Holmfirth Sunday Market Application Form 2016

Data Protection Act 1998
The information provided by you on this form will be held by the Markets Department in order to process your application.

Name of main contact ……

Name of company or organisation ……

Contact address ……

Postcode ……Telephone …… Mobile ……

Email address ……Website ……Twitter ……

Facebook ……Date of birth …… NI Number ……

Do you have the right to work in this country? YES / NO

Kirklees Council is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

I confirm that all details are correct and that I will notify Kirklees Markets in writing within 14 days of any changes to this information.
I understand that by falsifying any details any application and any subsequent agreement will be invalid
I accept the following terms and conditions:

- Trade only within your allocated space and not encroach outside the space
- Have own insurance liability for damage / theft of your own equipment
- Follow any instructions issued by the Markets Manager or their representative
- Only sell goods and services as agreed on this application form
- Remove all rubbish to the designated areas
- Trading times must be adhered to, and are from 9.00am until 2.00pm
- I understand that payment for each market must be made in advance by credit or debit card
- I understand that if I book to attend every market I can pay by monthly invoice
- No payment will be accepted on the day and non-payment will lead to the cancellation of the stall booking
- There will be no refunds for absence
- Cancellations must be made in writing at least 7 days before the next booking.

Full description of items being sold or nature of activity (you may be asked to remove items from your stall if they are not listed on this form) ……
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Total number of stalls required at £16.50 per stall per market (there is no discount for multiple stalls) ☐
Stalls are 10 foot x 4 Foot.

I would like to attend on: ☐ 17 Jan ☐ 21 Feb ☐ 20 March ☐ 17 April ☐ 15 May ☐ 19 June
☐ 17 July ☐ 21 Aug ☐ 18 Sept ☐ 16 Oct ☐ 20 Nov ☐ 18 Dec

Public Liability Insurance

I enclose a copy of my current public liability insurance minimum of £5 million ☐
I do not have public liability insurance and require daily cover from Kirklees Council at £5 per day ☐

If you're applying to sell food, please enclose a copy of your star rating certificate from your local Environmental Health office.
Please note: we don't accept application from producers with fewer than 3 stars.

Signed: .....Name (print): ..... Date: .....

Post return to: Kirklees Council, Queensgate Market, Princess Alexandra Walk, Huddersfield, HD1 2UJ
Email to: markets@kirklees.gov.uk **Enquiries**: 01484 225930