

## **Privacy Notice (How we use your information) Channel Programme – Communities Service**

[Section 26](#) of the Counter Terrorism and Security Act 2015 (CTSA 2015) places a statutory Prevent duty on specified authorities in the exercise of their functions, to have 'due regards to the need to prevent people from being drawn into terrorism'. More information on the Prevent duty can be found on the [Prevent duty guidance web link](#).

Channel is a multi-agency safeguarding programme run in every local authority in England and Wales. It focuses on early intervention to protect vulnerable people from being radicalised and help them avoid being drawn into extremism. It provides a range of support such as mentoring, counselling and assistance with education, employment & training. The Kirklees Channel Panel is made up of a number of professionals with safeguarding experience from a variety of organisations and services including children and adults safeguarding, education, health, and West Yorkshire Police. Further information can be found in the [“Channel Duty Guidance - Protecting vulnerable people from being drawn into terrorism”](#).

### **The categories of information that we collect, process, hold and share under Channel include:**

- **Personal information**
  - Name,
  - Date of Birth,
  - Address,
  - Parent/ guardian/ carer details
  - Emergency Contact details,
  - Details of any siblings,
  
- **Other type of personal information**
  - relevant medical information;
  - social care needs;
  - special educational needs

We may also collect special category data but only when it is appropriate to do so based on your particular situation. This will include 1 or more of the following **characteristics**:

- race;
- ethnic origin;
- politics;
- religion;
- health;
- sex life; or
- sexual orientation.

## Why we collect and hold this information

We use this personal data in order to:

- Ensure you are safeguarded from harm
- Fulfil our legal obligation for the delivery of Channel duties which are set out in [Section 36](#) of the Counter-Terrorism and Security Act 2015 (CTSA).
- Evaluate and improve the Kirklees Channel Safeguarding Programme
- Identify local trends and patterns to inform future practice and support.

## The lawful basis on which we use this information

The processing of personal data for the Channel Programme is necessary to meet our [legal obligation](#) as set out in [Section 26](#) of the Counter Terrorism and Security Act 2015. It places a statutory Prevent duty on specified authorities in the exercise of their functions, to have 'due regards to the need to prevent people from being drawn into terrorism'.

Clause 8 of the Data Protection Bill provides that Article 6(1)(e) includes:

- (a) processing of personal data that is necessary for the exercise of a function conferred on a person by an enactment or rule of law, and
- (b) processing of personal data that is necessary for the exercise of a function of the Crown, a Minister of the Crown or a government department.

The conditions for processing [special category data](#) (e.g. ethnicity, health info etc.) is also met through our need to meet the legal obligations places on us by the Prevent duty.

Specifically Clause 8 provides that Article 9(2)g includes the condition:

- processing is necessary for reasons of substantial public interest, on the basis of Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject;

## Storing this information

Kirklees Council will hold the information about you securely, and for no longer than reasonably necessary. For the Channel Process this is dependent on the initial assessment of your vulnerability to radicalisation and extremism:

- a) If you are not deemed appropriate for Channel support the Council will destroyed any personal details within 4 weeks of this decision being reached. This enables us to correctly assess your vulnerability and reach the decision that you do not appear to be at risk of radicalisation.
- b) If you are deemed appropriate for Channel support but you decline this support, your data will be kept for 12 months. This is to allow time for tracking any further concerns about your vulnerability and through any patterns identified, consider you again for inclusion in the Channel programme.
- c) If you are deemed appropriate for Channel support and you agree to this support your data will be kept for 6 years and then destroyed. This is to allow time to monitor, track and evaluate the impact on you being part of the Channel Programme. It will enable us to apply learning and strengthen the programme to better suit individuals such as yourself.

## Who we share this information with

We routinely share this information with:

- Other services within Kirklees Council
  - Education providers
  - Public Health
  - Youth Offending Team and Probation services
  - Children and adults social care
- Other partners
  - West Yorkshire Police
  - Substance misuse services e.g. Lifeline Kirklees
  - Housing providers e.g. Kirklees Neighbourhood Housing
- National government departments
  - Home Office
  - Department for Education

## Why we share this information

The sharing of personal data between partners; is necessary for the delivery of Channel duties which are set out in [Section 36](#) of the Counter-Terrorism and Security Act 2015. It enables the partner agencies to safeguard vulnerable individuals from the threat of radicalisation and extremism and the public from the threat of all forms of extremism/ terrorism.

We share information with the above named organisations on a statutory basis under clause 8 of the Data Protection Bill provides that Article 6(1)(e) as detailed within the lawful basis..

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

## Further information

If you would like further information about how we manage your data, please see the privacy notice for Kirklees Council at <http://www.kirklees.gov.uk/beta/information-and-data/how-we-use-your-data.aspx>

If you would like further information about this privacy notice, please contact:

Name: Lee Hamilton  
Title: Prevent Coordinator,  
Service: Communities Service  
Email: [lee.hamilton@kirklees.gov.uk](mailto:lee.hamilton@kirklees.gov.uk)

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at [DPO@kirklees.gov.uk](mailto:DPO@kirklees.gov.uk) or by ringing 01484 221000.