

Kirklees Council Licensing Department

Application for the change of a Hackney Carriage Vehicle

In order to apply for the above licence you must ensure you have all the relevant documents before attending the office. If you do not your vehicle compliance test could be delayed.

1. Fee

This can be found at www.kirklees.gov.uk/licensing

2. HPI check application (Enclosed)

3. Certificate of insurance/cover note (original copy)

This can be accepted once the vehicle has passed the compliance test

4. Vehicle registration document (original copy).

Please note that both the vehicle registration document and the insurance policy holder must be the same as the applicant of the licence.

Please Note: Any new vehicle applications are subject to compliance with the Council's vehicle age policy. This can be found at: www.kirklees.gov.uk/licensing

The vehicle is exempt from a standard MOT check, but it is subject to a compliance test carried out by Kirklees Council Transport Services, this will be authorised once all of the above documents and relevant fees have been provided.

Hackney Carriage Plate No:



Application for the change of Hackney Carriage Vehicle

Title: Mr/Mrs/Ms/Other

Forenames: Surname:

Address.....
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Home Tel. No: Mobile No:

Email address: Date of Birth:

Vehicle make and model: Colour

Registration Number:

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Date Registered: Make of Meter:

Insurance Company:

Insurance Broker:

Insurance Certificate/Cover Note No: Expiry Date:

Is your insurance company aware of any Traffic or Criminal convictions Yes/No

Which rank or operating base will the vehicle be operated from:

Where will the vehicle be kept when not in use as a Hackney Carriage vehicle?:

I/WE HEREBY DECLARE that all the information entered on this form is true and correct to the best of my/our knowledge and belief.

If you no longer wish to continue with the licence for your vehicle or if you obtain a new plate your current plate MUST be returned to the Council within 7 days.

Signed: _____ Date: _____

Date: _____

Fee Paid: _____ Cash/Chq/Card

_____ Cash/Chq/Card

Receipt No: _____

Service: _____

Licence From: _____

Licence to: _____

Garage Authorisation No:
Application No:

Request for Equifax Vehicle HPI Check

1. Full name of applicant:
2. Fee payable (see fee sheet) and Receipt no:
3. Registration Number:
4. Make of vehicle:
5. Model:
6. VIN Number:
7. Engine capacity:
8. Fuel type: (delete as applicable) Diesel/Petrol
9. Colour:
10. Mileage – maximum 200,000
(quote to nearest 1,000)
11. Date first registered:

(Log book must be produced with this form before the HPI check can be carried out)

I/WE HEREBY DECLARE that all the information entered on this form is true and correct to the best of my/our knowledge and belief.

Signed: Date:

Enquiry completed by: Date:
