) Manzoor	Service Manager - Safeguarding Adults and Partnerships	Kirklees Council/ Kirklees Safeguarding Adults
Razia Riaz	Senior Legal Officer	Kirklees Council Legal Services



## Kirklees Council Adult Social Care – Reporting a Concern

Gateway to care

First point of contact for reporting safeguarding adults concerns and for advice and support:

Tel: 01484 414933

[For further information on how to report a safeguarding concern](#)

## Kirklees Safeguarding Adults Board

(not for reporting safeguarding concerns)

Kirklees Safeguarding Adults Board

Ground floor, Civic Centre 1, High Street, Huddersfield, HD1 2NF

Tel: 01484 221717

Email: [ksab@kirklees.gov.uk](mailto:ksab@kirklees.gov.uk)

Please do not report safeguarding concerns to this email address or telephone number

[Kirklees Safeguarding Adults Board website](#)

## Police

### Emergencies:

Always dial 999 in an emergency where there is a danger to life, or a crime is in progress.

This number is available 24 hours a day, 7 days a week.

From a mobile phone, please dial 999 or 112.

### Non-Emergencies:

Telephone 101 (24 hours a day, 7 days a week) for non-emergencies where:

- police attendance is required
- to report a crime
- to report other incidents

## West Yorkshire Police Safeguarding Unit

The team of specialist police officers have expertise in supporting the vulnerable and in partnership working.

Tel: 01924 335073

[kd.adultsafeguarding@westyorkshire.pnn.police.uk](mailto:kd.adultsafeguarding@westyorkshire.pnn.police.uk)

This is an e-mail address which is not constantly monitored.

Any issues requiring Police action should be reported on 101 and in an emergency ring 999.