

## **Kirklees Safeguarding Adults Board**

# **M I N U T E S**

**Date: 8<sup>th</sup> July 2020**

**Time: 1:00pm – 2:00pm**

**Virtual Skype Conference**

## **Attendees**

Mike Houghton Evans	Independent Chair
Penny Woodhead	Greater Huddersfield CCG & representing North Kirklees CCG
Jim Griffiths	West Yorkshire Police
Richard Parry	Kirklees Council Commissioning, Public Health and Adult Social Care
Penny Renwick	Lay member
Tanya Simmons	West Yorkshire Fire and Rescue Service
Amanda Evans	Kirklees Council Adult Social Care Operations
Clive Barrett	The Mid Yorkshire NHS Acute Hospital Trust
Helen Geldart	Housing Service, Kirklees Council
Julie Clennell	Locala Community Partnerships CIC
Lindsay Rudge	Calderdale & Huddersfield NHS Foundation Trust
Julie Warren-Sykes	South West Yorkshire Partnership NHS Trust
Helen Hunter	South West Yorkshire Partnership NHS Trust
Emily Parry-Harries	Kirklees Council, Public Health
Cllr Musarrat Khan	Kirklees Council

## **Deputies and others in attendance**

Jacqui Stansfield	Kirklees Safeguarding Adults Board
Alison Clarkson	Kirklees Safeguarding Adults Board
Karen Oates	Housing Service Kirklees Council
Marie Gibb	The Mid Yorkshire NHS Acute Hospital Trust
Paula Adams	Locala Community Partnerships CIC
Razia Riaz	Kirklees Council, Legal Services
Vicky Thersby	Calderdale and Huddersfield NHS Foundation Trust

## **Minutes**

David Palmer	Learning and Organisational Development, Kirklees Council
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## **Mailing List**

Yorkshire Ambulance Service - Safeguarding Team

## **1. Welcome and Introductions**

Mike Houghton-Evans (MHE) opened the meeting and welcomed everyone.

## **Declarations of Interest**

None recorded.

## Confidentiality Declarations

None recorded.

### 2. Draft Minutes and actions from meeting 28<sup>th</sup> April 2020

**Jim Griffiths (JG) to provide brief about the Stalking Protection Orders at the next Board Meeting.** JG had intended to provide this at a face-to-face meeting but will prepare something that can be shared virtually. Defer to next meeting.

**AC to amend 28th January 2020 minutes to reflect amendment from VT “introduction of a new electronic form not system”.** Completed.

**PW to share ethical principles documents with MHE when available.** PW provided an update via a link in MS Team and the principles are to be looked at by the delivery group. There was clarification that this document is not specifically aimed at the NS and is applicable to other sectors.

**UPDATED ACTION: Members to look at the ethical principles document and feedback any comments / thoughts to [ksab@kirklees.gov.uk](mailto:ksab@kirklees.gov.uk) for collation and discussion via Strategic Delivery Group (SDG)**

**HH to contact SB to further discuss joint working with Q&P**  
Carried forward

**Safeguarding Adults Partnership Team (SAPT) to add audit programme to Q & P as an agenda item**  
Completed. This will be covered under today’s agenda item 9b) Audit programme

### 3. Governance

Razia Riaz (RR) gave brief overview of the Legal report due to its length. Items covered (in brief) were:

- **[R \(Raja and Hussain\) v LBC Redbridge \[2020\]](#)**  
A High Court judge ruling that a LA acted unlawfully after it failed to provide night-time care and support to two adult brothers with severe physical and learning disabilities pending a full needs reassessment.
- **[Dental treatment and the Court of Protection - United Lincolnshire NHS Foundation Trust v Q \[2020\]](#)**  
Application by a hospital trust for a declaration as to the capacity of Q, a 57 year old woman with epilepsy, regarding conduct of the proceedings and decisions about her dental treatment, and a best interests decision concerning how treatment should proceed.
- **[COVID-19, care homes, and remote assessments - BP v Surrey County Council \(No 2\) \[2020\]](#)**

This is the second decision concerning an 83 year old man, BP. It follows the earlier one on 25 March 2020, the first time that the Court of Protection had to consider the impact of COVID-19 in the care home setting.

- **[Best interests, death at home and the Court of Protection - VE v AO & Ors \[2020\]](#)**

In this case, the Judge was asked to determine whether it was in the best interests of a terminally ill woman to leave the care home where she was residing to move to live with her daughter and her family.

- **Use of Care Act 'easements'**

Just two local authorities – Solihull Council and Derbyshire County Council – are continuing to use the Care Act 'easements' brought in during the coronavirus pandemic, according to the CQC.

- **Government tells sector 'not to prioritise' Liberty Protection Safeguards preparations**

The Government has told local authorities and other agencies not to give priority to the introduction of the Liberty Protection Safeguards (LPS) due to pressures from dealing with the consequences of the COVID-19 pandemic.

The LPS were due to take effect on 1 October and while the Department of Health and Social Care (DHSC) has not said preparations must be stopped it has indicated their introduction would be delayed.

