

Helping to build Stronger Families in Kirklees

Employment Adviser Offer

Our primary role is to help adults from Stronger Families to prepare for and find work. Our main focus is adults claiming out of work benefits.



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A guide to c

Are they comfortable
in dealing with new
situations or meeting
new people?

No - Refer to Card 1

Yes - Take the next step

(Can you certify evidence
for a progress to work
claim?)

Do they have basic
qualifications? English,
Maths and IT?

Or do they know where
to train for a new
career?

No - Refer to Card 2

Yes - Take the next step

(Can you certify evidence
for a progress to work
claim?)

achieve a Progress to Work

Do they know what they could do with some free time ?

Do they know how to develop new skills?

Do they have recent work experience or know how to get an up to date reference?

No - Refer to Card 3

Yes - Take the next step

(Can you certify evidence for a progress to work claim?)

Do they have an up to date CV?

Do they know how to look for jobs?

Have they registered with Universal Job match or other job sites?

Can they fill out job applications? Are they confident at interviews?

No - Refer to Card 4

Yes - Contact the Stronger Families Employment Advisors

Events and group sessions :

We run regular sessions across Kirklees, providing information to families to enable them to move closer into work and keyworkers to evidence progress to work.

Employment drop in service:

We can arrange to meet the family along with the keyworker to determine the best course of action and help prioritise their goals. We will continue to advise and support key workers to support family members to make progress.

Follow up one to one working with DWP customers up of 3 visits :

This is to support customers with their goals after attending the initial drop in session with us. In some circumstances this work can be extended depending on individual needs.

Consultation service to key workers:

To answer technical queries and offer support as often as required, without the need for face to face contact with the family.

Fast track referrals to provision only available via DWP/Jobcentre Plus:

e.g. Future Focus courses at Kirklees College (variety of skills set). Certain courses are available only through DWP. In these circumstances an employment advisor will facilitate access and provide ongoing support.

Attend TAF meetings:

We can attend TAF meetings where appropriate and give an update on progress to work when required.

Employment advisor desk at Jobcentres:

Weekly sessions offering individual job search support for customers at stage 4 of the guide, directly liaising with work coaches to map out a realistic claimant commitment. We regularly support families who find themselves in financial difficulties due to sanctions and can negotiate and assist with job centre appointments.