

Kirklees Safeguarding Adults Board

M I N U T E S

Date: 20th October 2020

Time: 1:00pm – 3:00pm

Microsoft Teams Conference

Attendees

| | |
|---------------------|---|
| Mike Houghton Evans | Independent Chair |
| Penny Woodhead | Greater Huddersfield CCG & representing North Kirklees CCG |
| Jim Griffiths | West Yorkshire Police |
| Richard Parry | Kirklees Council Commissioning, Public Health and Adult Social Care |
| Tanya Simmons | West Yorkshire Fire and Rescue Service |
| Clive Barrett | The Mid Yorkshire NHS Acute Hospital Trust |
| Helen Geldart | Kirklees Council, Economy and Infrastructure |
| Lindsay Rudge | Calderdale & Huddersfield NHS Foundation Trust |
| Julie Warren-Sykes | South West Yorkshire Partnership NHS Trust |
| Helen Hunter | Healthwatch, Kirklees and Calderdale |
| Clare Robinson | Greater Huddersfield Clinical Commissioning Group & North Kirklees Clinical Commissioning Group |

Deputies and others in attendance

| | |
|-------------------|--|
| Jacqui Stansfield | Kirklees Council Adult Social Care Operations |
| Alison Clarkson | Safeguarding Adults Partnership Team, Kirklees Council |
| Paula Adams | Locala Community Partnerships, CIC |
| Razia Riaz | Kirklees Council, Legal Services |
| Karen Oates | Housing Service, Kirklees Council |

Minutes

| | |
|--------------|------------------------------------|
| Ronnie Lodge | Kirklees Safeguarding Adults Board |
|--------------|------------------------------------|

Mailing List

Nikki Gibson, Head of Safeguarding – Yorkshire Ambulance Service

1. Welcome and Introductions

Mike Houghton-Evans (MHE) opened the meeting and welcomed everyone.

Declarations of Interest

None recorded.

Confidentiality Declarations

None recorded.

None recorded

2. Minutes and Matters Arising.

Draft Minutes from Meeting 8th July 2020:

The minutes of the previous meeting were approved

Actions from 28/4/2020:

Carried forward - Jim Griffiths (JG) to provide brief about the Stalking Protection Orders at the next Board Meeting. JG had intended to provide this at a face-to-face meeting but will prepare something that can be shared virtually. Defer to next meeting.

PW to share ethical principles documents with MHE when available. PW provided an update via a link in MS Team and the principles are to be looked at by the delivery group. There was clarification that this document is applicable to other sectors. Completed.

No comments have been received. PW not sure what the conversation would be across integrated care system – this is a sharing point rather than an action point

Actions from 08/07/2020

SAPT to ensure workplan is added to next Strategic Delivery Group agenda (Sept 2020). Completed.

Each of the subgroups to look at their workplan and make actions smarter and ensure COVID-19 review and learning is included. Jacqui Stansfield (JS) and Alison Clarkson (AC) will lead this. Completed.

Alison Clarkson (AC) will double-check that Penny Woodhead does not need to provide further sign-off on DiC work. Completed.

JS to arrange meeting with PA and AC to discuss Q&P subgroup further. JS also to set up a meeting between MHE and PA. Completed.

JS will circulate list of current subgroup members to all Board members for checking service representation. Completed.

JG, HH and PR to discuss outside of this meeting ways to move forward with linking in with reality testing 'Mr F' key findings. Completed.

JG will provide some information electronically to the board about the scale of CSE in Kirklees to be circulated with the Board minutes for comment and discussion. Completed.

It was agreed that the Board needs to keep abreast of developments in this area of work.

Updated Action: JG and MHE to present an update to Board following CSE Gold meetings

3. Governance

Razia Riaz (RR) gave an overview of the legal report. Items covered were:

[Updated DHSC MCA/DoLS Emergency Guidance](#)

The DHSC's MCA/DoLS guidance has been updated on 7 September, and it makes clear that remote assessment is not now expected to be the sole way of proceeding. The guidance also addresses that in some cases testing and other necessary measures will be needed for the purposes of procedures like elective surgery.

The DHSC has updated its guidance relating to [policies for visiting arrangements in Care Homes](#)

The DHSC issued [Adult Social Care: Covid-19 Winter Plan 2020 – 20211 \(non-statutory\) guidance](#) on 18 September 2020 concerning social care in England. The Guidance is aimed at Local Authorities, NHS organisations, care providers and the CQC.

[NICE Quality Standard: Decision-Making and Mental Capacity](#)

[Northamptonshire Healthcare NHS Foundation Trust v AB \[2020\]](#)

The Court acceded to The Trust's application and endorsed the palliative care plan but considered the question of her capacity.