Paul Adams (PA) commented that this is a useful update and will be sharing with colleagues.

#### **4. Strategic Plan**

##### **Strategic Plan:**

- i) Objectives
- ii) Draft Work Plan

Mike Houghton-Evans (MHE) clarified that the Strategic Plan virtually remains the same as it is a rolling 3 year plan updated annually, and the key element of the Plan for sign off today is the workplan with its objectives. The Board members agreed that they were happy for the plan to be signed off as there were no further comments. MHE said the workplan would be reviewed later in the year. The Strategic Delivery Group will have oversight of the KSAB workplan and associated subgroup workplans.

**ACTION: Safeguarding Adults Partnership Team (SAPT) to ensure workplan is added to next Strategic Delivery Group agenda (Sept 2020)**

Penny Woodhead (PW) asked if there had been any comments on the impact of the easing lockdown restrictions. PW asked if this could become a more specific action to enable review and learning. This will be covered by each of the subgroups when looking at their individual workplans

MHE commented that it was important that people's stories/lived experiences are captured by partners to supplement the normal data sets.

There was acknowledgement that the work plans need to be sharpened up with timescales and clarity about expectations.

**ACTION: Each of the subgroups to look at their workplan and make actions smarter and ensure COVID-19 review and learning is included. Jacqui Stansfield (JS) and Alison Clarkson (AC) will lead this**

## **5. Learning and Development Subgroup (L&DSG)**

- **Update**

Board members had received an update from Jackie McGranaghan (JMcG), Chair of L&DSG. in their Board papers prior to this meeting. The paper was welcomed.

Jacqui Stansfield (JS) spoke about the ongoing work of the L&DSG and the subgroup membership needed revisiting and strengthening

MHE stressed that partners need to be represented across all subgroups, with the correct level of member representation.

- **Dignity in Care (DiC)**

Penny Woodhead (PW) said that the wording of the L&D update suggested she needed to provide sign off, however, she had done this several months ago.

**ACTION: Alison Clarkson (AC) will double-check that Penny Woodhead does not need to provide further sign-off on DiC work**

MHE reminded partners that any learning sponsored or organised through the board and safeguarding unit should always be multi-agency unless specialist for particular practitioners. MHE added that the L&D should set objectives as a shared set of outcomes.

Helen Hunter (HH) reported that there was awareness of a new group of people providing support to safeguarding vulnerable adults because of COVID-19. These new allies will also need access to training. HH asked if there needed to be additional training for the COVID-19 environment.

the process as it serves to inform potential Chairs/Vice Chairs of the respective subgroup's work for the year in order for them to make an informed decision as to the workload they will be taking on.

PA said she would be happy to take the position as Chair if the Board approved. Board members approved the nomination and MHE thanked PA on the Board's behalf for volunteering.

**ACTION: JS to arrange meeting with PA and AC to discuss Q&P subgroup further. JS also to set up a meeting between MHE and PA**

JG asked if a list of all subgroup members could be circulated to enable Board members to check that they have representation in each of the subgroups.

**ACTION: JS will circulate list of current subgroup members to all Board members for checking service representation**

## **7. Safeguarding Adults Reviews (SAR's)**

Jim Griffiths (JG) briefed Board members on the work of the SAR subgroup.

'PJ' - SAR referral (self-neglect) – JG reminded members of the decision to conduct a discretionary SAR. It was agreed that as it was very similar to the Adult L discretionary SAR carried out last year the subgroup would explore ways of gaining learning from this case. JS is currently having conversations with a potential facilitator to oversee a multi-agency learning workshop.

'PH' - The subgroup has received a SAR referral about a man reported to have had alcohol related issues with who passed away. It does not appear to be a suspicious death. The SAR subgroup will look at whether the correct support was given to prior to their death. A scoping request for further information has gone out to agencies.

JG updated how the SAR subgroup are progressing with learning points from previous SAR (Mr F) which the group agreed to look into and seek fresh assurances that learning points from the action plan have been implemented and continue to be adhered to. JG had identified 3 key areas to revisit:

- Advice to families
- Involving families in discussions
- Staff understanding of the Care Act

The subgroup wants to understand if agencies are in a good place and if there is anything else that can be done to make improvements.

Helen Hunter (HH) drew attention to a piece of work carried out in the community that gathered feedback which suggested there are gaps in how information is delivered. There is a lot of information available but not always in an accessible format. It highlighted that people need help to navigate to the information relevant to them.

JG expressed an interest in carrying out some more reality testing with service users. HH and Penny Renwick (PR) would like to link into this.

**ACTION: JG, HH and PR to discuss outside of this meeting ways to move forward with linking in with reality testing 'Mr F' key findings**

## 8. Care Homes

Richard Parry (RP) acknowledged that nationally there is a huge amount of concern regarding what is happening with various elements of the Care Home sector and provided an overview of what has been happening during COVID-19. The Council and Greater Huddersfield & North Kirklees Clinical Commissioning Group (CCG), along with infection control specialists, have worked together to provide support for care homes. Kirklees has been a PPE hub for West Yorkshire, and this has enabled timely delivery of PPE to care homes in Kirklees.

