

### HWRC e-Permits Terms and Conditions of Use

- 1 The HWRCs are for the depositing of household waste **only**.
- 2 Kirklees residents cannot access a HWRC site without a valid e-Permit. Householders can only apply and renew their permits online.
- 3 Residents with a valid e-Permit are allowed to access any of the following HWRC sites for disposal of household materials:
  - Emerald Street, Huddersfield HD1 6BY
  - Bent Ley Road, Meltham HD9 4AP
  - Bromley Farm, Upper Cumberworth HD8 8NN
  - Weaving Lane, Dewsbury WF12 9QR
  - Nab lane, Birstall WF17 9LR
- 4 Residents with a valid e-Permit can dispose of the following types of household waste materials at any of the above Kirklees HWRCs
  - Batteries
  - Beverage cartons
  - Bicycles
  - Cans
  - Cardboard
  - Household Chemicals
  - Cooking oil
  - Electrical goods
  - Fridge Freezers
  - Garden waste
  - Gas bottles
  - General waste
  - Glass bottles and jars
  - Metal
  - Oil
  - Paint
  - Paper
  - Plaster & plasterboards – you must pre book on-line [www.kirklees.gov.uk/plasterboard](http://www.kirklees.gov.uk/plasterboard)
  - Plastic bottles
  - Textiles
  - Wood

All containers provided on site are subject to change. As much notice as possible will be given to site visitors.
- 5 e-Permits can only be issued to residents of Kirklees.
- 6 Only domestic waste arising from a Kirklees household can be disposed at a Kirklees HWRC.
- 7 Waste materials originating from commercial premises or commercial activities at domestic properties **must not** be disposed of at a Kirklees HWRC.
- 8 Soil, brick / stones, rubble and ceramics (includes tiles, sinks, cisterns, toilet etc) **must not** be disposed of at a Kirklees HWRC. Kirklees residents can book a chargeable Bulky Waste collection at [www.kirklees.gov.uk/bulkywaste](http://www.kirklees.gov.uk/bulkywaste) or use a local skip hire company for the disposal of such non-household materials.

- 9 e- Permits are limited to two vehicles per household. Any further permit applications will be denied.
- 10 Applicants are responsible for ensuring that information entered onto the permit application is correct and accurate. Should false or inaccurate information be provided, the Council may reject your application or delete your permit.
- 11 Residents are responsible for keeping their car permit and contact details up to date using the online account system [www.kirklees.gov.uk/updatewastepermit](http://www.kirklees.gov.uk/updatewastepermit). You can change your details as often as you need to. For example, if you change email address, move house or change your vehicle. Please note large vehicle permits cannot be altered using the online account system. If a large vehicle permit needs to be updated you must contact [recycling@kirklees.gov.uk](mailto:recycling@kirklees.gov.uk)
- 12 Large vehicle permits will expire 12 months after the date of registration. If you have used your 12 visits before the expiry date then you will need to wait until the 12 month period ends before you can renew your vehicle permit.
- 13 All trailers will be limited to 12 visits per year dated from the time the vehicle permit was approved, irrespective of whether it was registered with a car or large vehicle. Accessibility of trailers at HWRC sites is limited to a maximum 6 feet in length (6 feet length refers to the external dimensions and does not include tow bar length).
- 14 Kirklees residents without a car requiring access to a HWRC for their own Kirklees household waste can register a family member's car at their address, or they can use a "Proxy" vehicle (a taxi or family or friends car) provided; (1) it is not a prohibited vehicle (2) you must be present in the vehicle and take with you a utility bill from your Kirklees address.
- 15 Vehicles over 3 tonnes gross vehicle weight **will not** be allowed at any of the HWRCs, (this does not apply to short wheel base land rover or pickups)
- 16 Pedestrians **will not** be allowed to carry waste onto any of the HWRCs.
- 17 Residents **must** follow and adhere **at all times** to written and / or verbal instructions at all HWRCs in relation to safe site procedures. You must not allow your vehicle to block access to containers, and adhere to the signage on site.
- 18 The Council and its Contractor (SUEZ) reserves the right to query the source of the materials brought to an HWRC to ensure it has originated from a Kirklees household.
- 19 A permit can be revoked which will prevent you from using any of the five HWRC sites if the Council can evidence that waste materials are not generated from the household.
- 20 Verbal and physical abuse on site will not be tolerated and can result in your permit being revoked.
- 21 Permits are subject to reasonable use. The Council will query evidence of excessive disposal of household waste.
- 22 The Council has a right to revoke permits at its discretion.
- 23 Any queries on e-Permits should be directed to [recycling@kirklees.gov.uk](mailto:recycling@kirklees.gov.uk)
- 24 All personal information you provide will be kept in confidence, and in accordance with Data Protection Act 1998. No personal information will be shared with our site contractors Suez. You may ask us to correct or remove information you believe to be inaccurate.
- 25 Short term (Less than 3 months) hire vehicles are allowed on site provided; (1) it is not a prohibited vehicle (2) you must take with you when visiting the site the hire agreement, a utility bill and your driving license. (short term hire provides access for one week)
- 26 Long term hire vehicles (3 months or over) must be registered. If a large vehicle, the hire agreement will need to be uploaded as part of the registration process.

27 The Council reserves the right to change the terms and conditions relating to the issue of Household Waste Recycling Centre vehicle permits at any time.