The judge decided that AB's compulsive desire against gaining weight, stemming from her diagnosis of anorexia nervosa, prevented her from "using, weighing and balancing the relevant information". The Court reinforced the principle that the subject of Court of Protection proceedings could have capacity to litigate proceedings but could also lack capacity to make the decisions that are being decided in those proceedings (refuse treatment in this case).

[AB \(deprivation of liberty\) \[2020\]](#)

The Court was asked to decide if AB, who lives in supported accommodation, was being deprived of her liberty.

The Court decided that these measures amounted to a deprivation of liberty as the evidence displayed AB being under "continuous supervision and control".

A short discussion took place reflecting on the DHSC guidance relating to policies for visiting arrangements in care homes:

Mike Houghton-Evans (MHE) posed the question: is this to do with stress of lockdown?

Helen Hunter (HH) said HealthWatch Kirklees have become aware of people not being able to see loved ones in care settings. All agreed that this was the case. Some relatives are prepared to take risks in visiting but are being prevented in doing so and this is leading to confusion and distress amongst some relatives who can't understand why they are not allowed.

Penny Woodhead (PW) noted that there is a balance of risk surrounding this. The current tier 2 restrictions represent a blanket ban on visiting care homes, but the reality is potentially more nuanced.

Richard Parry (RP) agreed and noted the sense of frustration within the council leadership team that the current national guidance is too blunt and that it may reflect the perspective of parts of the country with no local restrictions. There is an acknowledgement that there isn't a sufficient balance between being Covid safe and the needs of people to visit relatives in care home settings. The policy needs to be more granular and a local solution sought.

PW – this links to the next agenda item (risk register). As things change rapidly, we need to look at this continuously. Based on the average life expectancy of a care home resident, the amount of time a person cannot see their family or friends could represent a third of their remaining life. We have to try do something different for people caught in this situation at the same time as balancing the risks.

MHE – the conversation has shifted from the start of the pandemic when the emphasis was on getting ill to looking after people's mental health and well-being.

4. Risk Register

Are we satisfied as a partnership that there is a place where risks are identified and mitigation actioned/ updates to Q&P frequency?

MHE introduced this item saying that at the last core members meeting PW had posed the question: does this fulfil the purpose of focusing on important issues? Should the risk register now be integrated into the Q&P group framework particularly now we have Paula Adams (PA) in situ as Chair? With the Board's agreement MHE suggests holding core members meetings on an 'as and when' basis.

MHE will continue to keep in touch with PA

Some of the information HH has provided in terms of real life stories need to be better integrated into the risk register and Q&P meetings as a norm but that doesn't stop the potential to call extra-ordinary meetings of the core members.

PW – each subgroup needs to think about their appropriate methodologies. If we had to make tough decisions, we would require the Board to have sight of those

issues. If we do need to scale things back because, for example, there is an increase in Care Home transmissions we would want to inform the Board.

Julie Warren-Sykes (JWS) – there is a further point to note in that SWYPT is seeing an increase in pressure due to Covid 19 re-emergence issues. JWS's colleagues are feeling this pressure increasingly at the moment and discussions will be taking place this week at SWYPT about the Operational Pressures Escalation Levels

It was acknowledged that critical care capacity is under strain at the moment and that Gold system meetings are taking place around current activity.

5. Learning and Development Subgroup (L&DSG)

Jacqui Stansfield (JS) updated the Board briefly and confirmed that the L&D subgroup is now linking in with the Q&P subgroup to ensure that multi-agency partnerships are working

Clare Robinson (CR) reported the appointment of a new named GP for safeguarding adults – Dr Jonathon Ring who could potentially attend the L&D subgroup

Action: CR to provide Safeguarding Adults Partnership Team with Dr Ring's contact details

6. Self-Neglect learning bytes 16th and 19th November 2020

JS confirmed that the learning bytes for the dates outlined have been sent. The purpose of the sessions is to gain feedback on how the new self-neglect policy is working in practice. People from the risk escalation conferences have been invited.

JS informed partners that Kirklees Learning & Development are circulating a short survey to gauge take up of and delivery of all safeguarding related learning sessions across the partnership in the interest of developing multi-agency learning and asked that partners complete it.

CR said that an event for G.P.'s in Huddersfield is about to take place with over 150 delegates. One of the subjects will be self-neglect.

Safeguarding Week DiC

This was covered under item 11 (AOB)

7. Safeguarding Adults Reviews (SARs)

Jim Griffiths (JG) updated the Board

The SAR subgroup feels in a good place. We've continued with work around frameworks and a process for procurement is being discussed.

The SAR subgroup are working through ways in which historical SARs could be embedded in shared learning. SARs are developing in ways where the picture could have relevance in other areas of interest e.g. fire deaths, rough sleepers.

Alison Clarkson (AC) has put together a really good film about SARs for Adult Safeguarding Week and JG is in the process of trying to add a “talking head” to this adding narrative.

The SAR subgroup is in the process of recruiting an independent author for an ongoing SAR.