RP advised that the situation was being monitored in care homes, in particular; the long-term plan for care homes; looking at investment in care homes; short term capacity in care homes; keeping the long-term plan in focus.

Penny Woodhead (PW) wanted to thank colleagues, particularly Locala, for all their support during the COVID-19 pandemic.

Mike Houghton-Evans (MHE) asked whether lower occupancy levels and the viability of care homes had been considered. RP advised that this is being monitored all the time, as well as looking at the future market for care homes.

Paula Adams (PA) asked what support had been provided for domiciliary care. RP confirmed that additional PPE has been provided and a one-off payment made to help cover the cost. Support for recruitment and induction has also been offered. A contingency plan has been devised for council staff to be deployed if necessary.

## 9. Performance

- Item 8a) Dashboard (not complete)
- Item 8b) Audit Programme

MHE opened comments on Qtr. 4 dashboard and stated there had not been much change. Comments should be sent by email.

MHE noted that nationally there has been a reduction on safeguarding alerts and this needs to be understood.

Penny Woodhead (PW) asked to point out that partners had all contributed by submitting assurance documents meant some key themes had been identified.

MHE finished by reiterating that safeguarding leads should be encouraging colleagues to gather real life stories.

Helen Hunter (HH) drew attention to a live piece of work focussing on accessing services, for example GPs and Home Care. Information about people's experience will be pulled together and the results will be made available to partners.

Vicky Thersby (VT) pointed to the impact of lockdown on staff mental health and that this is a significant piece of work, which also needs to be given consideration.

## **10. CSE Safeguarding Assurances**

MHE asked JG to give an overview of the CSE Gold meeting as he had not been able to join the virtual meeting due to technical issues. JG advised that there had been some movement around support for adult survivors for CSE. Action is beginning to be taken and the Kirklees Safeguarding Children Partnership (KSCP) are leading on this. MHE gave a brief outline of the CSE reports and said they could be improved with stronger collaboration between Children's and Adults, however overall, there was positive movement forwards.

JG said he will present some information to the board about the scale of CSE in Kirklees

**ACTION: JG will provide some information electronically to the board about the scale of CSE in Kirklees to be circulated with the Board minutes for comment and discussion**

## **11. Any Other Business**

### **Response to localised Lockdowns**

Tanya Simmons (TS) had been tasked with asking the board if anyone knew details of the official response to any localised lockdown, what is the partnership response and how will we communicate information?

RP described there is not any detailed official guidance from government and in the event of a lockdown - much would depend on what powers were granted and to who. Government guidance is still that people take personal responsibility for their actions during the pandemic and that enforcement is a last resort.

JG advised that policing guidance is unclear. They have now been provided with legal guidance and policing plan from Leicester. JG to share Leicester strategy once they are clear on the information.



VT asked about the long wait times in A&E for people suffering with poor mental health and expressed how this was not an ideal environment for them to be in for a long period.

Cllr Khan advised that there had been a Health Scrutiny Panel that looked at this but that she was unsure of that outcome.

Julie Sykes-Warren said there is process in place for hospitals but that this is a challenging situation in hospitals.

Marie Gibb (MG) confirmed that Mid-Yorkshire will soon be appointing two Mental Health Navigators to help patients through their care, discharge and whilst in the community. MG asked that they be involved any work around this.

It was agreed that a multi-agency approach was needed to look at an individual's journey through their care.

## **12. Next Meeting Date**

Wednesday 20<sup>th</sup> October 2020, 13:00-15:30  
possibly virtual)

**Actions from meeting 28<sup>th</sup> April 2020**

**Item 2**

Jim Griffiths (JG) to provide brief about the Stalking Protection Orders virtually to Board members  
Members to look at the ethical principles document provided by PW and feedback any comments / thoughts to  
ksab@kirklees.gov.uk for collation and discussion via Strategic Delivery Group (SDG)

**Actions from 8<sup>th</sup> July 2020**

**Item 4**

SAPT to ensure workplan is added to next Strategic Delivery Group agenda (Sept 2020)  
Each of the subgroups to look at their workplan and make actions smarter and ensure COVID-19 review and learning is included.  
Jacqui Stansfield (JS) and Alison Clarkson (AC) will lead this

**Item 5**

Alison Clarkson (AC) will double-check that Penny Woodhead does not need to provide further sign-off on DiC work

**Item 6**

JS to arrange meeting with PA and AC to discuss Q&P subgroup further. JS also to set up a meeting between MHE and PA  
JS will circulate list of current subgroup members to all Board members for checking service representation

**Item 7**

JG, HH and PR to discuss outside of this meeting ways to move forward with linking in with reality testing 'Mr F' key findings

**Item 10**

JG will provide some information electronically to the board about the scale of CSE in Kirklees to be circulated with the Board minutes for comment and discussion