



Date received:

Reference no:

Registration for Entry into Year 7 in September 2018

**(Children with birth dates between 01.09.06 – 31.08.07
Please attach a copy of your child's Birth Certificate)**

The registration form must be completed and returned to:
The Admissions Secretary, Batley Grammar School, Carlinghow Hill, Batley WF17 0AD

The closing date **BY WHICH WE MUST RECEIVE THIS FORM** (either by post or in person) is
4.00 pm on Tuesday 31 October 2017

Section 1: Child's details			
Child's legal surname		Child's known as surname <i>(if applicable)</i>	
Child's legal first name		Child's legal middle name(s)	
Child's date of birth (dd/mm/yyyy)		Child's gender	
Child's permanent address			
	Postcode: Evidence of this is required		
Child's current primary school			
Address of primary school			
	Postcode:	Tel. number:	
Name of primary school headteacher			

Section 2: Name and address of parent/carer (This address will be used for all communication)			
Surname:	Forename:	Title:	
Member of staff? Yes <input type="checkbox"/> No <input type="checkbox"/>	Department:		
Address: (if different from child's)			
Telephone numbers	daytime	evening	mobile
Email address	Which council do you pay your council tax to?		Evidence is required

Section 3: Siblings				
If you are applying under the sibling criterion (i.e. the applicant already has an older brother or sister in years 7 – 11 at Batley Grammar School). Please state the full name and form/class of the pupil who already attends the school.				
Sibling's surname	Sibling's first name	Sibling's date of birth		Sibling's current school
		Day	Month	Year
Please note that the term 'sibling' means a full, step, half, adopted or fostered brother or sister, but not cousins who will be living permanently with them at the same address at the date of their entry to the school. The School will require proof of this relationship at the time of application.				

Section 4: Additional information (please continue on a separate sheet and attach to this application if necessary)

Tell us here if your child has been placed on the SEN register at primary school. Please indicate the level of support currently being received by your child.

School Action School Action Plus/ Additional Needs Educational Health Care Plan (EHCP)

***A copy of the current EHCP / statement/should accompany this form.**

Does your child have any special requirements of which we should be aware when making the arrangements for him/her to take the Non Verbal Reasoning Assessment (for example hearing/sight problems).

Yes No

Please give details below.

Is your child in public care (a looked after child) or is adopted, having been in public care?

Yes No

If yes, please state which local authority the child is in the care of

Please attach a copy of the care order/adoption documentation.

Is your child currently in receipt of Free School Meals?

Yes No

Please provide evidence of your entitlement with your application.

Section 5: Declaration

Please check that all the details are correct before dating and signing this form.

- I/We understand that in addition to this form I/we also need to name the school on the Local Authority Online Application Form and complete the Kirklees Secondary Online Application Form by **31 October 2017** (residents in other Local Authorities should check their specific deadline dates).
- I/We confirm that the information provided on this form is correct and understand that failure to disclose or giving false information will result in my child's application being rejected.
- I/We also understand that should false information be given in the above details, any subsequent offer will be withdrawn and my child's application will be permanently disallowed.
- I/We understand that the offer of a place may be subject to verification of the details provided on this form
- I/We have parental responsibility for this child
- I/We agree to Batley Grammar School processing data contained in this information form and other relevant data which the Free School may obtain from me/us or other people as part of the admissions procedure.
- I/We agree to the processing of such data for any purposes described above. (This is in accordance with the Data Protection Act 1998).

Signature of parent(s)/carer(s)

..... Date

The information you provide will be used only in order to allocate your child at school place in accordance with the relevant published admission criteria. It will be stored securely and will not be disclosed to any other person or agency, apart from admission authorities. However, the information may be cross checked with data held in Kirklees departments such as Admissions and Council Tax.

Forms can be handed in personally or they can be sent by post.

Applications by e-mail cannot be accepted.

The closing date **BY WHICH WE MUST RECEIVE THIS FORM** is **4.00 pm on Tuesday 31 October 2017.**

Please do not contact the school to ask if we have received your child's form. Due to the large volume of forms which we expect to receive, we will be unable to advise you until after the closing date.