8. Challenge Event

MHE informed Board members of the upcoming Annual Challenge Event and how we need to start planning and asked for ideas for this year’s theme based on current pandemic climate.

Following a short discussion, Board members agreed that the steer should come from the Strategic Delivery Group (SDG), whose members would identify priority areas which link to the Board’s Strategic Plan from intelligence gathered.

Action: SDG to gather intelligence and circulate to Board members in preparation for Challenge Event planning

9. Performance

- Item 9a) Dashboard

MHE referenced the dashboard and asked for comments.

We have assurance that the dashboard is now containing more recent data.

It is really important that the information is discussed at subgroup level and that actions are based on the need to continuously improve performance particularly in terms of the narrative which should be led operationally.

- Item 9b) Audit Programme for sign off

PW asked if the Board partners have the capacity to deliver the audit programme during this upcoming Winter period? Is there any risk associated with it?

JWS – some of the risk will depend on how things progress with the Government’s agenda over the coming months. “SWYPFT are a can-do partnership but need to be mindful of the additional pressures anticipated. Happy to agree sign off in that context”

PA – there may be a different scenario in the coming months that will affect the deployment of safeguarding teams.

RP – the next six months will represent harder work than in the last six months and we will have to deal with the consequences of that. There will be increased pressures: financial, family care, people with learning disabilities. “There might not be thinking space for reflective duties. We might need to be more fleet of foot at the same time as matching our ambition against the outline pressures”.

Clive Barrett (CB) – the CQC are still gathering information and posing questions on procedures. They are picking up on concerns such as falls and pressure ulcers which overlap with safeguarding. Mid Yorks supports the audit process, but this has to be in the context of providing quality care as well as learning from previous cases.

Lindsay Rudge (LR) – CHFT will support the audit programme process and have kept all the infra-structures intact. If this changes they will escalate.

PW – the partnership is strong, open and transparent. There is good practice in sharing and people are honest about pressures and their concerns not only in the narrow group’s partnership but across the broader partnership. This encourages the assurance that issues will emerge in an open environment because of the way we work.

MHE – Acknowledged all comments and confirmed we have an infrastructure whereby issues can be escalated.

The Board agreed to the revised audit programme.

10. Annual Report

MHE referenced the Annual Report submission and asked if all were happy to sign off.

The Board confirmed they were happy to sign off the Annual Report

National and Regional Updates

MHE outlined 3 papers he has picked up via national SAB Chairs and will circulate to Board members with the minutes:

1. Understanding what constitutes a safeguarding concern and how to support effective outcomes. Suggested multi-agency framework to support practice, recording and reporting.
2. Pandemic Adult Safeguarding workstreams (DHSC and partners)
3. Covid 19 Adult Safeguarding Insight project findings and discussion. Final Draft Report October 2020

MHE noted that national SAB Chairs are currently meeting via Zoom

Action: MHE to circulate papers outlined with minutes

JS has attended a network event where Michael Preston-Shoot completed an analysis of SARs highlighting whether Boards are considering mandatory or non-statutory SARs. JS will circulate the executive summary.

MHE asked if there a need to amend our procedures in the light of the report? JS will check.

Action: JS to circulate executive summary of Michael Preston-Shoot SAR

Agency Safeguarding updates and local issues

HH said that updates had now 'gone live' on the Healthwatch website. These updates include volunteering initiatives for community Covid 19 Champions, young people's views on schools' transitions and transitioning from paediatric to adult care services There is a specific page on all reports plus appendices and additional feedback on service user experience of health care during the pandemic

11. Any Other Business

Any Other Business

[NICE Safeguarding and Care Homes Guidance consultation](#)

It was acknowledged that this week was Adult Safeguarding Week and that virtual events and information sharing across partners, staff and the public via social media were taking place.

DIC event – There is a Dignity in Care virtual network event taking place on Friday 23rd October entitled Dignity in Care which has bookings in excess of 100.

Board Planning dates – an e-mail was circulated to all partners on 14th September 2020 detailing the proposed schedule for Board and subgroup meetings in 2021. Invitations will now be sent.

Action: RML to send invites for Board and subgroup meetings going into 2021 calendar year

16. Next Meeting Date

8th February 2020
Virtual
Time – TBC

Actions from meeting 8th July 2020

Item 2

Jim Griffiths (JG) to provide brief about the Stalking Protection Orders virtually to Board members

JG and MHE to present an update to Board following CSE Gold meetings

Actions from meeting 20th October 2020

Item 5

CR to provide Safeguarding Adults Partnership Team with Dr Ring's contact details

Item 8

PW to gain intelligence from Delivery Group on proposed focus and themes for annual challenge event given recent circumstances in Adult Social Care

Item 10

JS to circulate executive summary of Michael Preston Shoot SAR report

Item 10

MHE to circulate papers outlined with minutes

Item 11

RML to send invites for Board and subgroup meetings going into 2021 calendar year